

FIRST 5 COMMISSION OF SAN DIEGO
9655 Granite Ridge Drive, Suite 120, MS A-211
San Diego, CA 92123
(858) 285-7710

FINANCE COMMITTEE MEETING MINUTES

January 16, 2025

Members Present:

Charissa Japlit, Vice-Chair
RC Kinzly
Julie Bjerke

Staff Present:

Alethea Arguilez, Executive Director
Martin Cherry, Operations Manager
Fortune Cheng, Fiscal Manager
Karen Hays, Administrative Secretary

Members Absent:

Ricardo Macedo, Chair
Tracy Drager

1. Call to Order

Vice Chair Japlit called the Finance Committee meeting to order at 9:06am.

2. Opportunity for Public Comments

There were no public comments received.

3. Recusal Reminder

Vice Chair Japlit reminded the Finance Committee Members to recuse themselves from voting on any agenda items that have a real or perceived conflict of interest.

4. Approval of Finance Committee Meeting Minutes from September 25, 2024.

ON MOTION OF Member Bjerke, seconded by Member Kinzly, the Committee approved the minutes for the September 25, 2024 meeting.

AYES: Japlit, Kinzly, Bjerke

ABSENT: Macedo, Drager

ABSTAIN: None

NOES: None

5. Commission Financials Approval

Fortune Cheng, Fiscal Manager of First 5 San Diego lead a review and discussion of the Balance Sheet and Statement of Revenues and Expenditures including the 2nd Quarter Budget Projection for the quarter ending December 31, 2024.

ON MOTION OF Member Bjerke, seconded by Member Kinzly, the Committee approved the Balance Sheet and Statement of Revenues and Expenditures including the 2nd Quarter Budget Projection for the quarter ending December 31, 2024.

AYES: Japlit, Kinzly, Bjerke

ABSENT: Macedo, Drager

ABSTAIN: None

NOES: None

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6. Executive Director Report

Executive Director Arguilez provided an update to the Committee:

- Starting July 1, 2025, F5 Association membership dues will increase next Fiscal Year to \$95k per year. This is an increase of \$31k due to a membership dues rate structure revision that was long overdue. The Association had delayed this effort and presented this to the membership of 58 county commissions to discuss their approach. The new rate includes a base amount per county of \$10k and a new \$2.60 per live birth rate based on 2020 birthrate data.
- F5 CA continues to engage in discussions related to the stabilization fund request of \$25M, now being called the Resilience Framework Fund. This new fund, which is pending approvals from F5CA commission and the F5 Association, is advocating for a reduced amount of funding while maintaining the small population fund for smaller, rural county commissions. This topic will be discussed at the next F5CA commission meeting on January 31st.
- A funding reduction discussion item will be on the First 5 SD 2/18 Commission meeting and all committee members are encouraged to be present.

7. Future Agenda Items

- FY 2025 – 2026 Proposed Budget including an updated Financial Spending Plan

8. Adjournment

Vice Chair Japlit adjourned the meeting at 9:39am to reconvene on March 20, 2025.

Notes by Karen Hays