

First 5 Commission of San Diego  
9655 Granite Ridge Drive, Suite 120, MS A-211  
San Diego, CA 92123  
(858) 285-7710

**Members Present:**

Fred Baranowski, Chair  
Amy Thompson, Vice-Chair  
Ricardo Macedo  
Tracy Drager  
Hank Kim

**Staff Present:**

Alethea Arguilez, Executive Director  
Martin Cherry, Operations Manager  
Lenette Javier, Program & Evaluation Manager  
Marci Reyes, Fiscal Manager  
Karen Hays, Executive Secretary

**Members Absent:**

None

**Alternate Member(s) Present:**

Cameron Urquhart

## FINANCE COMMITTEE MEETING MINUTES

March 17, 2022

**1. Call to Order**

Chair Baranowski called the Finance Committee meeting to order at 9:00am.

**2. Opportunity for Public Comments**

There were no public comments received.

**3. Recusal Reminder**

Chair Baranowski reminded the Finance Committee Members to recuse themselves from voting on any agenda items that have a real or perceived conflict of interest.

**4. Approval of Finance Committee Meeting Minutes from January 28, 2022.**

**ON MOTION OF Member Kim, seconded by Vice-Chair Thompson, the Committee approved the minutes for the January 28, 2022 meeting.**

**AYES:** Baranowski, Thompson, Drager, Kim  
**ABSENT:** Macedo  
**ABSTAIN:** None  
**NOES:** None

**\*\* Member Macedo arrived at 9:04am\*\***

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**5. Brown Act Teleconferencing Motion**

**ON MOTION OF Member Kim, seconded by Member Drager, the Committee:**

- a) Authorized the Teleconferencing Meeting Option Pursuant to Government Code Section 54953(e).
- b) Found that there is a proclaimed State of Emergency.
- c) Found that State and local officials have recommended measures to promote social distancing.
- d) If the Finance Committee does not hold a meeting within the next 30 days, the Executive Director is directed to review the status of the state of emergency and whether state or local officials continue to impose or recommend measures to promote social distancing. If both conditions exist, the Executive Director is directed to memorialize such determination in writing and such writing will be presented for ratification at the next meeting of the Committee.

**AYES:** Baranowski, Thompson, Drager, Kim, Macedo  
**ABSENT:** None  
**ABSTAIN:** None  
**NOES:** None

**6. Commission Financials - Balance Sheet for the period ending February 28, 2022**

**ON MOTION OF Vice-Chair Thompson, seconded by Member Drager, the Committee approved the Balance Sheet for the period ending February 28, 2022.**

**AYES:** Baranowski, Thompson, Drager, Kim, Macedo  
**ABSENT:** None  
**ABSTAIN:** None  
**NOES:** None

**7. Proposed Fiscal Year 2022-23 Budgets and Financial Spending Plan**

**ON MOTION OF Member Kim, seconded by Vice Chair Thompson, the Committee approved the 2022-2023 Operating Budget, Sustainability Fund Budget and updated Financial Spending Plan.**

**AYES:** Baranowski, Thompson, Drager, Kim, Macedo  
**ABSENT:** None  
**ABSTAIN:** None  
**NOES:** None

**8. Chair of Finance Committee**

The Committee discussed transition planning as the current Chair, Fred Baranowski, will be retiring from his current position and will continue to serve as a voting At large Member.

Member Ricardo Macedo agreed to accept his nomination for the position of Chair. He was born in Tijuana, grew up in San Ysidro, and attended SDSU. Ricardo has served on the SW College Foundation and its affiliated Leadership Foundation; the South County Economic Development Council (as past president) and has 3 children ages 11, 5 and 3. He works at Bank of America as Senior VP & Relationship Manager, assisting local businesses with annual portfolios ranging from \$10M - \$50M. Ricardo loves to give back to a select number of local organizations and the Vision of F5SD is aligned with his values as a father and community member

This item will be brought before the First 5 Commission on April 20, 2022 for their consideration.

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**9. Executive Director Report**

Executive Director Arguilez updated the Committee on issues affecting the Commission's finances:

- a) With the support of the HHSA Exec office, we are continuing to focus on good policy making that allows us to see the best possible results in the areas of early care and education.
- b) ARPA funds of \$12M are available for workforce development and pipeline, in addition to a childcare grant that is slated to support business infrastructure of childcare providers. ARPA funds are to be expended by June 30, 2026.
- c) SDQPI and the Shared Services Alliances grant are well aligned with the ARPA funds vision and are a great opportunity to leverage and scale our current local efforts that are supporting early care and education countywide. Presently, it is unknown what the states investments are so more about this needs to be known to ensure the ARPA funds are prioritized where they are needed the most.
- d) CDSS announced that they will be allocating a onetime payment to Family Childcare Providers - Small providers will receive \$8K and large providers will receive \$10K and, for the next fiscal year, will receive a monthly allocation to enhance their reimbursement rates. To qualify, the providers must have served at least one subsidized child.
- e) We are working in collaboration with the COSD Office of Strategy and Intergovernmental Affairs and the DC Lobbyist to focus on understanding the Federal investments in early care and education (i.e. Head Start and CCDBG).
- f) Continued work on the 2020-25 Strategic Plan related to the systems change directions outlined. The roadmap is to be presented to the commissioners at the upcoming April 20, 2022 meeting.

**10. Future Agenda Items**

Third Quarter Budget Projection for FY 2021-22.

**11. Adjournment**

Chair Baranowski adjourned the meeting at 9:44am to reconvene on April 14, 2022.

Notes by Karen Hays