**FIRST 5 COMMISSION OF SAN DIEGO**

**First 5 Commission Meeting**

**9855 Granite Ridge Drive, Suite 200**

**San Diego, CA 92123**

**Meeting conducted via Teleconference on Zoom**

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| **Members Present:** | **Staff Present**: |
| Dianne Jacob, Chairwoman | Alethea Arguilez, Executive Director |
| Wilma Wooten, Secretary  Nick Macchione  Rick Richardson | Martin Cherry, Operations Administrator  Kyle Sand, Sr. Deputy County Counsel  Karen Hays, Administrative Secretary III |
|  |  |
| **Members Absent:** |  |
| Sandra McBrayer, Vice-Chair |  |
|  |  |

**Minutes for April 22, 2020**

**Call to Order**

Chairwoman Jacob called the meeting of the First 5 Commission of San Diego to order at 2:36 p.m.

**Approval of the Commission Meeting Minutes from January 16, 2020**

**ON MOTION OF Commissioner Macchione, seconded by Commissioner Wooten, the Commission approved the Minutes of January 16, 2020.**

**AYES: Jacob, Macchione, Wooten, Richardson**

**ABSENT: McBrayer**

**ABSTAIN: None**

**NOES: None**

**Opportunity for Public Comments**

Erin Hogeboom, San Diego for Every Child, spoke in favor of the Quality Preschool Initiative.

Julie Lowen, Children’s Paradise, spoke in favor of a recent COVID-19 provider grant received for equipment, supplies and staff stipends.

**Commissioner Recusal Reminder**

Chairwoman Jacob reminded all Commissioners to recuse themselves from voting on any agenda item that has a real or perceived conflict of interest.

**Consent Calendar**

**ON MOTION OF** **Commissioner Richardson, seconded by Chairwoman Jacob, the Commission approved the formation of the consent calendar with Items 3, 5 and 6 approved on consent.**

**Items 3 and 6**

**AYES: Jacob, Macchione, Wooten, Richardson**

**ABSENT: McBrayer**

**ABSTAIN: None**

**NOES: None**

**Item 5**

**AYES: Jacob, Wooten, Richardson**

**ABSENT: McBrayer**

**ABSTAIN: Macchione**

**NOES: None**

**1. Public Hearing: Acceptance of the FY 2018-19 First 5 California Annual Report**

**ON MOTION OF Commissioner Macchione, seconded by Commissioner Wooten, the Commission:**

1. Opened Public Hearing.
2. Accepted the Annual Report of First 5 California for Fiscal Year 2018-19.
3. Closed Public Hearing.
4. Authorized the Executive Director to submit public comment, if any, to the State Commission.

**AYES: Jacob, Macchione, Wooten, Richardson**

**ABSENT: McBrayer**

**ABSTAIN: None**

**NOES: None**

1. **Public Hearing: First 5 San Diego Strategic Plan 2020-25 Annual Review**

**ON MOTION OF Commissioner Richardson, seconded by Commissioner Macchione, the Commission:**

1. Opened Public Hearing.
2. Received public comment.

* Courtney Baltiyskyy, spoke as an individual in favor of Item 2.

1. Reviewed and accepted the current First 5 San Diego Strategic Plan 2020-2025 with no changes.
2. Closed Public Hearing.

**AYES: Jacob, Macchione, Wooten, Richardson**

**ABSENT: McBrayer**

**ABSTAIN: None**

**NOES: None**

1. **Sunset Review of County of San Diego Article IIIp, First 5 Commission of San Diego**

**ON MOTION OF Commissioner Richardson, seconded by Chairwoman Jacob, the Commission approved the formation of the consent calendar with Item 3 approved on consent.**

**AYES: Jacob, Macchione, Wooten, Richardson**

**ABSENT: McBrayer**

**ABSTAIN: None**

**NOES: None**

*\*\* Commissioner Richardson recused himself and left the meeting prior to Item 4 \*\**

1. **FY 2020-21 Operating Budget, Sustainability Fund Budget and Financial Spending Plan**

**ON MOTION OF Commissioner Macchione, seconded by Commissioner Wooten, the Commission:**

Received public comments:

* + Courtney Baltiyskyy, YMCA-CRS, spoke in favor of Item 4.
  + Roberto Alcantar, Chicano Federation of San Diego County, spoke in favor of Item 4.
  + Robin Layton, Educational Enrichment Systems, spoke in opposition of Item 4.

