



First 5 Commission of San Diego

FY 2022-23 Operating Budget
April 20, 2022

Item 7-1

Draft

Description	Requested Budget FY 2022-23		Budget Notes
Labor			
Salaries & Benefits	\$2,255,211		Staff (15 FTEs)
HHSa Burden	\$250,328		Overhead charge (11.10% of labor)
Total Labor Costs	\$2,505,539		
Services & Supplies			
Temp Help	2,000		Temporary labor
Other Communications	1,440		Warm line access
Cellular Phone Use	5,592		Cell phone service
Insurance	14,150		Prop10 Insurance
First Aid Supplies	100		First Aid Kit & AED supplies
Memberships	71,462		Various professional organizations
Office Expense	10,020		Consumable supplies
Postage	500		Postage / delivery services
Printing	3,300		Various printing services
County Counsel	7,014		County Counsel
Specialized Services Contracts	41,775		Annual Audit & Consultants
Copy Equipment Rental	8,240		Lease of multiple copy machines
Rents & Leases Services and Structures	285,658		Office lease/Move-In Tenants Improvements/Storage
Books and Subscriptions	400		Resource library
Minor Equipment	2,500		Office furniture & other minor equipment
Out of County Travel	9,500		F5 Association Meetings & Conferences
Local Community Engagement	3,000		Community and Family Engagement
Staff Mileage	7,100		Mileage reimbursement
Network Services (IT contract)	30,000		Phone/voice mail, network services
Data Center Services (IT contract)	2,250		Email Service
Desktop Computing (IT contract)	20,050		Computers & Printers
Catalog Items (IT contract)	2,000		IT products
Total Services and Supplies	\$528,051		
Evaluation Services	\$823,770		
Total Operating Expenses (lines 12, 38, & 40)	\$3,857,360		
	Additional Requested Budget	Previously Approved	
Contributions to Community Outreach Projects	\$ 619,298	\$ 30,180,089	Total: \$30,799,387
TOTAL Operating Budget (lines 42 & 44)	\$4,476,658	\$30,180,089	\$34,656,747

Detail follows on Pages 2 & 3

Admin Rate = $\frac{\text{Operating Expenses (less Evaluation-Program)}}{\text{Total Operating Budget}} = \frac{\$3,857,360 - \$983,225 - \$758,649}{\$34,656,747}$

**PROJECTED
ADMIN RATE:
6.10%**

REVENUE	SOURCE	
Prop 10 - Tobacco Tax *	\$ 17,959,841	State of CA
Prop 56 Tobacco Tax Backfill *	\$ 6,655,002	State of CA
County of San Diego HHSa Public Health - CDPH Home Visiting Pilot	\$ 578,567	CA Dept of Public Health
County of San Diego HHSa Public Health - CDPH Doula	\$ 400,000	CA Dept of Public Health
County of San Diego HHSa Eligibility Operations - CalWORKs HV	\$ 3,528,938	CA Dept of Social Services - CalWORKs
County of San Diego HHSa Eligibility Operations - Cal-Learn	\$ 1,172,729	CA Dept of Social Services - Cal-Learn
F5CA Home Visiting Coordination Grant	\$ 100,000	First 5 CA Commission
F5CA Shared Services Alliances	\$ 219,298	First 5 CA Commission
Transfer from Sustainability Fund	4,042,372	First 5 San Diego
TOTAL REVENUE	\$ 34,656,747	

