

FIRST 5 COMMISSION OF SAN DIEGO

The Commission's vision is that all the children ages 0 through 5 are healthy, are loved and nurtured, and enter school as active learners.

April 13, 2023
2:00 p.m. – 4:00 p.m.
County Administration Center
1600 Pacific Highway, Room 302 / 303
San Diego, CA 92101

AGENDA

ITEM	SUBJECT	
A	Roll Call and Introductions	Executive Director Arguilez
B Action	Approval of the Minutes for the First 5 Commission of San Diego meeting – February 9, 2023 Supporting Documents	Vice-Chair McBrayer
C	Opportunity for Public Comments Items not on the Agenda – Limit two minutes per speaker. (<i>Request to Speak</i> slips for this item or any other item on the agenda must be submitted to Commission staff prior to the meeting being called to order.)	Vice-Chair McBrayer
D	Commissioner Recusal Reminder All Commissioners are reminded to recuse themselves from voting on any agenda item that has a real or perceived conflict of interest.	Vice-Chair McBrayer
E Action	Consent Calendar The Commission will vote on any action items not pulled for discussion by Commissioners or members of the public. Items Available for the Consent Calendar are: Item 3: Approval of the FY 2023-24 Operating Budget, Sustainability Fund Budget, Financial Spending Plan Item 4: Sunset review of Commission Policy F5C-005 Support of Community Outreach Events and Professional Education Symposia	Vice-Chair McBrayer
1 Public Hearing Action	*** OPEN PUBLIC HEARING *** Acceptance of the FY 2021-22 First 5 California Annual Report Supporting Document The Commission is asked to accept the FY 2021-22 First 5 California Annual Report.	Executive Director Arguilez

<p style="text-align: center;">2 Public Hearing</p> <p>Presentation</p> <p>Action</p>	<p>First 5 San Diego Strategic Plan 2020-2025 Annual Review Supporting Document</p> <p>The Commission will receive an update on activities related to the 2020-2025 Strategic Plan and the corresponding Roadmap for Systems Change in a public hearing as required annually by Sections 130140 (C)(iii) and (E) of the California Health and Safety Code.</p> <p style="text-align: center;">*** CLOSE PUBLIC HEARING ***</p>	<p>Executive Director Arguilez</p> <p>MIG, Inc. Consultants</p>
<p style="text-align: center;">3 Action</p>	<p>Approval of the FY 2023-24 Operating Budget, Sustainability Fund Budget, and Financial Spending Plan</p> <p>The Commission is asked to approve the FY 2023-24 Operating Budget, Sustainability Fund Budget, and Financial Spending Plan.</p>	<p>Executive Director Arguilez</p> <p>Chair of the Finance Committee Ricardo Macedo</p>
<p style="text-align: center;">4 Action</p>	<p>Sunset review of Commission Policy F5C-005 Supporting Documents</p> <p>The Commission is asked to approve the revision of Commission policy F5C-005 Support of Community Outreach Events and Professional Education Symposia at it's sunset review date.</p>	<p>Executive Director Arguilez</p>
<p style="text-align: center;">5 Information</p>	<p>Finance Committee Report Supporting Document</p> <p>This is a standing agenda item report from the Finance Committee. The Balance Sheet as of February 28, 2023 will be presented.</p>	<p>Chair of the Finance Committee Ricardo Macedo</p>
<p style="text-align: center;">6 Information</p>	<p>Executive Director Report Supporting Documents</p> <p>This is a standing agenda item report from the Executive Director.</p>	<p>Executive Director Arguilez</p>
<p style="text-align: center;">7 Information</p>	<p>Honoring Marcelina Reyes, First 5 SD Fiscal Manager</p> <p>Ms. Reyes has been with the County of San Diego for 29 years and will be retiring at the end of July 2023.</p>	<p>Executive Director Arguilez</p>
<p style="text-align: center;">8</p>	<p>Future Agenda Items</p> <ul style="list-style-type: none"> • Approval of the First 5 San Diego Annual Report for FY 2022-23 • Approval of the Annual Financial Audit for FY 2022-23 • Receipt of the San Diego County Childcare Blueprint 	<p>Vice-Chair McBrayer</p>

If you are planning to attend and need special accommodations, please call Karen Hays at (858) 285-7720 at least three days in advance of the meeting.

