

FIRST 5 COMMISSION OF SAN DIEGO
2750 Womble Road, Suite 201, MS A-211
San Diego, CA 92106
(619) 523-7700

Members Present:

Fred Baranowski, Chair
Amy Thompson, Vice-Chair
Michael Reynolds
Cameron Urquhart (Alternate)

Staff Present:

Alethea Arguilez, Executive Director
Martin Cherry, Operations Administrator
Marcelina Reyes, Fiscal Manager
Karen Hays, Executive Administrative Assistant
Diala Marroquin, Fiscal Monitoring

Absent:

Tracy Drager
Hank Kim

Finance Committee Meeting Minutes
April 16, 2019

1. Call to Order

Chair Baranowski called the Finance Committee meeting to order at 9:06 am.

2. Opportunity for Public Comments

There were no public comments received.

3. Recusal Reminder

Chair Baranowski reminded the Finance Committee Members to recuse themselves from voting on any agenda items that have a real or perceived conflict of interest.

4. Approval of Finance Committee Meeting Minutes from March 12, 2019

ON MOTION OF Vice-Chair Thompson, seconded by Member Reynolds the Committee approved the Minutes for the March 12, 2019 meeting.

AYES: Baranowski, Thompson, Reynolds, Urquhart

ABSENT: Drager, Kim

ABSTAIN: None

NOES: None

5. Commission Financials - 3rd Quarter FY 2018-19

The Commission Financials which consisted of the Balance Sheet as of March 31, 2019 and the 3rd Quarter Statement of Revenues & Expenditures, including Budget Projections were presented by Marcelina Reyes, Fiscal Manager.

ON MOTION OF Vice-Chair Thompson, seconded by Member Reynolds the Committee approved the Commission Financials for the period ending March 31, 2019.

AYES: Baranowski, Thompson, Reynolds, Urquhart

ABSENT: Drager, Kim

ABSTAIN: None

NOES: None

6. Executive Director Report

- Executive Director Arguilez reported and discussed with the Committee:
 - A request to increase the amount of our Petty Cash to \$500.
 - A memo from City of San Diego Councilmember Chris Cate titled “Special Child Care Reimbursement Fund Creation and Fiscal Year (FY) 2020 District 6 Community Projects, Programs, and Services Funding Transfer”.
 - Overview of 2020-2025 Strategic Plan.

7. Future Agenda Items

- Audit approval.
- Review of Commission Financials.

8. Adjournment

Chair Baranowski adjourned the meeting at 10:56 am to reconvene on September 17, 2019.

Notes by Karen Hays