

**FIRST 5 COMMISSION OF SAN DIEGO**  
9655 Granite Ridge Drive, Suite 120, MS A-211  
San Diego, CA 92123  
(858) 285-7710

**Members Present:**

Supervisor Nathan Fletcher, Chair  
Sandra McBrayer, Vice-Chair  
Rick Richardson, Secretary  
Nick Macchione, Commissioner  
Dr. Wilma Wooten, Commissioner

**Staff Present:**

Alethea Arguilez, Executive Director  
Martin Cherry, Operations Manager  
Lenette Javier, Program & Evaluations Administrator  
Katherine Hart, Sr. Deputy County Counsel

**Members Absent:**

None

**COMMISSION MEETING MINUTES**

November 17, 2022

**Call to Order**

Vice-Chair McBrayer called the meeting of the First 5 Commission of San Diego to order at 2:00pm.

**\*\*Chair Fletcher arrived at 02:02pm\*\***

**Approval of Commission Meeting Minutes from October 13, 2022**

**ON MOTION OF Commissioner Macchione, seconded by Commissioner Wooten, the Commission approved the minutes for the October 13, 2022, meeting.**

**AYES:** Fletcher, McBrayer, Richardson, Macchione, Wooten  
**ABSENT:** None  
**ABSTAIN:** None  
**NOES:** None

**Opportunity for Public Comments**

None

**Commissioner Recusal Reminder**

Chair Fletcher reminded all Commissioners to recuse themselves from voting on any agenda item(s) that have a real or perceived conflict of interest.

**Consent Calendar**

**ON MOTION OF Vice-Chair McBrayer, seconded by Commissioner Macchione, the Commission approved the formation of the consent calendar with Items 1, 3, 4 and 5 approved on consent.**

**Item 1:** Continuance of Teleconferencing Meeting Option  
**Item 3:** First 5 CA Refugee Family Support Grant Award  
**Item 4:** HDS / KidStart Center 3-year Funding Recommendation FY 2022 – 2025  
**Item 5:** Contract amendment with MIG, Inc.

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**Items 1, 3, 4 and 5**

**AYES:** Fletcher, McBrayer, Richardson, Macchione, Wooten  
**ABSENT:** None  
**ABSTAIN:** None  
**NOES:** None

**1. Ratification and Continuance of Teleconferencing Meeting Option Pursuant to Government Code Section 54953(e)**

The Commission was asked to ratify and reconsider the authorization of Teleconferencing Meeting Option Pursuant to Government Code Section 54953(e).

**ON MOTION OF Vice-Chair McBrayer, seconded by Commissioner Macchione, the Commission approved the formation of the consent calendar with Item 1 approved on consent. The Commission:**

Ratified and authorized the Teleconferencing Meeting Option Pursuant to Government Code Section 54953(e).

- 1) Found that the Commission has reconsidered the circumstances of the State of Emergency.
- 2) Found that state or local officials continue to recommend measures to promote social distancing.
- 3) Ratified previous determination made by the Executive Director included as Item 1-1.
- 4) If the Commission does not hold a meeting within the next 30 days, the Executive Director is directed to review the status of the state of emergency and whether state or local officials continue to impose or recommend measures to promote social distancing. If both conditions exist, the Executive Director is directed to memorialize such determination in writing and such writing will be presented for ratification at the next meeting of the Commission.

**AYES:** Fletcher, McBrayer, Richardson, Macchione, Wooten  
**ABSENT:** None  
**ABSTAIN:** None  
**NOES:** None

**2) Presentation on the FY 2021 - 2022 Local Annual Report to the Community**

The Commission was presented with the Local Annual Report to the Community for Fiscal Year 2021-22.

**3) First 5 CA Grant award for the Refugee Family Support (RFS) Program**

**ON MOTION OF Vice-Chair McBrayer, seconded by Commissioner Macchione, the Commission approved the formation of the consent calendar with Item 3 approved on consent. The Commission:**

Approved the receipt of the RFS Grant and an MOU with HSEC / OIRA for the administration and oversight of the program. Delivery in two regions – East and Central Regions

- 1) Receive up to \$423,071 funding from First 5 CA for the RFS Grant.
- 2) Authorize the Executive Director and/or designee to enter into agreement with HSEC/OIRA to oversee the management of the program for up to \$423,071.

**AYES:** Fletcher, McBrayer, Richardson, Macchione, Wooten  
**ABSENT:** None  
**ABSTAIN:** None  
**NOES:** None

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- 4) **Healthy Development Services (HDS) / KidSTART Center 3-year Funding Recommendation**  
**ON MOTION OF Vice-Chair McBrayer, seconded by Commissioner Macchione, the Commission approved the formation of the consent calendar with Item 4 approved on consent. The Commission:**

Considered and approved funding recommendations for the Healthy Developmental Services and KidSTART Center programs for FYs 2022 - 2025.