Pursuant to Government Code section 54957.5, written materials distributed to the Commission in connection with this agenda less than 72 hours before the meeting will be made available to the public at 9655 Granite Ridge Drive, Suite 120, San Diego, CA 92123

The schedule for future Commission meetings is posted on the Commission's website.

The next Commission meeting will be on October 12, 2023
Meeting to be held in the Board Chambers

Copies of the Commission meeting agenda are provided at all meetings. Support and background documents for the agenda items are available on the Commission's website.

www.first5sandiego.org

<p style="text-align: center;">1 Public Hearing</p> <p>Action</p>	<p>Public Hearing Acceptance of the FY 2021-22 First 5 California Annual Report</p> <p>Supporting Document. One copy will be available for public review. The report can be accessed online at www.cafc.ca.gov. Comments limited to two minutes per speaker.</p> <p>Overview: The Commission will be presented with the Annual Report of First 5 California for Fiscal Year 2021-22 (Item 1-1). The report is submitted in compliance with the Health and Safety Code Section 130140 (d) that requires local commissions to hold a Public Hearing to allow for public comment on the State Commission's Annual Report. The data from First 5 San Diego programs were compiled by staff and accepted by the Commission in a public hearing on October 13, 2022 (Item 1) before submitting the data to the State First 5 Commission. These data are included in the aggregate numbers in this report.</p> <p>Key State Annual Report findings are listed below:</p> <ul style="list-style-type: none"> • First 5 programs are reaching the most vulnerable and needy children and families in California. • First 5 programs are providing children and families with services that are shown to promote school readiness, and thus are making wise investments in the future of California and its children and families. • First 5 programs are improving children's health, development, and learning. • First 5 programs' efforts to change systems of care are improving the accessibility, coordination, cultural competence, and quality of services for young children and their families. <p>The full document can be found on First 5 California's website at www.cafc.ca.gov. A copy is also available for review at today's meeting and at the Commission's office.</p> <p>Recommendation:</p> <ol style="list-style-type: none"> 1) Open Public Hearing. 2) Receive public comment. 3) Accept the Annual Report of First 5 California for Fiscal Year 2021-22. 4) Close Public Hearing. 5) Authorize the Executive Director to submit public comment, if any, to the State Commission. <p>Fiscal Impact: The Health and Safety Code grants First 5 California the authority to withhold funding from any county commission failing to review and accept the State Annual Report.</p>	<p style="text-align: center;">Executive Director Arguilez</p>
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<p>2 Public Hearing</p> <p>Presentation</p> <p>Action</p>	<p>Public Hearing First 5 San Diego Strategic Plan 2020-2025 Annual Review Supporting Documents</p> <p>One copy will be available for public review. The report can be accessed online at www.first5sandiego.org Comments limited to two minutes per speaker.</p> <p>Overview: Sections 130140 (C)(iii) and (E) of the California Health and Safety Code require that each county First 5 Commission annually review its Strategic Plan in a public hearing. This year there are no recommended changes to the Strategic Plan.</p> <p>Recommendation:</p> <ol style="list-style-type: none"> 1) Open Public Hearing. 2) Receive public comment. 3) Review and accept the existing First 5 San Diego Strategic Plan 2020-2025 and corresponding Roadmap for Systems Change with no changes. 4) Close Public Hearing. <p>Fiscal Impact: The Health and Safety Code grants First 5 California authority to withhold funding from any county commission failing to annually review its Strategic Plan.</p>	<p>Executive Director Arguilez</p> <p>MIG, Inc. Consultants</p>
