

FIRST 5 COMMISSION OF SAN DIEGO
9655 Granite Ridge Drive, Suite 120, MS A-211
San Diego, CA 92123
(858) 285-7710

MEETING LOCATION: 1600 Pacific Highway, Room 302, San Diego, CA 92101

Members Present:

Sandy McBrayer, Vice Chair
Rick Richardson, Secretary
Nick Macchione, Commissioner
Dr. Wilma Wooten, Commissioner

Staff Present:

Alethea Arguilez, Executive Director
Martin Cherry, Operations Manager
Lenette Javier, Program & Evaluations Administrator
Katherine Hart, Sr. Deputy County Counsel
Hunter Watson, Program Manager
Karen Hays, Executive Secretary

Members Absent:

Nathan Fletcher, Chair

COMMISSION MEETING MINUTES

April 13, 2023

Call to Order

Vice-Chair McBrayer called the meeting to order at 2:03 pm.

Approval of Commission Meeting Minutes from February 9, 2023.

ON MOTION OF Secretary Richardson, seconded by Commissioner Wooten, the Commission approved the minutes for the February 9, 2023 meeting.

AYES: McBrayer, Richardson, Macchione, Wooten
ABSENT: Fletcher
ABSTAIN: None
NOES: None

Opportunity for Public Comments

There were no public comments.

Commissioner Recusal Reminder

Vice Chair McBrayer reminded all Commissioners to recuse themselves from voting on any agenda item(s) that have a real or perceived conflict of interest.

****Vice Chair McBrayer left the meeting at 2:05pm****

Consent Calendar

ON MOTION OF Commissioner Wooten seconded by Commissioner Macchione, the Commission approved the formation of the consent calendar with Items 3 and 4 approved on consent.

Item 3: Approval of the FY 2023-24 Operating Budget, Sustainability Fund Budget, Financial Spending Plan

Item 4: Sunset review of Commission Policy F5C-005 Support of Community Outreach Events and Professional Education Symposia

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Items 3 and 4

AYES: Richardson, Macchione, Wooten
ABSENT: Fletcher
ABSTAIN: McBrayer
NOES: None

****Vice Chair McBrayer returned to the meeting at 2:06pm****

***** OPEN PUBLIC HEARING *****

1. Acceptance of the FY 2021-22 First 5 California Annual Report

ON MOTION OF Commissioner Wooten seconded by Commissioner Macchione, Commission approved the FY 2021-22 First 5 California Annual Report

- 1) Opened Public Hearing.
- 2) Received no public comments.
- 3) Accepted the Annual Report of First 5 California for Fiscal Year 2021-22.
- 4) Closed Public Hearing.
- 5) Authorized the Executive Director to submit public comment, if any, to the State Commission.

AYES: McBrayer, Richardson, Macchione, Wooten
ABSENT: Fletcher
ABSTAIN: None
NOES: None

2. First 5 San Diego Strategic Plan 2020-2025 Annual Review

Carolyn Verheyen, MIG Inc, provided the Commission an update on activities related to the 2020-2025 Strategic Plan and the corresponding Roadmap for Systems Change in a public hearing as required annually by Sections 130140 (C)(iii) and (E) of the California Health and Safety Code.

- 1) Opened Public Hearing.
- 2) Received no public comments.
- 3) Reviewed and accepted the existing First 5 San Diego Strategic Plan 2020-2025 and corresponding Roadmap for Systems Change with no changes.
- 4) Closed Public Hearing.

ON MOTION OF Commissioner Wooten seconded by Commissioner Macchione, the Commission approved the First 5 San Diego Strategic Plan 2020-2025 Annual Review

AYES: McBrayer, Richardson, Macchione, Wooten
ABSENT: Fletcher
ABSTAIN: None
NOES: None

***** CLOSE PUBLIC HEARING *****

3. Approval of the FY 2023-24 Operating Budget, Sustainability Fund Budget, and Financial Spending Plan

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- 1) Found that the proposed First 5 San Diego Funding allocations are consistent with the Commission's Strategic plan, furthers the support and improvement of early care and education throughout the County and provides a public benefit.
- 2) Approved the FY 2023-24 Operating Budget (Item 3-1), Sustainability Fund Budget (Item 3-2), and Financial Spending Plan (Item 3-3).

ON MOTION OF Commissioner Wooten seconded by Commissioner Macchione, the Commission approved the formation of the consent calendar with Item 3 approved on consent.

AYES: Richardson, Macchione, Wooten
ABSENT: Fletcher
ABSTAIN: McBrayer
NOES: None

4. Sunset review of Commission Policy F5C-005

ON MOTION OF Commissioner Wooten seconded by Commissioner Macchione, the Commission approved the formation of the consent calendar with Item 4 approved on consent.

- 1) Adopted the revised Commission Policy on:
 - Support of Community Outreach Events and Professional Education Symposia F5C-005

AYES: Richardson, Macchione, Wooten
ABSENT: Fletcher
ABSTAIN: McBrayer
NOES: None

5. Finance Committee Report

Operations Manager Martin Cherry reported on behalf of the Finance Committee. The Balance Sheet as of February 28, 2023 was presented.

6. Executive Director's Report

Executive Director Arguilez provided a report on the Commission's ongoing activities through its funded endeavors.

- 1) The Board-directed Doula Pilot Program launched. We will be working with "For The Village" to bring doula services to the Black Indigenous and People of Color (BIPOC) community as well as training the doula workforce. This will be a nice compliment to the new Medi-Cal benefit, First 5 First Steps (F5FS), Nurse Family Partnership (NFP) and the Perinatal Equity Initiative (PEI) that Dr. Wooten has championed. Adriana Lara, a new member of the First 5 San Diego family, will be the COR for the Doula program. Ms. Lara comes to us from Housing and Community Development Services (HCDS).
- 2) An overview of our programs was shared with the commission.
- 3) Marci Reyes, F5SD Fiscal Manager, was honored and recognized by the Commission for her 29 years of tireless and faithful public service. Ms. Reyes will be retiring after the end of the fiscal year to enjoy her grandbabies and travel the globe with her husband.

7. Future Agenda Items

- 1) Approval of the First 5 San Diego Annual Report for FY 2022-23
- 2) Approval of the Annual Financial Audit for FY 2022-23

Vice Chair McBrayer adjourned the meeting at 2:54pm to reconvene on October 12, 2023.

we are born learning
let's begin



Respectfully submitted for your review and approval:

Rick Richardson, Secretary

October 12, 2023
Date

Notes by Karen Hays