1. Found that the proposed First 5 San Diego Funding allocations are consistent with the Commission’s Strategic plan, furthers the support and improvement of early care and education throughout the County and provides a public benefit.
2. Approved the FY 2020-21 Operating Budget, Sustainability Fund Budget, and Financial Spending Plan.
3. Approved funding for the contracts listed in item 4-1 for up to the amounts and fiscal years identified.
4. Authorized the Executive Director, or her designee, to negotiate a project length budget and execute an amendment with each contractor approved in recommendation in 3) above.

**AYES: Jacob, Macchione, Wooten**

**ABSENT: McBrayer**

**ABSTAIN: Richardson**

**NOES: None**

*\*\* Commissioner Richardson rejoined the meeting \*\**

1. **Budget Adjustment for the First 5 First Steps Home Visiting Initiative (HVI) with the Health and Human Services Agency**

**ON MOTION OF Commissioner Richardson, seconded by Chairwoman Jacob, the Commission approved the formation of the consent calendar with Item 5 approved on consent. The Commission:**

1. Found that the proposed First 5 San Diego funding allocation for the First 5 First Steps Home Visiting Initiative is consistent with the Commission’s Strategic Plan, furthers the support and improvement of early care and education throughout the County, and provides a public benefit.
2. Approved funding for a Memorandum of Understanding with the San Diego County Health and Human Services Agency (HHSA) for up to $3,540,000 for FY 2020-21.
3. Authorized a contract amendment to add funding for this project to the 5 contracts listed as follows:

|  |  |  |
| --- | --- | --- |
| **Contract Number** | **Organization** | **Amount** |
| 543149 | American Academy of Pediatrics | $ 253,000 |
| 545579 | South Bay Community Services | $ 515,000 |
| 545581 | SAY San Diego, Inc. | $1,175,000 |
| 545594 | Home Start, Inc. | $1,100,000 |
| 545639 | Palomar Health Development, Inc. | $ 515,000 |

*\*\* Commissioner Macchione recused himself from Item #5 \*\**

**AYES: Jacob, Wooten, Richardson**

**ABSENT: McBrayer**

**ABSTAIN: Macchione**

**NOES: None**

1. **Sunset Review of a Commission Policy**

**ON MOTION OF Commissioner Richardson, seconded by Chairwoman Jacob, the Commission approved the formation of the consent calendar with Item 6 approved on consent. The Commission:**

1. Adopted the revised Commission Policy:
   * + - * Support of Community Events and Professional Education Symposia F5C-005

**AYES: Jacob, Macchione, Wooten, Richardson**

**ABSENT: McBrayer**

**ABSTAIN: None**

**NOES: None**

1. **Finance Committee Report**

Fred Baranowski, Finance Committee Chair provided an overview of the Balance Sheet as of February 29, 2020 and reported on the status of the Commission’s declining Prop 10 revenue.

1. **Executive Director Report**

Executive Director Arguilez reported on the Commission’s efforts supporting children and families during the COVID-19 crisis.

1. **Future Agenda Items**
2. Approval of the First 5 San Diego Annual Report for FY 2019-20.
3. Approval of the Annual CPA Audit for FY 2019-20.
4. Facilitated discussion on Strategic Plan 2020-25.
5. Presentation on the Learn Well initiative.

Chairwoman Jacob adjourned the meeting at 3:38 p.m. to reconvene October 5, 2020.

Respectfully submitted for your review and approval:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ October 5, 2020

Dr. Wilma Wooten Date

(Notes by: Executive Secretary Karen Hays)