

First 5 Commission of San Diego

FY 2024-25 Operating Budget March 20, 2024

Description	Requested Budget FY 2024-25		Budget Notes
Labor			
Salaries & Benefits	\$2,438,115		Staff (13 FTEs)
HHSA Burden	\$380,346		Overhead charge (15.60% of labor)
Total Labor Costs	\$2,818,461		
Services & Supplies			
Temporary Staffing Support	5.000		Temporary labor help
Communications	1.440		Warm line access
Cellular Phone Use	7,000		Cell phone service
Insurance	16,260		Prop10 Insurance
First Aid Supplies	100		First Aid Kit & AED supplies
Memberships	67,172		First 5 Association Membership & Professional Orgs
Office Expense	5.000		Consumable supplies
Postage	500		Postage / delivery services
Printing	2.000		Various printing services
County Counsel	7.000		County Counsel
Specialized Services Contracts	60,000		Annual Independent Audit & Consultants
Copy Equipment Rental	5.800		Lease of copy machines
Rents & Leases Services and Structures	305,108		Office lease/Storage
Books and Subscriptions	400		Resource library
Minor Equipment	2,000		Office furniture & other minor equipment
Out of County Travel	7,000		F5 Association Meetings & Conferences
n-County/Non-Travel	3,414		Community and Family Engagement
Staff Mileage	5,000		Mileage reimbursement
Network Services (IT contract)	30,336		Phone/voice mail, network services
Data Center Services (IT contract)	1,750		Email Service
Desktop Computing (IT contract)	22,500		Computers & Printers
Catalog Items (IT contract)	1,000		IT products
Total Services and Supplies	\$555,780		
Data & Evaluation Services	\$868,770		Database and External Evaluation Services

Total Operating Expenses (lines 14, 40, & 42)	\$4,243,011		
	Additional Requested Budget	Previously Approved	
Program Funding	\$ -	\$ 33,056,815	Total: \$33,056,815
FOTAL Operating Budget (lines 44 & 46)	\$4 243 011	\$ 33,056,815	\$37,299,826

Detail follows on Pages 2 & 3

Admin Rate = Operating Expenses (less Evaluation-Program) = \$4,243,011 - \$1,062,445- \$940,085 Total Operating Budget \$37,299,826

PROJECTED ADMIN RATE: 6.01%

REVENUE			SOURCE	
Prop 10 - Tobacco Tax *			15,447,673	State of CA Prop 10
Prop 56 Tobacco Tax Backfill *			5,609,700	State of CA Prop 56
COSD HHSA Public Health - Doula Pilot Program	(\$49,900 from FY 23/24) **	\$	-	HHSA General & Realignment Funds
COSD HHSA Self Sufficiency Operations - CalWORKs HV			4,000,000	CA Dept of Social Services
F5CA Home Visiting Coordination Grant 2023-25	(\$470,629 from FY 23/24) **	\$	-	First 5 CA
F5CA Impact Legacy Grant 2023-25	(\$1,607,315 from FY 23/24) **	\$	-	First 5 CA
Transfer from Sustainability Fund	·	\$	12,242,453	First 5 San Diego
TOTAL REVENUE		\$	37,299,826	

^{*} Projected Revenue from State of CA ** Carried Over Revenue in FY23-24 Operating Budget for FY24-25

