



First 5 Commission of San Diego

Item 3-1

FY 2023-24 Operating Budget
Approved April 13, 2023

Description	Requested Budget FY 2023-24	Budget Notes
Labor		
Salaries & Benefits	\$2,701,411	Staff (15 FTEs)
HHSA Burden	\$345,781	Overhead charge (12.80% of labor)
Total Labor Costs	\$3,047,192	
Services & Supplies		
Temp Help	5,000	Temporary labor help
Other Communications	1,440	Warm line access
Cellular Phone Use	6,343	Cell phone service
Insurance	14,034	Prop10 Insurance
First Aid Supplies	100	First Aid Kit & AED supplies
Memberships	71,462	Various professional organizations
Office Expense	7,500	Consumable supplies
Postage	500	Postage / delivery services
Printing	3,300	Various printing services
County Counsel	7,068	County Counsel
Specialized Services Contracts	57,025	Annual Audit & Consultants
Copy Equipment Rental	7,810	Lease of multiple copy machines
Rents & Leases Services and Structures	303,397	Office lease/Storage
Books and Subscriptions	400	Resource library
Minor Equipment	2,500	Office furniture & other minor equipment
Out of County Travel	10,958	F5 Association Meetings & Conferences
In-County/Non-Travel	3,414	Community and Family Engagement
Staff Mileage	7,100	Mileage reimbursement
Network Services (IT contract)	30,336	Phone/voice mail, network services
Data Center Services (IT contract)	2,250	Email Service
Desktop Computing (IT contract)	20,050	Computers & Printers
Catalog Items (IT contract)	2,000	IT products
Total Services and Supplies	\$563,987	
Data & Evaluation Services	\$868,770	
Total Operating Expenses (lines 14, 40, & 42)	\$4,479,949	
	Additional Requested Budget	Previously Approved
Program Funding	\$ -	\$ 33,926,815
		Total: \$33,926,815
TOTAL Operating Budget (lines 44 & 46)	\$4,479,949	\$ 33,926,815
		\$38,406,764

Detail follows on Pages 2 & 3

Admin Rate = Operating Expenses (less Evaluation-Program) = $\frac{\$4,479,949 - \$1,049,180 - \$1,203,374}{\$38,406,764}$

**PROJECTED
ADMIN RATE:
5.80%**

REVENUE	SOURCE
Prop 10 - Tobacco Tax *	\$ 18,379,912 State of CA Prop 10
Prop 10 Tobacco Tax (Prop 56 Backfill *)	\$ 5,940,000 State of CA Prop 56
COSD HHSA Public Health - Doula Pilot Program	\$ 445,000 HHSA General & Realignment Funds
COSD HHSA Self Sufficiency Operations - CalWORKs HV	\$ 4,000,000 CA Dept of Social Services
F5CA Home Visiting Coordination Grant	\$ 470,000 First 5 CA
Transfer from Sustainability Fund	9,171,852 First 5 San Diego
TOTAL REVENUE	\$ 38,406,764

*Projected Revenue from First 5 California

	A	B	C	D	E	F	G	H	I
70	Budget Expenses Detail by Line Item								
71									<i>Total Budget</i>
72	52570 Interdepartmental Expense	Commission staff salaries & benefits (15 FTE's)						\$	2,701,411
73		Burden Rate to COSD (12.80%)						\$	345,781
74		Total Labor Costs paid to County of San Diego (HHSA)						\$	3,047,192
75									
76	52010 Temporary Help	Administrative Support						\$	5,000
77									
78	52066 Communications non-ISF	Warm line access						\$	1,440
79									
80	52068 Cellular Phone Use	Service for cell phones and broadband cards						\$	6,343
81									
82	52132 Insurance								
83		Crime Bond Insurance						\$	3,200
84		Special Liability Insurance						\$	9,734
85		Special Property Insurance						\$	1,100
86		Total Insurance						\$	14,034
87									
88	52252 Medical Supplies	First Aid & AED supplies						\$	100
89									
90	52270 Memberships								
91		F5 Association						\$	69,747
92		Catalyst of San Diego						\$	1,015
93		Government Finance Officers Association (GFOA)						\$	700
94		Total Memberships						\$	71,462
95									
96	52330 Office Expense	Office supplies & products						\$	7,500
97									
98	52332 Postage	Postage and mail services						\$	500
99									
100	52334 Printing	Printing services						\$	3,300
101									
102	52374 County Counsel	County Counsel services						\$	7,068
103									
104	52396 Evaluation Services								
105		Evaluation	Evaluation					\$	590,000
106		Database	Data System (CMEDS) Database Management					\$	278,770
107		Total Evaluation Services						\$	868,770
108									
109	52432 Specialized Services Contracts								
110		Annual CPA Audit						\$	17,025
111		Consultants						\$	40,000
112		Total Specialized Services Contracts						\$	57,025
113									
114	52530 Rent & Leases Services /Structure	Office Lease/Storage Rent						\$	303,397
115									
116	52504 Copy Equipment Rental	Rental services for copiers and color copy costs						\$	7,810
117									
118	52560 Books and Subscriptions	Professional literature for staff						\$	400
119									
120	52566 Minor Equipment	Office furniture & other minor equipment						\$	2,500
121									
122	52608 Out of County Travel	Travel for First 5 Association Meetings and Conferences						\$	10,958
123									
124	52610 In-County/Non-Travel	In-County/Non-Travel expense						\$	3,414
125									
126	52612 Staff Mileage	Mileage at approved IRS rate						\$	7,100
127									
128	52721 Network Services	COSD IT contract: Phone, voicemail, data jacks & network services						\$	30,336
129									
130	52723 Data Center Services	COSD IT contract: Email services						\$	2,250
131									
132	52732 Desktop Services	COSD IT contract: Rental and service of computers, laptops, and printers						\$	20,050
133									
134	52750 Catalog Items	COSD IT contract: Upgrades - hardware, software and wireless networking						\$	2,000
135									

	A	B	C	D	E	F	G	H	I
136		Program Funding			<i>Previously Approved</i>		<i>Additional Requested</i>	Total	
137					<i>for FY 2023-24</i>		<i>Program Budget</i>	Program Budget	
138		Health							
139			Healthy Development Services		\$ 12,700,000			\$ 12,700,000	
140			KidSTART Center		\$ 1,100,000			\$ 1,100,000	
141			Oral Health Initiative		\$ 1,000,000			\$ 1,000,000	
142			Reducing Childhood Injury		\$ 150,000			\$ 150,000	
143			Doula Pilot Program		\$ 400,000			\$ 400,000	
144			Total Health					\$ 15,350,000	
145									
146		Learning							
147			Learn Well Initiative		\$ 8,000,000			\$ 8,000,000	
148			Mi Escuelita Therapeutic Preschool		\$ 653,160			\$ 653,160	
149			Total Learning					\$ 8,653,160	
150									
151		Family							
152			First 5 First Steps		\$ 8,528,655			\$ 8,528,655	
153			F5CA Home Visiting Coordination Grant		\$ 470,000			\$ 470,000	
154			Maternity Shelter Program		\$ 125,000			\$ 125,000	
155			Total Family					\$ 9,123,655	
156									
157		Community							
158			Information & Referral Warmline		\$ 300,000			\$ 300,000	
159			Parent & Public Education		\$ 400,000			\$ 400,000	
160			Community Outreach		\$ 100,000			\$ 100,000	
161			Total Community					\$ 800,000	
162									
163					Program Funding	\$ 33,926,815	\$ -	\$ 33,926,815	
164									
177									