

FIRST 5 COMMISSION OF SAN DIEGO
9655 Granite Ridge Drive, Suite 120, MS A-211
San Diego, CA 92123
(858) 285-7710

MEETING LOCATION: 1600 Pacific Highway, Room 302, San Diego, CA 92101

TELECONFERENCE LOCATION: 3625 Ruffin Road, Suite 100, San Diego, CA 92123

Members Present:

Nathan Fletcher, Chair
Sandy McBrayer, Vice Chair (able to listen but not vote)
Rick Richardson, Secretary
Dr. Wilma Wooten, Commissioner

Staff Present:

Alethea Arguilez, Executive Director
Martin Cherry, Operations Manager
Lenette Javier, Program & Evaluations Administrator
Katherine Hart, Sr. Deputy County Counsel
Karen Hays, Executive Secretary

Members Absent:

Nick Macchione, Commissioner

COMMISSION MEETING MINUTES

February 9, 2023

Call to Order

Chair Fletcher called the meeting to order at 2:07 pm.

**** NOTE: Vice Chair McBrayer was attending the meeting from the teleconference location via Zoom. She was able to listen to the proceedings but, due to technical difficulties, unable to be heard for the consent vote and therefore listed as 'absent' on the individual votes ****

Approval of Commission Meeting Minutes from November 17, 2022.

ON MOTION OF Secretary Richardson, seconded by Commissioner Wooten, the Commission approved the minutes for the November 17, 2022 meeting.

AYES: Fletcher, Richardson, Wooten
ABSENT: McBrayer, Macchione
ABSTAIN: None
NOES: None

Opportunity for Public Comments

There were no public comments.

Commissioner Recusal Reminder

Chair Fletcher reminded all Commissioners to recuse themselves from voting on any agenda item(s) that have a real or perceived conflict of interest.

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Consent Calendar

ON MOTION OF Chair Fletcher, seconded by Commissioner Wooten, the Commission approved the formation of the consent calendar with Items 1, 2, 3 and 4 approved on consent.

- Item 1:** Annual Appointment of Commission Officers
Item 2: First 5 Commission Staffing Request
Item 3: Regional Technical Assistance for Home Visiting Coordination and Integration Grant
Item 4: Appointment of Finance Committee Members and Alternates

Items 1, 2, 3 and 4

- AYES:** Fletcher, Richardson, Wooten
ABSENT: McBrayer, Macchione
ABSTAIN: None
NOES: None

1) Annual Appointment of Commission Officers

ON MOTION OF Chair Fletcher, seconded by Commissioner Wooten, the Commission approved the formation of the consent calendar with Item 1 approved on consent. The Commission:

- 1) Accepted Chair Fletcher's nomination of Sandra McBrayer to serve as the Vice-Chair of the Commission for the 2023 calendar year.
- 2) Accepted Chair Fletcher's nomination of Rick Richardson to serve as the Secretary of the Commission for the 2023 calendar year.

- AYES:** Fletcher, Richardson, Wooten
ABSENT: McBrayer, Macchione
ABSTAIN: None
NOES: None

2) First 5 Commission Staffing Request

ON MOTION OF Chair Fletcher, seconded by Commissioner Wooten, the Commission approved the formation of the consent calendar with Item 2 approved on consent. The Commission:

- 1) Authorized adding 1 FT Admin Analyst II position to the F5SD staffing beginning in the FY22/23 budget.
- 2) Authorized a dual fill of the Fiscal Manager AAllI position for a 4-month period (plus or minus up to 3-weeks) from March thru July 2023.

- AYES:** Fletcher, Richardson, Wooten
ABSENT: McBrayer, Macchione
ABSTAIN: None
NOES: None

3) First 5 CA Regional Technical Assistance for Home Visiting Coordination and Integration Grant

ON MOTION OF Chair Fletcher, seconded by Commissioner Wooten, the Commission approved the formation of the consent calendar with Item 3 approved on consent. The Commission:

- 1) Approved the acceptance of up to \$950,000 as revenue from First 5 Association of California.

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AYES: Fletcher, Richardson, Wooten
ABSENT: McBrayer, Macchione
ABSTAIN: None
NOES: None

4) Appointment of Finance Committee Members and Alternates

ON MOTION OF Chair Fletcher, seconded by Commissioner Wooten the Commission approved the formation of the consent calendar with Item 4 approved on consent. The Commission:

- 1) Appointed members and alternates to the Finance Committee per the table in issue paper 4-1 for calendar years 2023 and 2024.

Name	Title	Affiliation	Expertise	Position	Alternate
Ricardo Macedo	Senior Vice President & Senior Relationship Manager	Bank of America	Business and Banking Management	Member familiar with Governmental Accounting	TBD
Ardee Apostol	Group Finance Director	County of San Diego, Health and Human Services Agency	Budget Management	Member from the County of San Diego Health and Human Services Agency	Charissa Japlit Asst. Group Finance Director HHS
Fred Baranowski	Community Member	Commission Community Member	Business and Banking Management	At-large appointment by the Commission	N/A
Tracy Drager	Assistant Auditor & Controller	County of San Diego, Finance and General Government Group	Fiscal Planning and Management	Member from the County of San Diego Finance and General Government Group	Brian Ruehle Deputy Controller Auditor & Controller
Cameron Urquhart	Investment Officer	County of San Diego Treasurer-Tax Collector's Office	Investment Management	Member from the County of San Diego Treasurer-Tax Collector's Office	Kevin Foley Investment Officer Treasurer/Tax Collector

- 2) Appointed Ricardo Macedo as the Chairperson, and Ardee Apostol as the Vice-Chairperson of the Finance Committee for the 2023 and 2024 calendar years.

