

FIRST 5 COMMISSION OF SAN DIEGO

The Commission's vision is that all the children ages 0 through 5 are healthy,
are loved and nurtured, and enter school as active learners.

October 5, 2020
1:30 p.m. - 3:30 p.m.

***This meeting will be a virtual meeting
held via Teleconference.***
Details are posted on the First 5 Web Site.

AGENDA

ITEM	SUBJECT	
A	Roll Call and Introductions	Presenter
B Action	Approval of the Minutes of the Meeting of the First 5 Commission of San Diego – April 22, 2020 Supporting Documents	Chairwoman Jacob
C	Opportunity for Public Comments Items not on the Agenda – Limit two minutes per speaker. (<i>Request to Speak</i> slips for this item or any other item on the agenda must be submitted to Commission staff prior to the meeting being called to order.)	Chairwoman Jacob
D	Commissioner Recusal Reminder All Commissioners are reminded to recuse themselves from voting on any agenda item that has a real or perceived conflict of interest.	Chairwoman Jacob
E Action	Consent Calendar The Commission will vote on any action items not pulled for discussion by Commissioners or members of the public. Items Available for the Consent Calendar are: Item 3: Sunset review of two Commission policies Item 4: Sunset Review of County of San Diego Article IIIp, First 5 Commission of San Diego	Chairwoman Jacob
1 Public Hearing Presentation Action	Annual Report to First 5 California for FY 2019 - 20 Supporting Documents The Commission is asked to approve the submission of the Annual Report to First 5 California for FY 2019 - 20.	Executive Director Arguilez

<p>2 Public Hearing Action</p>	<p>Annual Audit for FY 2019-20 Supporting Document</p> <p>The Commission is asked to approve the annual audit for FY 2019-20.</p>	<p>Executive Director Arguilez</p>
<p>3 Action</p>	<p>Sunset Review of two Commission Policies Supporting Documents</p> <p>The Commission is asked to approve the review of two Commission policies at their sunset review date.</p>	<p>Executive Director Arguilez</p>
<p>4 Action</p>	<p>Sunset Review of County of San Diego Article IIIp, First 5 Commission of San Diego Supporting Document</p> <p>The Commission is asked to review the ordinance and recommend changes to Article IIIp as identified.</p>	<p>Executive Director Arguilez</p>
<p>5 Presentation</p>	<p>Learn Well Initiative within the San Diego Quality Preschool Initiative: San Diego County's Quality Rating and Improvement System</p> <p>This presentation is an overview of the new quality early learning initiative <u>Learn Well</u> and the changes for continuing providers from the Quality Preschool Initiative (QPI) to San Diego Quality Preschool Initiative (SDQPI), and of the quality improvement focus and methods developed to support and engage an expanded target of providers. The <u>Learn Well Initiative</u> will represent First 5 San Diego's continued partnership within the County-wide SDQPI and build the early learning and care systems and supports providers need to serve families with children ages birth to 5 years of age. SDQPI includes funding from the CA Department of Education, First 5 CA and First 5 San Diego's Learn Well appropriation.</p>	<p>Lucia Garay Executive Director Early Education Programs and Services San Diego County Office of Education</p>
<p>6 Information</p>	<p>Finance Committee Report Supporting Document</p> <p>This is a standing agenda item report of the Finance Committee's activities.</p>	<p>Chair of the Finance Committee Fred Baranowski</p>
<p>7 Information</p>	<p>Executive Director Report Supporting Document</p> <p>This is a standing agenda item report from the Executive Director.</p>	<p>Executive Director Arguilez</p>
<p>8</p>	<p>Future Agenda Items</p> <ul style="list-style-type: none"> • Annual Report to the Community for FY 2019 – 20 • 2020-2025 Strategic Planning Session focused on new strategic directions 	<p>Chairwoman Jacob</p>

If you are planning to attend and need special accommodations, please call Karen Hays at (858) 285-7710 at least three days in advance of the meeting.

