

First 5 Commission of San Diego
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San Diego, CA 92123
(858) 285-7710

FINANCE COMMITTEE MEETING MINUTES

September 21, 2022

Members Present:

Ricardo Macedo, Chair
Fred Baranowski
Hank Kim
Tracy Drager

Staff Present:

Alethea Arguilez, Executive Director
Martin Cherry, Operations Manager
Marci Reyes, Fiscal Manager
Karen Hays, Executive Secretary

Members Absent:

Amy Thompson, Vice-Chair

Alternate Member(s) Present:

Cameron Urquhart
Ardee Apostol

1. Call to Order

Chair Macedo called the Finance Committee meeting to order at 1:01pm.

2. Opportunity for Public Comments

There were no public comments received.

3. Recusal Reminder

Chair Macedo reminded the Finance Committee Members to recuse themselves from voting on any agenda items that have a real or perceived conflict of interest.

4. Approval of Finance Committee Meeting Minutes from April 14, 2022.

ON MOTION OF Member Baranowski, seconded by Member Drager, the Committee approved the minutes for the April 14, 2022 meeting.

AYES: Macedo, Baranowski, Drager, Kim

ABSENT: Thompson

ABSTAIN: None

NOES: None

5. Ratification and Continuance of Teleconferencing Meeting Option Pursuant to Government Code Section 54953(e)

The Committee ratified the authorization for the Teleconferencing Meeting Option Pursuant to Government Code Section 54953(e).

ON MOTION OF Chair Macedo, seconded by Member Baranowski, the Committee ratified the authorization to Teleconferencing Meeting Option Pursuant to Government Code Section 54953(e). The Committee:

- 1) Found that the Commission has reconsidered the circumstances of the State of Emergency.
- 2) Found that State or Local officials continue to recommend measures to promote social distancing.
- 3) Ratified previous determinations made by the Executive Director included as Item 5-1.
- 4) If the Commission does not hold a meeting within the next 30 days, the Executive Director is directed to review the status of the state of emergency and whether state or local officials continue to impose or recommend measures to promote social distancing. If both conditions exist, the Executive Director is directed to memorialize such determination in writing and such writing will be presented for ratification at the next meeting of the Commission.

AYES: Macedo, Baranowski, Drager, Kim
ABSENT: Thompson
ABSTAIN: None
NOES: None

6. Annual Financial Report (AFR) for FY 2021-22

Hadley Hui, Principal Auditor with Moss, Levy, and Hartzheim presented the approved AFR to the Commission.

First 5 Staff left the meeting while the Committee had a discussion with the Auditor

ON MOTION OF Member Baranowski, seconded by Member Drager, the Committee approved the final draft of the FY 2021 – 22 Annual Financial Report (AFR) audited by Moss, Levy, and Hartzheim.

AYES: Macedo, Baranowski, Drager, Kim
ABSENT: Thompson
ABSTAIN: None
NOES: None

7. Commission Financials Approval

Fiscal Manager Marci Reyes reviewed the Balance Sheet as of August 31, 2022 with the Committee.

ON MOTION OF Member Baranowski, seconded by Member Kim, the Committee approved the Balance Sheet as of August 31, 2022.

AYES: Macedo, Baranowski, Drager, Kim
ABSENT: Thompson
ABSTAIN: None
NOES: None

8. Schedule of Finance Committee Meetings for 2023

The Committee reviewed and approved the proposed schedule for Finance Committee meetings for the 2023 calendar year.

ON MOTION OF Member Drager, seconded by Member Baranowski, the Committee approved the Finance Committee meeting dates for 2023 as follows:

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Month	Date	Agenda Items
January	January 19, 2023	▪ 2 nd Quarter reports & projections
March	March 16, 2023	▪ Review of FY 2023 - 24 Budget and Financial Spending Plan
April	April 13, 2023	▪ 3rd Quarter reports & projections
August	N/A	▪ Year-end (4 th quarter) reports and current year July Balance Sheet <u>e-mailed to the Committee</u>
September	September 19, 2023	▪ Final audit report presentation by the auditor

AYES: Macedo, Baranowski, Drager, Kim

ABSENT: Thompson

ABSTAIN: None

NOES: None

9. Executive Director Report

Executive Director Arguilez updated the Committee on issues affecting the Commission including:

- Upcoming Board Letter for ARPA funded projects:
 - a) Child Care Workforce Investment Program will be a \$10M allocation to support professional development and training as well as, access to higher education for those in the child care field or aspiring to be in the field. It is ultimately a tuition reimbursement program that will also include a retention stipend for providers.
 - b) Shared Services Alliance Program will be a \$2M allocation to support family childcare providers and small private center based providers to access business infrastructure supports. The approach is to bring as many of the the region's 4,000+ licensed, family child care providers together to leverage business capacity and infrastructure. This is a national model supported by the Federal Administration for Children and Families (ACF), the US Chamber of Commerce Foundation as well as, First 5 CA.
- First 5 San Diego has been engaged ongoing discussions related to the new CalAIM (ie. Medi-Cal benefits) and how our contracted providers can draw down some of the funding identified as Enhanced Care Management. These are more social service types of benefits vs the typical physical health benefits and is part of an effort to shift from traditional Medi-Cal to CalAIM. There is a group within HHSA working on this transition and ED Arguilez has been involved in the discussions.
- The Mental Health Services Act is another source of funding that F5SD is hoping to partner with Behavior Health Services to leverage in the future.
- On 10/13/22, the American Academy of Pediatrics will be giving a presentation on Healthy Development Services at the First 5 San Diego Commission meeting. All committee members are welcome and encouraged to attend.
- The Federal and State governments have made some big investments in early childhood care and education and First 5 San Diego intends to be focused on these upcoming investments and keeping our position as leaders in this sector

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10. Future Agenda Items

- 2nd Quarter reports & budget projections FY 22 – 23 (January 19, 2023 meeting).

11. Adjournment

Chair Macedo adjourned the meeting at 1:44pm to reconvene on January 19, 2023.

Notes by Karen Hays