

FIRST 5 COMMISSION OF SAN DIEGO
CAC Board Chambers, 1600 Pacific Highway, Room 310
San Diego, CA 92101
(858) 285-7710

Members Present:

Supervisor Monica Montgomery-Steppe, Chair
Sandra McBrayer, Vice-Chair
Rick Richardson, Secretary
Dr. Kimberly Giardina, Commissioner
Dr. Kelly Motadel, Commissioner

Staff Present:

Alethea Arguilez, Executive Director
Martin Cherry, Operations Manager
Lenette Javier, Program & Evaluations Administrator
Katherine Hart, Sr. Deputy County Counsel
Karen Hays, Executive Secretary

Members Absent:

None

COMMISSION MEETING MINUTES

December 17, 2024

Call to Order

Chair Montgomery-Steppe called the meeting of the First 5 Commission of San Diego to order at 10:02am.

Approval of Commission Meeting Minutes from November 14, 2024

ON MOTION OF Secretary, Richardson, seconded by Vice-Chair McBrayer, the Commission approved the minutes for the November 14, 2024 meeting.

AYES: Montgomery-Steppe, McBrayer, Richardson, Giardina, Motadel

ABSENT: None

ABSTAIN: None

NOES: None

Opportunity for Public Comments

The Commission received (4) public comments:

1. Dr. Nathan McFarland, AAP, speaking in favor of HDS
2. Courtney Baltiyskyy, YMCA CRS, speaking in favor of First 5
3. Shelby Gomez, YMCA CRS, speaking in favor of First 5
4. Sarina Lynn, Educational Enrichment Systems, speaking in favor of First 5

Commissioner Recusal Reminder

Chair Montgomery-Steppe reminded all Commissioners to recuse themselves from voting on any agenda item(s) that have a real or perceived conflict of interest.

Consent Calendar

ON MOTION OF Vice-Chair McBrayer, seconded by Commissioner Motadel, the commission approved the formation of the consent calendar with Items 2 and 3 approved on consent.

Action Item 2: Appointment of Finance Committee Members

Action Item 3: Sunset Review of (4) Commission Policies

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Items 2 and 3

AYES: Montgomery-Steppe, McBrayer, Richardson, Giardina, Motadel
ABSENT: None
ABSTAIN: None
NOES: None

*** OPENED PUBLIC HEARING ***

- 1) **Action Item 1: Approval of the First 5 San Diego Strategic Plan 2025 – 2030**
ON MOTION OF Commissioner Giardina, seconded by Commissioner Motadel, the Commission approved the First 5 San Diego Strategic Plan 2025-2030.

The Commission approved the current five-year strategic plan which covers the period July 2020 – June 2025. The NEW strategic plan will guide Commission investments and decisions from July 1, 2025 through June 30, 2030.

Staff Recommendations:

- 1) Opened the Public Hearing.
- 2) Received public comments.
- 3) Approved the First 5 San Diego Strategic Plan 2025 – 2030.
- 4) Closed the Public Hearing.

AYES: Montgomery-Steppe, McBrayer, Richardson, Giardina, Motadel
ABSENT: None
ABSTAIN: None
NOES: None

*** CLOSED PUBLIC HEARING ***

- 2) **Action Item 2: Approval of Appointment of Finance Committee Members and Alternates**
ON MOTION OF Vice-Chair McBrayer, seconded by Commissioner Motadel, the Commission approved the formation of the consent calendar with Item 2 approved on consent.

The Commission is asked to approve appointments and alternates to the Finance Committee for the 2025 and 2026 calendar years.

- 1) Appoint members and alternates to the Finance Committee per the table in issue paper 2-1 for calendar years 2025 and 2026.
- 2) Appoint Ricardo Macedo as the Chairperson, and Charissa Japlit as the Vice-Chairperson of the Finance Committee for the 2025 and 2026 calendar years.

AYES: Montgomery-Steppe, McBrayer, Richardson, Giardina, Motadel
ABSENT: None
ABSTAIN: None
NOES: None

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3) Action Item 3: Sunset Review of (4) Commission Policies

ON MOTION OF Vice-Chair McBrayer, seconded by Commissioner Motadel, the Commission approved the formation of the consent calendar with Item 3 approved on consent.

The Commission approved the revised Commission Policies on:

- Commission Funding Process F5C-003
- Supplantation F5C-009
- Contracting and Procurement Policy F5C-013
- Contract Extensions F5C-021

AYES: Montgomery-Steppe, McBrayer, Richardson, Giardina, Motadel

ABSENT: None

ABSTAIN: None

NOES: None

4) Presentation on the FY 2023 - 2024 Local Annual Report to the Community

The Commission received a presentation from Nicole Bracy of Harder+Co on the FY 2023-2024 Annual Report to the Community which highlights the accomplishments of the various funded initiatives in the strategic priority areas of Health, Learning, Family and Community.

5) Presentation on the AAP Home Visiting Coordination and Technical Assistance Grant

The Commission received a presentation from Abby Belleza-Teply and Luis Lechuga of the American Academy of Pediatrics (AAP) California Chapter 3 (CA3) on the Home Visiting and Technical Assistance Grant which supports local capacity building.

6) Presentation on the Quality Early Learning System of Support - San Diego Quality Preschool Initiative

The Commission received a presentation from Rita Palet and Eunice Munro of the San Diego County Office of Education on the local Quality Early Learning System of Support – San Diego Quality Preschool Initiative which is inclusive of the Learn Well Initiative that began on July 1, 2020.

7) Funding Reductions FY 2025-2030

The Commissioners were not able to fully discuss this item, therefore this item was deferred to the upcoming commission meeting in 2025. Commissioners did provide a few insights as to what they look forward to discussing at the upcoming meeting related to the proposed funding reduction for FY 2025-30. This item also acknowledged a receipt of contract termination notice from Commissioner Sandra McBrayer regarding Contract #545596 effective June 30, 2025.

8) Executive Director Report

Executive Director Arguilez provided an update on the activities of the Commission:

- Expressed appreciation for the thoughtful approach to the \$13M budget shortfall and the advocacy given to First 5 San Diego.
- 2025 First 5 commission meetings will be determined once the new Chair is approved at the Jan 7, 2025 meeting.

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9) Future Agenda Items

- Appointment of Commission Officers for 2025
- Presentation from 2-1-1 First 5 San Diego Warmline
- Presentation on the SDSU STEPS Family Child Care Program
- Invitation to SD Foundation to speak about their philanthropy efforts

Chair Montgomery-Steppe adjourned the meeting at 12:00pm to reconvene on a date to be determined in 2025 once the new Commission Chair is appointed.

Respectfully submitted for your review and approval:

Rick Richardson, Secretary

Date

Minutes by Karen Hays