Pursuant to Government Code section 54957.5, written materials distributed to the Commission in connection with this agenda less than 72 hours before the meeting will be made available to the public at 9655 Granite Ridge Drive, #120, San Diego, CA

The schedule for future Commission meetings is posted on the Commission's website.

The next Commission meeting will be on November 2, 2020

The Commission meeting agenda is available on the Commission's website.

www.first5sandiego.org

<p style="text-align: center;">1 Public Hearing</p> <p>Presentation</p> <p>Action</p>	<p>Annual Report to First 5 California for FY 2019 - 20 Comments limited to two minutes per speaker Supporting Documents</p> <p>Overview: The Commission will be presented with the Annual Report to First 5 California for Fiscal Year 2019-20.</p> <p>The Health and Safety Code requires local commissions to prepare an Annual Report to the First 5 California State Commission. This report contains information on the expenditures, the number of clients served in core areas, as well as demographic information. This information is aggregated across all counties to provide the legislature and the public with a state-level picture of First 5 activities. In addition, the report requires brief descriptions of the Commission's evaluation activities, key results, and policy direction. The Health and Safety Code also requires local commissions to hold a public hearing for this report.</p> <p>Action:</p> <ol style="list-style-type: none"> 1) Open Public Hearing. 2) Staff Presentation. 3) Receive public comment. 4) Approve the First 5 Commission of San Diego Annual Report for Fiscal Year 2019-20. 5) Authorize the Executive Director to submit the Annual Report to First 5 California. 6) Close the Public Hearing. <p>Fiscal Impact: The Health and Safety Code grants First 5 California the authority to withhold funding from any county commission that fails to submit an annual report.</p>	<p style="text-align: center;">Executive Director Arguilez</p> <p style="text-align: center;">Data and Evaluation Manager Dulce Cahue-Aguilar</p>
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<p style="text-align: center;">2</p> <p>Public Hearing</p> <p>Action</p>	<p>Annual Audit for FY 2019 - 20 Comments limited to two minutes per speaker Supporting Document</p> <p>Overview: The Health and Safety Code requires local commissions to conduct an annual, independent financial audit to provide the State and public with a detailed financial picture of the Commission's fiscal activities.</p> <p>The Health and Safety Code requires local commissions to hold a public hearing on the audit. The FY 2019-20 audit for First 5 San Diego was performed by the firm of Moss, Levy & Hartzheim. The audit report concluded that there were no instances of non-compliance or other matters that are required to be reported, and they did not identify any deficiencies in internal control over financial reporting that they consider to be material weaknesses. The Finance Committee reviewed the draft audit report at its September 22, 2020 meeting and approved the staff recommendation to forward the audit to the Commission for acceptance.</p> <p>Action:</p> <ol style="list-style-type: none"> 1) Open Public Hearing. 2) Report from the Finance Committee. 3) Receive public comment. 4) Approve the First 5 Commission of San Diego Audit for FY 2019 - 20. 5) Authorize the Executive Director to submit the Audit to First 5 California and the California State Controller. 6) Close Public Hearing. <p>Fiscal Impact: The Health and Safety Code grants First 5 California the authority to withhold funding from any county commission that fails to conduct and submit an annual fiscal audit.</p>	<p style="text-align: center;">Executive Director Arguilez</p> <p style="text-align: center;">Operations Administrator Martin Cherry</p>
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Action**

Sunset Review of two Commission Policies

Supporting Documents

Overview:

In accordance with the sunset review date, Commission staff have reviewed the policies and are recommending the following changes:

Memberships in Professional Associations F5C-004

- No material changes.

Investment Policy F5C-011:

- This policy was reviewed at the Finance Committee meeting on September 22, 2020 and there were no recommended changes.
- No material changes.