Restored funding and authorize contract amendments to contractors as follows:

Contractor	Contract #	Program / Region	Allocation per year for FYs 22/23, 23/24, 24/25 (3 years)
American Academy of Pediatrics	534750	HDS / KidStart Coordination	\$150,000
Family Health Ctr SD	534755	HDS Central	\$750,000
Family Health Ctr SD	534757	HDS East	\$580,000
Palomar Health	546245	HDS No. Inland	\$325,000
Rady Children's Hospital	534759	HDS No. Central	\$175,000
Rady Children's Hospital	534775	HDS No. Coastal	\$440,000
SBCS	565170	HDS South	\$280,000
Rady Children's Hospital	551954	KidSTART	\$300,000

**AYES:** Fletcher, McBrayer, Richardson, Macchione, Wooten  
**ABSENT:** None  
**ABSTAIN:** None  
**NOES:** None

- 5) **Contract Amendment for the Consultant Contract with MIG, Inc.**  
**ON MOTION OF Vice-Chair McBrayer, seconded by Commissioner Macchione, the Commission approved the formation of the consent calendar with Item 5 approved on consent. The Commission:**

- 1) Found that the proposed First 5 San Diego funding allocations to support the development of the COSD Child Care Blueprint are consistent with the Commission's Strategic Plan, furthers the support and improvement of early childhood development within the County, and provides a public benefit.
- 2) Authorized the Executive Director, or her designee, to execute a project length contract amendment with MIG, Inc., contract #557201 for up to \$40,000.
- 3) Increased the FY 2022-23 Operating Budget up to \$40,000 for the current fiscal year.

**AYES:** Fletcher, McBrayer, Richardson, Macchione, Wooten  
**ABSENT:** None  
**ABSTAIN:** None  
**NOES:** None

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### 6. San Diego County Working Families Initiative

The Commissioners engaged in a follow up discussion related to the previous presentation received by Commissioner Richardson on an initiative creating awareness and incentives for San Diego County businesses to increase support of working families in the following recommended 6 critical support areas:

- 1) Company support for working parents
- 2) Flexible & predictable work schedules
- 3) Dependent Care Flexible Spending Accounts (FSA)
- 4) Lactation supports
- 5) Paid parental leave
- 6) Childcare assistance: On-site or financial assistance

The Commission also had received a presentation on the Healthy Workplace accelerator program, and it was discussed whether the SD County Working Families Initiative proposal could be supported and achieved in the LW@W program.

Commissioner Wooten requested a follow up to present next steps on the SD County Working Families Initiative including staff recommendations and Chair Fletcher requested for HHSA Director and Commissioner Macchione to present on where this initiative would reside within HHSA and the role of the agency and First 5 staff.

Received public comments:

- a. Amelia Simon, Program Health Specialist, Chronic Disease and Health Equity Unit, County of San Diego, recently presented LiveWell@Work's Healthy Workplace accelerator program to First 5. She emphasized that the accelerator shares several of the (6) support areas in the Working Families Initiative, specifically "Company support for working families" and "Lactation Supports". These accelerator's strategies are taken from the evidence-based CDC's Workplace Scorecard.
- b. Lucia Garay, Retired Executive Director of Early Education, San Diego County Office of Education, and currently representing the Children First Collective, asked the Commission to support this initiative.
- c. Stefanie Benvenuto, San Diego Chamber of Commerce, thanked the Commission for their work and looks forward to partnering on this important initiative.

### 7. Executive Director Report

Executive Director Arguilez provided an update on the activities of the Commission:

- The First 5 San Diego team continues its support of all contractors in ensuring ongoing outreach and engagement to families in the community, systems change efforts, and the pending follow up to the approved Systems Change Roadmap.
- ED Arguilez will anticipate convening the Ad Hoc committee in the next few months to fine tune the roadmap and develop the strategies to support the objectives identified in April 2022.
- Expanding support for military families with the Childcare in Your Neighborhood program which connects the 500+ local childcare providers with the military's network of nearly 200 providers. ED Arguilez is working with the SDCOE leadership to identify funding to support this expansion and will continue working with the Dept of Defense on this effort.
- The Doula Pilot Program will be launched in early 2023 and is currently in the final procurement stages.
- Procurement for the ARPA Childcare programs will also be launched in early 2023.
- First 5 San Diego received the 1<sup>st</sup> Quarter Dashboard which shows performance over programs. We have surpassed our annual targets in many areas.
- One of our oral health providers integrated their pediatric patients with a dental referral process which has greatly increased the number of dental screenings.

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- The LearnWell Initiative which serves thousands of children through our providers continues to be a great success.

**8. Future Agenda Items**

- 1) Appointment of Commission Officers for 2023
- 2) Updates on the Systems Change Roadmap and Childcare Blueprint
- 3) Next steps for the San Diego County Working Families Initiative

Chair Fletcher adjourned the meeting at 2:49pm to reconvene on February 9, 2023.

Respectfully submitted for your review and approval:

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Rick Richardson

February 9, 2023

Date

Notes by Karen Hays