

FIRST 5 COMMISSION OF SAN DIEGO

The Commission's vision is that all the children ages 0 through 5 are healthy, are loved and nurtured, and enter school as active learners.

December 17, 2024
10:00am – 12:00p.m.

County Administration Center, 1600 Pacific Highway, San Diego, CA 92101
Board Chambers Room 310

AGENDA

ITEM	SUBJECT	PRESENTER(S)
A	Roll Call and Introductions	Executive Director Arguilez
B Action	Approval of the Minutes of the Meeting of the First 5 Commission of San Diego – November 14, 2024 Supporting Document	Chair Montgomery Steppe
C	Opportunity for Public Comments Items not on the Agenda – Limit three minutes per speaker. (<i>Request to Speak</i> slips for Public Comment or any other item on the agenda must be submitted to Commission staff prior to the meeting being called to order)	Chair Montgomery Steppe
D	Commissioner Recusal Reminder All Commissioners are reminded to recuse themselves from voting on any agenda item that has a real or perceived conflict of interest.	Chair Montgomery Steppe
E	Consent Calendar The Commission will vote on any action items not pulled for discussion by Commissioners or members of the public. Items available for the Consent Calendar are: Item 2: Appointment of Finance Committee Members Item 3: Sunset Review of four Commission Policies	Chair Montgomery Steppe

<p>1 Public Hearing Action Presentation</p>	<p>First 5 San Diego Strategic Plan 2025 - 2030 Supporting Documents</p> <p>The Commission is asked to approve the NEW Strategic Plan for Fiscal Years 2025 to 2030.</p>	<p>Executive Director Arguilez</p> <p>Carolyn Verheyen MIG, Inc.</p>
<p>2 Action</p>	<p>Appointment of Finance Committee Members and Alternates Supporting Document</p> <p>The Commission is asked to approve appointments and alternates to the Finance Committee for the 2025 and 2026 calendar years.</p>	<p>Executive Director Arguilez</p>
<p>3 Action</p>	<p>Sunset Review of four Commission Policies Supporting Documents</p> <p>The Commission is asked to review and approve four Commission policies at their sunset review date.</p>	<p>Executive Director Arguilez</p>
<p>4 Presentation</p>	<p>Presentation on the FY 2023 - 2024 Local Annual Report to the Community Supporting Documents</p> <p>The Commission will be given a presentation that highlights the accomplishments of the various funded initiatives in the strategic priority areas of Health, Learning, Family and Community.</p>	<p>Executive Director Arguilez</p> <p>Nicole Bracy Harder & Company</p>
<p>5 Presentation</p>	<p>Presentation on the AAP Home Visiting Coordination and Technical Assistance Grant Supporting Document</p> <p>The Commission will receive an update on the First 5 CA HV Coordination and Technical Assistance grant in support of local capacity building by the American Academy of Pediatrics CA3.</p>	<p>Executive Director Arguilez</p> <p>Luis Lechuga AAP CA3</p>
<p>6 Presentation</p>	<p>Quality Early Learning System of Support - San Diego Quality Preschool Initiative Supporting Document</p> <p>The Commission will receive a presentation on the local quality early learning system - San Diego Quality Preschool Initiative, which is inclusive of the Learn Well Initiative that began on July 1, 2020.</p>	<p>Executive Director Arguilez</p> <p>Rita Palet SDCOE</p>

<p>7 Discussion</p>	<p>Funding Reductions FY 2025-2030 Supporting Documents</p> <p>The Commission will discuss the proposed funding reductions by strategic area for FY 2025-2030.</p>	<p>Executive Director Arguilez</p>
<p>8 Information</p>	<p>Executive Director Report Supporting Documents</p> <p>This is a standing agenda item report from the Executive Director.</p>	<p>Executive Director Arguilez</p>
<p>9</p>	<p>Future Agenda Items</p> <ul style="list-style-type: none"> • Appointment of Commission Officers for 2024 • Presentation from 2-1-1 First 5 San Diego Warmline • Presentation on the SDSU STEPS Family Child Care program 	<p>Chair Montgomery Steppe</p>

If you are planning to attend and need special accommodations, please call Karen Hays at (858) 285-7720 at least three days in advance of the meeting.

Pursuant to Government Code section 54957.5, written materials distributed to the Commission in connection with this agenda less than 72 hours before the meeting will be made available to the public at 9655 Granite Ridge Drive, Suite 120, San Diego, CA 92123

The next Commission meeting is scheduled for: TBD

Copies of the Commission meeting agenda are provided at all meetings. Support and background documents for the agenda items are available on the Commission's website. www.first5sandiego.org