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<p style="text-align: center;">3</p> <p style="text-align: center;">Action</p>	<p>Approval of the FY 2023-24 Operating Budget, Sustainability Fund Budget and Financial Spending Plan</p> <p>Supporting Documents</p> <p>Overview: The draft FY 2023-24 Operating Budget, Sustainability Fund Budget, and revised Financial Spending Plan were reviewed by the Finance Committee on March 16, 2023 and were approved for presentation and approval by the Commission at this meeting.</p> <p>Staff Recommendations:</p> <ol style="list-style-type: none"> 1) Find that the proposed First 5 San Diego Funding allocations are consistent with the Commission’s Strategic plan, furthers the support and improvement of early care and education throughout the County and provides a public benefit. 2) Approve the FY 2023-24 Operating Budget (Item 3-1), Sustainability Fund Budget (Item 3-2), and Financial Spending Plan (Item 3-3). <p>Fiscal Impact:</p> <ol style="list-style-type: none"> 1) Up to \$38,406,764 will be approved for operations and programs for the 2023-24 fiscal year. 2) Approval of the Financial Spending Plan for funding through FY 2029-30. 3) Up to \$9,171,852 will be approved as an operating transfer out to the Operating Fund from the Sustainability Fund for FY 2023-24. 	<p style="text-align: center;">Executive Director Arguilez</p> <p style="text-align: center;">Chair of the Finance Committee Ricardo Macedo</p>
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<p>4</p> <p>Action</p>	<p>Sunset review of Commission Policy F5C-005 Supporting Documents</p> <p>Overview: In accordance with the sunset review date, Commission staff has reviewed the policy and are recommending the following changes:</p> <p>Support of Community Outreach Events and Professional Education Symposia F5C-005: No material changes.</p> <p>Staff Recommendation: 1) Adopt the revised Commission Policy on: • Support of Community Outreach Events and Professional Education Symposia F5C-005</p> <p>Fiscal Impact: None</p>	<p>Executive Director Arguilez</p>
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<p>5 Information</p>	<p>Finance Committee Report Supporting Document</p> <p>This is a standing agenda item report from the Finance Committee.</p> <p>Overview: The Finance Committee met March 16, 2023. The FY 2023-24 Operating Budget, Sustainability Fund Budget, and a revised Financial Spending Plan were reviewed in addition to the Balance Sheet as of February 28, 2023.</p> <p>The Budgets and Financial Spending Plan were approved to go forward to the Commission for final approval (presented in agenda item 3).</p> <p>The Balance Sheet as of February 28, 2023 (Item 5-1) will be presented.</p> <p>Recommendation: None</p> <p>Fiscal Impact: None</p>	<p>Chair of the Finance Committee Ricardo Macedo</p>
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<p>6 Information</p>	<p>Executive Director Report Supporting Documents</p> <p>Overview: This is a standing agenda item report from the Executive Director.</p> <p>A written status report of the Commission's activities is in the agenda packet for this meeting as item 6-1. Also included is the Dash Board for FY 2022 – 23 Quarter 2 as item 6-2.</p> <p>Recommendation: None</p> <p>Fiscal Impact: None</p>	<p>Executive Director Arguilez</p>
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<p>7 Information</p>	<p>Honoring Marcelina Reyes, First 5 SD Fiscal Manager</p> <p>Overview: Marcelina Reyes has been with the First 5 Commission for a total of just over 15 years. She was promoted at the Commission and has been the Fiscal Manager for her final 3 years with the Commission.</p> <p>Marci has worked tirelessly to keep the Commission's financial records "Award Worthy", and in fact the Commission did receive the preseigious Government Finance Officers Association (GFOA) award for Excellence in Financial Reporting for the Annual Financial Report (AFR) that she creates every year. She received this award for every year that she did the AFR. Her submittals have been awarded every time she created it resulting is a 100% rating.</p> <p>Recommendation: None</p> <p>Fiscal Impact: None</p>	<p>Executive Director Arguilez</p>
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8	Future Agenda Items <ul style="list-style-type: none">• Approval of the First 5 San Diego Annual Report for FY 2022-23• Approval of the Annual Financial Audit for FY 2022-23• Receipt of the Childcare Blueprint	Vice-Chair McBrayer
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