Staff Recommendation:

- 1) Adopt the revised Commission Policies on:
 - Memberships in Professional Associations F5C-004
 - Investment Policy F5C-011

Fiscal Impact:

None

**Executive
Director
Arguilez**

**4
Action**

**Sunset Review of County of San Diego Article IIIp,
First 5 Commission of San Diego**

Supporting Document

Overview:

In accordance with the sunset review date, Commission staff has reviewed the County of San Diego Administrative Ordinance Article IIIp First 5 Commission of San Diego.

Due to changes in term limits for the Board of Supervisors the current language must be revised to accommodate the appointment of a new Commission Chair in the absence of the outgoing Chair of the Board of Supervisors.

Recommendation:

- 1) Review Article IIIp First 5 Commission of San Diego and approve the continuance of the ordinance with the following change to Section 84.101 (a) to allow for the Board of Supervisors to appoint a Board member to be the presiding Chair of the Commission.
- 2) Proposed change: In the absence of the preceding Chair of the Board of Supervisors, the Board of Supervisors will appoint a Board member to be the presiding Chair of the Commission.
- 3) Effective January 1, 2021

Fiscal Impact:

None

**Executive
Director
Arguilez**

5
Presentation

**Learn Well Initiative within the San Diego Quality
Preschool Initiative: San Diego County's Quality
Rating and Improvement System**

Overview:

The presentation is an overview of the new Learn Well Initiative inclusive of the changes for continuing providers from QPI to SDQPI and of the quality improvement focus and methods developed to support and engage providers more equitably.

The goal of the Learn Well Initiative is to continue as a partner within the County-wide San Diego Quality Preschool Initiative (SDQPI) and build the early learning and care systems and supports providers need to serve families with children ages birth to 5 years of age. Learn Well brings a more equitable approach to engaging providers that are not necessarily funded through subsidies and includes family childcare providers. The expansion of SDQPI in San Diego county is significantly supplemented by First 5 San Diego's Learn Well investment. Learn Well aligned as part of SDQPI which allows for the provision of supports and technical assistance at a depth and breadth necessary for sustainable improvement practices that cannot be provided through the State level funding alone. Learn Well provides equitable supports to providers serving high needs children who would not otherwise have access to intensive supports to engage in continuous quality improvement for the benefit of the children in their care.

Staff Recommendations:

None

Fiscal Impact:

None

**Lucia Garay
Executive
Director, Early
Education
Programs and
Services
San Diego
County Office of
Education**

<p>6 Information</p>	<p>Finance Committee Report Supporting Document</p> <p>This is a standing agenda item report from the Finance Committee.</p> <p>Overview: The Finance Committee met on September 22, 2020. They reviewed the draft Comprehensive Annual Financial Statement (CAFR) for FY 2019 – 20 and approved it to be presented to the Commission. (The CAFR was presented in item 2)</p> <p>The current year Balance Sheet as of August 31, 2020 is item 5-1 and will be presented.</p> <p>Staff Recommendation: None</p> <p>Fiscal Impact: None</p>	<p>Chair of the Finance Committee Fred Baranowski</p>
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<p style="text-align: center;">7 Information</p>	<p>Executive Director Report Supporting Document</p> <p>Overview: The Commission will be given an update on activities and the State's current economic impacts and the effects on Prop 10 funds.</p> <p>A written status report of Commission activities is presented as Item 6-1 in the agenda packet for this meeting. Additionally, the Fourth Quarter FY 2019–20 Dashboard is included as item 6-2. A report titled <u>IMPACT Family Connections: Family child care provider experiences implementing developmental screenings</u> is included as item 6-3; and item 6-4 is the fact sheet on <u>Community Support for Child Care During COVID-19</u>.</p> <p>Staff Recommendation: None</p> <p>Fiscal Impact: None</p>	<p style="text-align: center;">Executive Director Arguilez</p>
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Future Agenda Items

- Annual Report to the Community for FY 2019 – 20
- 2020-2025 Strategic Planning Session focused on new strategic directions

**Chairwoman
Jacob**