

**FIRST 5 COMMISSION OF SAN DIEGO**  
**First 5 Commission Meeting**  
**1600 Pacific Highway, Council Chambers, Room 310**  
**San Diego, CA 92101**

**Members Present:**

Dianne Jacob, Chairwoman  
Sandra McBrayer, Secretary  
Nick Macchione  
Dr. Wilma Wooten

**Staff Present:**

Alethea Arguilez, Executive Director  
Martin Cherry, Operations Administrator  
Katherine Hart, Sr. Deputy County Counsel  
Karen Hays, Administrative Secretary III

**Members Absent:**

Seat #5 is vacant

**Minutes for January 16, 2020**

**Call to Order**

Chairwoman Jacob called the meeting of the First 5 Commission of San Diego to order at 2:03 pm.

**Approval of the Commission Meeting Minutes from November 14, 2019**

**ON MOTION OF Commissioner Macchione, seconded by Commissioner McBrayer, the Commission approved the Minutes of November 14, 2019.**

**AYES: Jacob, Wooten, Macchione, McBrayer**

**ABSENT: None**

**ABSTAIN: None**

**NOES: None**

**Opportunity for Public Comments**

There were no public comments.

**Commissioner Recusal Reminder**

Chairwoman Jacob reminded all Commissioners to recuse themselves from voting on any agenda item that has a real or perceived conflict of interest.

**Consent Calendar**

No items were approved on consent.

**1. Annual Appointments of Commission Officers**

**ON MOTION OF Commissioner Macchione, seconded by Chairwoman Jacob, the Commission:**

- 1) Approved Chairwoman Jacob's nomination of Commissioner McBrayer to serve as the Vice-Chairwoman of the Commission for the 2020 calendar year.
- 2) Approved Chairwoman Jacob's nomination of Commissioner Wooten to serve as the Secretary of the Commission for the 2020 calendar year.

**AYES: Jacob, Wooten, McBrayer, Macchione**

**ABSENT: None**

**ABSTAIN: None**

**NOES: None**

**2. Sole-Source Contract with the San Diego County Office of Education**

**ON MOTION OF Commissioner Macchione, seconded by Commissioner McBrayer, the Commission:**

- 1) Found that the proposed First 5 San Diego Learn Well Initiative is consistent with the Commission's Strategic Plan, furthers the support and improvement of early childhood development within the County and provide a public benefit.

- 2) Authorized the Executive Director, or her designee, to award a sole-source contract with San Diego County of Education for the Learn Well Initiative for up to \$60 million over five years (up to \$8 million annually) (FYs 20/21 through 24/25).

**AYES:** Jacob, Wooten, Macchione, McBrayer  
**ABSENT:** None  
**ABSTAIN:** None  
**NOES:** None

- **A Successful Approach to Connecting Early Childhood and Elementary School Data**
  - Lucia Garay and Juan Carlos Torres of the San Diego County Office of Education provided a presentation on efforts to bridge the early care and education data system (QPI data) within the K-12 system.
  - The report was made possible through the support from the San Diego Foundation.
  - This report is part of a greater longitudinal study of participation in Quality Preschool Initiative over the years, dating back to 2012.
- **Finance Committee Report**
  - Fred Baranowski, Finance Committee Chairman, reported on the Balance Sheet as of December 31, 2019 as well as the 2<sup>nd</sup> Quarter Budget Projection for FY 2019 – 20.
  - Chair Baranowski also noted one-time expenditures due to new administrative headquarters.
- **Executive Director Report**

Executive Director Arguilez reported the following:

  - Update on recent move to temporary office space and plans for the permanent space build-out.
  - First 5 Staff will be attending the biennial First 5 California Summit in Irvine in early February as part of ongoing professional development.
  - YMCA Childcare Resource Services was awarded a 5-year Federal grant called Partners in Prevention. This effort will focus on providers serving children birth to 5 years. The project will support families, caregivers, and early care and education providers of children, ages 0-5, by streamlining access to resources and increasing protective factors to prevent maltreatment.
  - In partnership with the Office of Child Abuse and Prevention, First 5 San Diego is looking at the impact of preschool expulsion and its effects on the region's families.
  - Executive Director Arguilez has been named the March of Dimes' Fundraising Chair for the 2020 March for Babies in April.
  - Special recognition was given to First 5 team members:
    - Tess Perez for 25 years of service.
    - Harold Randolph will be retiring on March 26, 2020 with over 19 years of service to the County and First 5 Commission.
- **Future Agenda Items**
  - Budget approval for FY 2020 – 21.
  - Strategic Plan 2020 – 2025 annual review.
  - First 5 California FY 2018 – 2019 Annual Report acceptance.

Chairwoman Jacob adjourned the meeting at 2:49 p.m. to reconvene April 16, 2020.

Respectfully submitted for your review and approval:

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Dr. Wilma Wooten

April 16, 2020  
Date

(Notes by: Executive Secretary Karen Hays)