В	C D E F G		Н
Budget Expenses Detail by Line Item			
			tal Budget
52570 Interdepartmental Expense	Commission staff salaries & benefits (15 FTE's)	\$	2,438,11
	Burden Rate to COSD (15.60%) Total Labor Costs paid to County of San Diego (HHSA)	\$ \$	380,34 2,818,46
	Total Labor Costs paid to County of Sail Diego (RHSA)	Ψ	2,010,40
52010 Temporary Staffing Support	Administrative Support	\$	5,00
52066 Communications non-ISF	Warm line access	\$	1,44
52068 Cellular Phone Use	Service for cell phones and broadband cards	\$	7,00
50400 language			
52132 Insurance	Crime Bond Insurance	\$	3,56
	Special Liability Insurance	\$	10,75
	Special Property Insurance	\$	1,95
	Total Insurance	\$	16,26
52252 Medical Supplies	First Aid & AED supplies	\$	10
52270 Memberships			
7o	F5 Association	\$	65,9
	Catalyst of San Diego	\$	1,0
	Government Finance Officers Association (GFOA)	\$	10
	Total Memberships	\$	67,1
52330 Office Expense	Office supplies & products	\$	5,0
52332 Postage	Postage and mail services	\$	5
	,g	•	
52334 Printing	Printing services	\$	2,0
52374 County Counsel	County Counsel services	\$	7,00
52306 Evaluation Sorvices			
52396 Evaluation Services Evaluation	Evaluation	s	590 0
	Evaluation Data System (CMEDS) Database Management	\$ \$	
Evaluation	Evaluation Data System (CMEDS) Database Management Total Evaluation Services	\$ \$	278,7
Evaluation Database	Data System (CMEDS) Database Management	\$	278,7
Evaluation Database	Data System (CMEDS) Database Management Total Evaluation Services	\$	278,7 868,7
Evaluation Database	Data System (CMEDS) Database Management Total Evaluation Services Annual CPA Audit	\$ \$	278,7 868,7
Evaluation Database	Data System (CMEDS) Database Management Total Evaluation Services Annual CPA Audit Consultants	\$	278,7 868,7 20,0 40,0
Evaluation Database 52432 Specialized Services Contracts	Data System (CMEDS) Database Management Total Evaluation Services Annual CPA Audit Consultants Total Specialized Services Contracts	\$ \$ \$ \$	278,7 868,7 20,0 40,0 60,0
Evaluation Database 52432 Specialized Services Contracts	Data System (CMEDS) Database Management Total Evaluation Services Annual CPA Audit Consultants	\$ \$ \$ \$	278,7 868,7 20,0 40,0 60,0
Evaluation Database 52432 Specialized Services Contracts 52530 Rent & Leases Services /Structure	Data System (CMEDS) Database Management Total Evaluation Services Annual CPA Audit Consultants Total Specialized Services Contracts	\$ \$ \$ \$	278,7 868,7 20,0 40,0 60,0
Evaluation Database 52432 Specialized Services Contracts 52530 Rent & Leases Services /Structure 52504 Copy Equipment Rental	Data System (CMEDS) Database Management Total Evaluation Services Annual CPA Audit Consultants Total Specialized Services Contracts Office Lease/Storage Rent	\$ \$ \$	278,7 868,7 20,0 40,0 60,0 305,1
Evaluation Database 52432 Specialized Services Contracts 52530 Rent & Leases Services /Structure 52504 Copy Equipment Rental 52560 Books and Subscriptions	Data System (CMEDS) Database Management Total Evaluation Services Annual CPA Audit Consultants Total Specialized Services Contracts Office Lease/Storage Rent Rental services for copiers and color copy costs	\$ \$ \$ \$ \$	278,7 868,7 20,0 40,0 60,0 305,1 5,8
Evaluation Database 52432 Specialized Services Contracts 52530 Rent & Leases Services /Structure 52504 Copy Equipment Rental 52560 Books and Subscriptions 52566 Minor Equipment	Data System (CMEDS) Database Management Total Evaluation Services Annual CPA Audit Consultants Total Specialized Services Contracts Office Lease/Storage Rent Rental services for copiers and color copy costs Professional literature for staff Office furniture & other minor equipment	\$ \$ \$ \$ \$ \$	278,7 868,7 20,0 40,0 60,0 305,1 5,8
Evaluation Database 52432 Specialized Services Contracts 52530 Rent & Leases Services /Structure 52504 Copy Equipment Rental 52560 Books and Subscriptions 52566 Minor Equipment 52608 Out of County Travel	Data System (CMEDS) Database Management Total Evaluation Services Annual CPA Audit Consultants Total Specialized Services Contracts Office Lease/Storage Rent Rental services for copiers and color copy costs Professional literature for staff Office furniture & other minor equipment Travel for First 5 Association Meetings and Conferences	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	278,7 868,7 20,0 40,0 60,0 305,1 5,8 4 2,0
Evaluation Database 52432 Specialized Services Contracts 52530 Rent & Leases Services /Structure 52504 Copy Equipment Rental 52560 Books and Subscriptions 52566 Minor Equipment 52608 Out of County Travel	Data System (CMEDS) Database Management Total Evaluation Services Annual CPA Audit Consultants Total Specialized Services Contracts Office Lease/Storage Rent Rental services for copiers and color copy costs Professional literature for staff Office furniture & other minor equipment	\$ \$ \$ \$ \$ \$	278,7 868,7 20,0 40,0 60,0 305,1 5,8 4 2,0
Evaluation Database 52432 Specialized Services Contracts 52530 Rent & Leases Services /Structure 52504 Copy Equipment Rental 52560 Books and Subscriptions 52566 Minor Equipment 52608 Out of County Travel 52610 In-County/Non-Travel	Data System (CMEDS) Database Management Total Evaluation Services Annual CPA Audit Consultants Total Specialized Services Contracts Office Lease/Storage Rent Rental services for copiers and color copy costs Professional literature for staff Office furniture & other minor equipment Travel for First 5 Association Meetings and Conferences	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	278,7 868,7 20,0 40,0 60,0 305,1 5,8 4 2,0 7,0
Evaluation Database 52432 Specialized Services Contracts 52530 Rent & Leases Services /Structure 52504 Copy Equipment Rental 52560 Books and Subscriptions 52566 Minor Equipment 52608 Out of County Travel 52610 In-County/Non-Travel	Data System (CMEDS) Database Management Total Evaluation Services Annual CPA Audit Consultants Total Specialized Services Contracts Office Lease/Storage Rent Rental services for copiers and color copy costs Professional literature for staff Office furniture & other minor equipment Travel for First 5 Association Meetings and Conferences In-County/Non-Travel expense	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	278,7 868,7 20,00 40,00 60,00 305,10 5,80 2,00 7,00 3,4
Evaluation Database 52432 Specialized Services Contracts 52530 Rent & Leases Services /Structure 52504 Copy Equipment Rental 52560 Books and Subscriptions 52566 Minor Equipment 52608 Out of County Travel 52610 In-County/Non-Travel 52612 Staff Mileage	Data System (CMEDS) Database Management Total Evaluation Services Annual CPA Audit Consultants Total Specialized Services Contracts Office Lease/Storage Rent Rental services for copiers and color copy costs Professional literature for staff Office furniture & other minor equipment Travel for First 5 Association Meetings and Conferences In-County/Non-Travel expense Mileage at approved IRS rate	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	278,7 868,7 20,00 40,00 60,00 305,11 5,80 44 2,00 7,00 3,4 5,00
Evaluation Database 52432 Specialized Services Contracts 52530 Rent & Leases Services /Structure 52504 Copy Equipment Rental 52560 Books and Subscriptions 52566 Minor Equipment 52608 Out of County Travel 52610 In-County/Non-Travel 52612 Staff Mileage 52721 Network Services	Data System (CMEDS) Database Management Total Evaluation Services Annual CPA Audit Consultants Total Specialized Services Contracts Office Lease/Storage Rent Rental services for copiers and color copy costs Professional literature for staff Office furniture & other minor equipment Travel for First 5 Association Meetings and Conferences In-County/Non-Travel expense Mileage at approved IRS rate COSD IT contract: Phone, voicemail, data jacks & network services COSD IT contract: Email services	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	278,7 868,7 20,00 40,00 60,00 305,10 5,80 2,00 7,00 3,4 5,00 30,3
	Data System (CMEDS) Database Management Total Evaluation Services Annual CPA Audit Consultants Total Specialized Services Contracts Office Lease/Storage Rent Rental services for copiers and color copy costs Professional literature for staff Office furniture & other minor equipment Travel for First 5 Association Meetings and Conferences In-County/Non-Travel expense Mileage at approved IRS rate COSD IT contract: Phone, voicemail, data jacks & network services	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	590,00 278,77 868,77 20,00 40,00 60,00 305,10 2,00 7,00 3,44 5,00 30,33 1,75 22,50