<p>1</p> <p>Public Hearing</p> <p>Action</p> <p>Presentation</p>	<p>First 5 San Diego Strategic Plan 2025 - 2030 Supporting Documents</p> <p>Overview: The Commission's current five-year strategic plan covers the period July 2020 – June 2025. The NEW strategic plan will guide Commission investments and decisions from July 1, 2025 through June 30, 2030.</p> <p>Staff Recommendations:</p> <ol style="list-style-type: none"> 1) Open the Public Hearing. 2) Receive public comments. 3) Close the Public Hearing. 4) Approve the First 5 San Diego Strategic Plan 2025 – 2030. <p>Fiscal Impact:</p> <ol style="list-style-type: none"> 1) The Health and Safety Code grants the State First 5 Commission authority to withhold funding from any county commission failing to adopt either a new or revised county Strategic Plan. 	<p>Executive Director Arguilez</p> <p>Carolyn Verheyen MIG, Inc.</p>
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<p>2 Action</p>	<p>Appointment of Finance Committee Members and Alternates Supporting Document</p> <p>Overview: On November 6, 2006 (Item 9) the Commission approved the Finance Committee Membership Policy F5C-017. According to the Policy, each year (as needed) the Commission appoints the new membership of the Finance Committee to take effect in January for a 2-year term.</p> <p>In addition, the Policy states that the Commission will appoint the Chairperson and Vice-Chairperson of the Finance Committee for a two-year term commencing in odd-numbered years.</p> <p>Staff Recommendation:</p> <ol style="list-style-type: none">1) Appoint members and alternates to the Finance Committee per the table in issue paper 2-1 for calendar years 2025 and 2026.2) Appoint Ricardo Macedo as the Chairperson, and Charissa Japlit as the Vice-Chairperson of the Finance Committee for the 2025 and 2026 calendar years. <p>Fiscal Impact: None.</p>	<p>Executive Director Arguilez</p>
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**3
Action**

Sunset Review of four Commission Policies

Supporting Documents

Overview:

In accordance with the sunset review date, Commission staff have reviewed the policies and are recommending the following changes:

Commission Funding Process F5C-003

- Recommended changes include working with the Department of Purchasing and Contracting (DPC), with Support from CFWB Administration as needed for procurement efforts. As well as updated references for County Board Policies A-81 and A-87.

Supplantation F5C-009

- Recommended change includes references to working with DPC.

Contracting and Procurement Policy F5C-013:

- No material changes.

Contract Extensions F5C-021:

- No material changes

Staff Recommendation:

- 1) Adopt the revised Commission Policies on:
 - Commission Funding Process F5C-003
 - Supplantation F5C-009
 - Contracting and Procurement Policy F5C-013
 - Contract Extensions F5C-021

Fiscal Impact:

None

**Executive
Director
Arguilez**

<p>4 Presentation</p>	<p>Presentation on the FY 2023 - 2024 Annual Report to the Community Supporting Documents</p> <p>Overview: Over the past year, the evaluation team at Harder+Company Community Research worked closely with Commission staff and its contractors to develop and implement a comprehensive evaluation of the scope and impact of its funded efforts.</p> <p>This presentation will address key results from the Commission's initiatives and special projects in the four strategic goal areas of Health, Learning, Family and Community.</p> <p>Staff Recommendation: Receive and approve the Annual Report.</p> <p>Fiscal Impact: None.</p>	<p>Executive Director Arguilez</p> <p>Nicole Bracy Harder+Company</p>
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<p>5 Presentation</p>	<p>Presentation on the AAP Home Visiting Coordination and TA Grant Supporting Document</p> <p>Overview: First 5 San Diego received a 2-year HV Coordination and Technical Assistance Grant from First 5 CA.</p> <p>The scope of work for this grant is focused on building local capacity in HV programs, supporting the family connection hub and a pilot for centralized intake.</p> <p>The grant is in year 2 of its cycle and is led by the American Academy of Pediatrics CA3.</p> <p>Staff Recommendation: None.</p> <p>Fiscal Impact: None.</p>	<p>Executive Director Arguilez</p>
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<p>6 Presentation</p>	<p>Quality Early Learning System of Support - San Diego Quality Preschool Initiative Supporting Document</p> <p>Overview: The Commission will receive a presentation on the local quality early learning system - San Diego Quality Preschool Initiative, which is inclusive of the Learn Well Initiative that began on July 1, 2020.</p> <p>Staff Recommendation: None.</p> <p>Fiscal Impact: None.</p>	<p>Executive Director Arguilez</p> <p>Rita Palet SDCOE</p>
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<p>7 Discussion</p>	<p>Funding Reductions FY 2025-2030 Supporting Documents</p> <p>Overview: The Commission will discuss the proposed funding reductions by strategic area for FY 2025-2030</p> <p>In FY 2025, the Commissions revenue will be reduced by approximately \$13M and the available program funding will be at \$20.5M each year.</p> <p>The current funding structure is aligned within each strategic goal area of Health, Learning, Family and Community.</p> <p>The supporting documentation provided demonstrates the current funding level in FY24-25 and the proposed FY25-30 annual funding allocations by strategic goal areas.</p> <p>Staff Recommendation: To approve the funding allocations by strategic plan area which will guide the future program allocations for FY25-30.</p> <p>Fiscal Impact: None.</p>	<p>Executive Director Arguilez</p>
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<p>8 Information</p>	<p>Executive Director Report Supporting Documents</p> <p>Overview: The Commission will be given an update on the activities of the First 5 Commission.</p> <p>A written status report of Commission activities is in the agenda packet for this meeting as item 8-1.</p> <p>The Dashboard for the First Quarter of FY 2024 – 25 is also included as item 8-2.</p> <p>Staff Recommendation: None.</p> <p>Fiscal Impact: None.</p>	<p>Executive Director Arguilez</p>
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9	Future Agenda Items <ul style="list-style-type: none">• Appointment of Commission Officers for 2025• Presentation from 2-1-1 First 5 San Diego Warmline• Presentation on the SDSU STEPS Family Child Care program	Chair Montgomery Steppe
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