AYES: Fletcher, Richardson, Wooten
ABSENT: McBrayer, Macchione
ABSTAIN: None
NOES: None

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5) Finance Committee Report

Ricardo Macedo, Finance Committee Chair, updated the Commission on its financial status as of December 31, 2022 (Item 5-1) and the 2nd Quarter Fund Balance Projection for Fiscal Year 2022 – 23 (Item 5-2).

6) HHSA Child and Family Well-Being Department

Dr. Kimberly Giardina, Director, Child Welfare Services, provided an update on the HHSA Child and Family Well-Being Department. (CFWB):

- 1) The CFWB Board Letter will be presented at the February 28, 2023 Board of Supervisors meeting. Throughout the process of creating this board letter, we have been looking at the role of the Commission's funded endeavors and early intervention / prevention services and being an impactful compliment to the upstream work that will be the focus of the new department.
- 2) The team is also looking at opportunities to focus on prevention and family strengthening services by capitalizing on new Federal dollars coming to CWS from the Family First Prevention Services Act (FFPSA). For the first time, the biggest source of funding for CWS, the FFPSA can be used to prevent youth from entering or re-entering foster care.
- 3) There is a lot of synergy with CFWB and the work that First 5 has been doing for years. This is an opportunity to rethink how we do the work to best serve families and integrate or streamline the silos that we have been working under. This proposal is a complete restructure which will provide prevention services and build upon and incorporate the work that First 5 does as a part of the new department.

Received the following public comments:

- 1) Mina Nguyen, Coalition and Community Projects Coordinator with San Diego for Every Child, thanked the Commission for creating accessible and equitable futures for the children and families across San Diego County. She also recognized First 5 San Diego for strengthening the early learning and education space, through our work on the Child Care Blueprint and the collaboration with Children's First Collective. Ms. Nguyen voiced her support for the transformative merging of First 5 San Diego into the CFWB.

7) Child Care Blueprint and Strategic Planning Update

Alethea Arguilez, Executive Director of First 5 San Diego, provided an update on the Child Care Blueprint and Strategic Planning. First 5 San Diego, as part of a community of stakeholders, helped to create the blueprint and develop its vision, foundational strategy, and complimentary goals with actionable items. The framing is a 2-year plan to become actionable by bringing the community together over child care.

Secretary Richardson is also a part of this coalition and expressed that the right team has been assembled by bringing together multiple perspectives and expertise. The blueprint is a comprehensive plan for children, families, and child care providers that addresses some of the challenges such as the high cost of child care facilities and other barriers that new providers experience. The team is looking at research identifying models and funding strategies such as those in Alameda and San Francisco that have been successful and how we can benefit from their experience.

8) Executive Director's Report

Alethea Arguilez, Executive Director of First 5 San Diego, provided a report on the Commission's ongoing activities through its funded endeavors.

- 1) The First 5 SD COR team recently attended the First 5 Association's Annual Summit in person. ED Arguilez thanked Chair Fletcher for speaking at the event about our work at the County and within the state-wide network. The Association's 2023 policy priorities were defined at the summit and we are excited to see legislative momentum continue at the state level through our Association's efforts.
- 3) There is a lot happening in the procurement of our ARPA funded endeavors. The Child Care Blueprint will be supplemented with some recently approved programs such as the Child Care Workforce Investment

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- 4) Program which is scheduled to launch in July 2023. The Shared Services Alliance is a complement to our existing mini grant from First 5 CA and aims to help build business infrastructure capacity for our smaller, privately owned providers.
- 5) A cost estimation model is launching this year that shows the true cost of operating a child care program whether it is home-based or a traditional center. The model comes from the state and national level. ED Arguilez will keep the Commission updated on this work.
- 6) Our partners and staff were acknowledged by ED Arguilez and Secretary Richardson for their work on the child care sector teleconference meetings that have been a valuable resource for the community since the onset of COVID. Dr. Wooten requested that the community engagement on this topic should continue in some way. The Sector Webpage and email inbox are still active and being monitored and the meetings can be reconvened in the future if needed.

9) Future Agenda Items

- 1) LiveWell@Work and San Diego County Working Families Initiative
- 2) Child Care Blueprint
- 3) Budget Approval for FY 2023 – 2024
- 4) Strategic Plan 2020 – 2025 Annual Review and Update
- 5) First 5 California FY 2021 – 2022 Annual Report Acceptance
- 6) Sunset Review of a Commission Policy

Chair Fletcher adjourned the meeting at 2:35pm to reconvene on April 13, 2023.

Respectfully submitted for your review and approval:

Rick Richardson, Secretary

April 13, 2023

Date

Notes by Karen Hays