*Projected Revenue from First 5 California

A	B	C	D	E	F	G	H	I
67	Budget Expenses Detail by Line Item							
68								<i>Total Budget</i>
69	52570 Interdepartmental Expense	Commission staff salaries & benefits (15 FTE's)				\$	2,255,211	
70		Burden Rate to COSD (11.10%)				\$	250,328	
71		Total Labor Costs paid to County of San Diego (HHS)				\$	2,505,539	
72								
73	52010 Temporary Help	Administrative assistance				\$	2,000	
74								
75	52066 Communications non-ISF	Warm line access				\$	1,440	
76								
77	52068 Cellular Phone Use	Service for cell phones and broadband cards				\$	5,592	
78								
79	52132 Insurance							
80		Crime Bond Insurance				\$	3,600	
81		Special Liability Insurance				\$	9,450	
82		Special Property Insurance				\$	1,100	
83		Total Insurance				\$	14,150	
84								
85	52252 Medical Supplies	First Aid & AED supplies				\$	100	
86								
87	52270 Memberships							
88		F5 Association fees				\$	69,747	
89		Catalyst (formerly SD Grantmakers)				\$	1,015	
90		Government Finance Officers Association (GFOA)				\$	700	
91		Total Memberships				\$	71,462	
92								
93	52330 Office Expense	Office supplies & products				\$	10,020	
94								
95	52332 Postage	Postage and mail services				\$	500	
96								
97	52334 Printing	Printing services				\$	3,300	
98								
99	52374 County Counsel	County Counsel services				\$	7,014	
100								
101	52396 Evaluation Services							
102		Evaluation	Includes Contract Management and Evaluation			\$	560,000	
103		Database	Data System (CMEDS) Database Management			\$	263,770	
104		Total Evaluation Services				\$	823,770	
105								
106	52432 Specialized Services Contracts							
107		Annual CPA Audit				\$	16,775	
108		Consultants				\$	25,000	
109		Total Specialized Services Contracts				\$	41,775	
110								
111	52530 Rent & Leases Services /Structure	Office Lease/Move-in tenant Improvements/Storage				\$	285,658	
112								
113	52504 Copy Equipment Rental	Rental services for copiers and color copy costs				\$	8,240	
114								
115	52560 Books and Subscriptions	Professional literature for staff				\$	400	
116								
117	52566 Minor Equipment	Office furniture & other minor equipment				\$	2,500	
118								
119	52608 Out of County Travel	Travel for First 5 Association Meetings and Conferences				\$	9,500	
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121	52610 Local Community Engagement	Community and Family Engagement				\$	3,000	
122								
123	52612 Staff Mileage	Mileage at approved IRS rate				\$	7,100	
124								
125	52721 Network Services	COSD IT contract: Phone, voicemail, data jacks & network services				\$	30,000	
126								
127	52723 Data Center Services	COSD IT contract: Email services				\$	2,250	
128								
129	52732 Desktop Services	COSD IT contract: Rental and service of computers, laptops, and printers				\$	20,050	
130								
131	52750 Catalog Items	COSD IT contract: Upgrades - hardware, software and wireless networking				\$	2,000	

	A	B	C	D	E	F	G	H	I
132									
133		53664 Contributions to Community Projects			<i>Previously Approved</i>		<i>Additional Requested</i>	<i>Total</i>	
134					<i>for FY 2022-23</i>		<i>Program Budget</i>	<i>Program Budget</i>	
135		Health							
136			Healthy Development Services		\$ 10,000,000			\$ 10,000,000	
137			KidSTART		\$ 800,000			\$ 800,000	
138			Oral Health Initiative		\$ 1,000,000			\$ 1,000,000	
139			Reducing Childhood Injury		\$ 150,000			\$ 150,000	
140			Public Health - Doula				\$ 400,000	\$ 400,000	
141			Total Health					\$ 12,350,000	
142		Learning							
143									
144			Learn Well		\$ 8,000,000			\$ 8,000,000	
145			Mi Escuelita		\$ 653,160			\$ 653,160	
146			F5CA Shared Services Alliances				\$ 219,298	\$ 219,298	
147			Total Learning					\$ 8,872,458	
148		Family							
149									
150			Targeted Home Visiting		\$ 8,551,929			\$ 8,551,929	
151			F5CA Coordination Grant		\$ 100,000			\$ 100,000	
152			Maternity Shelter		\$ 125,000			\$ 125,000	
153			Total Family					\$ 8,776,929	
154		Community							
155									
156			Information & Referral		\$ 300,000			\$ 300,000	
157			Parent & Public Education		\$ 400,000			\$ 400,000	
158			Community Projects		\$ 100,000			\$ 100,000	
159			Total Community					\$ 800,000	
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161			Total Contributions to Community Projects		\$ 30,180,089		\$ 619,298	\$ 30,799,387	
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