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137	А	Program Funding			/ Approved	Additional Requested	+	Total
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138		II Mi		IOI FY	for FY 2024-25 Program Bu			gram Budget
139		Health		į				
140			Healthy Development Services		\$ 12,700,000		\$	12,700,000
141			KidSTART Center		\$ 1,100,000		\$	1,100,000
142			Oral Health Initiative		\$ 1,000,000		\$	1,000,000
143			Reducing Childhood Injury		\$ 150,000		\$	150,000
144			Doula Pilot Program	\$ * 49.900			\$	-
145			Total Health		./	1	\$	14,950,000
146							Ψ	14,300,000
47		Learning						
-		Learning	Lance Marillanitication					
48			Learn Well Initiative	.**	\$ 8,000,000		\$	8,000,000
19			F5CA Impact Legacy Grant 2023-25	\$^^1,607,315		·	\$	-
0			Mi Escuelita Therapeutic Preschool		\$ 653,160		\$	653,160
1			Total Learning				\$	8,653,160
2								
3		Family						
4			First 5 First Steps		\$ 8,528,655		\$	8,528,655
7			F5CA Home Visiting Coordination Gra	ant ***	Ψ 0,020,000		<u></u>	0,020,000
55			2023-25	\$ 470,629			\$	-
6			Maternity Shelter Program		\$ 125,000		\$	125,000
7			Total Family				\$	8,653,655
8			•				*	0,000,000
9		Community						
-		Community	Information 9 Deferred Monaline					
0			Information & Referral Warmline		\$ 300,000	.+	\$	300,000
1			Parent & Public Education		\$ 400,000		\$	400,000
3			Community Engagement		\$ 100,000		\$	100,000
			Total Community				\$	800,000
4							_	
5				Program Funding	\$ 33,056,815	\$ -	\$	33,056,815
66 79 80		* \$49,900 for Doula Pilot Program was funded in ** \$1,607,315 for F5CA Impact Legacy Grant was)			
81		*** \$470,629 for F5CA Home Visiting Coordination				25 (line 155)		
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