



# First 5 Commission of San Diego

Item 2-2

## FY 2015-16 Operating Budget

Approved 4/13/2015

Description	Requested Budget		Budget Notes
	FY 2015-16		
<b>Salaries &amp; Benefits</b>	\$2,771,242		Staff (23 FTEs)
<b>HHS Burden</b>	\$443,399		Overhead charge (16% of labor)
<b>Total labor costs per IA</b>	<b>\$3,214,641</b>		
<b>Services &amp; Supplies</b>			
Temp Help	1,000		Temporary labor
Other Communications	1,320		Warm line access
Cellular Phone Use	3,875		Cell phone service
Insurance	10,121		Prop10 Insurance
First Aid supplies	150		First Aid Kit & AED supplies
Memberships	52,000		State Association, and San Diego Grant Makers
Transit Saver Pass	780		Transportation passes
Office Expense	20,000		Consumable supplies
Postage	1,000		Postage / delivery services
Printing	5,400		Various printing services
County Counsel	15,000		County Counsel
Specialized Services Contracts	25,000		Annual audit
Copy Equipment Rental	16,790		Lease of multiple copy machines
Rents & Leases Structures	347,242		Office lease
Books and Subscriptions	1,000		Resource library
Minor Equipment	2,500		Office chairs, desks & other equip.
Out of County Travel (Transportation/Lodging)	25,193		Staff meetings & conferences
Local Community Forums & Staff Development	6,500		Local community meetings & staff development
Staff Mileage	8,200		Mileage reimbursement
Out of County Training/Registration	3,650		Training registration
Purchasing & Contracting	18,000		Procurement services (Dept. of Purchasing & Contracting)
Facilities Management (General Services)	7,877		Services for building lease (Gen Services Dept.)
Network Services (IT contract)	54,000		Phone/voice mail, network services
Data Center Services (IT contract)	2,820		Email service
Cross Functional Services (IT contract)	180		Domain management services
Desktop Computing (IT contract)	37,200		Computers & printers
Catalog Items (IT contract)	2,400		IT products
<b>Total Services and Supplies</b>	<b>\$669,198</b>		
<b>Evaluation Services</b>	<b>\$823,770</b>		
<b>Total Operating Expenses (lines 11, 43, &amp; 45)</b>	<b>\$4,707,609</b>		
	Additional Requested Budget	Previously Approved	
<b>Contributions to Community Projects</b>	<b>\$ 37,065,318</b>	<b>\$ 3,590,661</b>	<b>Total: \$40,655,979</b>
<b>TOTAL Operating Budget (lines 47 &amp; 49)</b>	<b>\$ 41,772,927</b>	<b>\$ 3,590,661</b>	<b>\$45,363,588</b>

Detail follows on Pages 2 & 3

$$\text{Admin Rate} = \frac{\text{Operating Expenses (less Evaluation)}}{\text{Total Operating Budget}} = \frac{\$4,707,609 - \$823,770}{\$45,363,588}$$

**PROJECTED  
ADMIN RATE:  
8.56%**

REVENUE		
Prop 10 - Tobacco Tax	\$ 29,048,200	Based on Financial Spending Plan
First 5 California - Child Signature Program*	3,354,625	State match based on expenses
Race to the Top (Dept of Ed)**	1,322,297	State match per agreement
Transfer from Sustainability Fund	11,638,466	Transfer from Sustainability Fund
<b>TOTAL REVENUE</b>	<b>\$ 45,363,588</b>	

\*Revenue projections from First 5 California  
\*\*Revenue projections from CA Dept. of Education

A	B	C	D	E	F	G	H	I	
65	<b>Budget Expense Detail by Line Item</b>								
66								<i>Total Budget</i>	
67	<b>52570 Interdepartmental Expense</b>	Commission staff salaries & benefits (23 FTE's)					\$		2,771,242
68	(Labor costs paid to County of San Diego -	Burden (16%)					\$		443,399
69	HHSA)	<b>Total Labor Costs</b>					\$		<b>3,214,641</b>
70									
71	<b>52010 Temporary Help</b>						\$		<b>1,000</b>
72									
73	<b>52066 Communications non-ISF</b>	Warm line access					\$		<b>1,320</b>
74									
75	<b>52068 Cellular Phone Use</b>	Service for cell phones and broadband cards					\$		<b>3,875</b>
76									
77	<b>52132 Insurance</b>	Crime Bond Insurance					\$		1,600
78		Special Liability Insurance					\$		7,865
79		Special Property Insurance					\$		656
80		<b>Total Insurance</b>					\$		<b>10,121</b>
81									
82	<b>52252 Medical Supplies</b>	First Aid & AED supplies					\$		<b>150</b>
83									
84	<b>52270 Memberships</b>	First 5 State Association fees, and San Diego Grant Makers					\$		<b>52,000</b>
85									
86	<b>52302 Transit Saver Pass</b>	Staff public transportation reimbursement					\$		<b>780</b>
87									
88	<b>52330 Office Expense</b>	Office supplies & products					\$		<b>20,000</b>
89									
90	<b>52332 Postage</b>	Postage and mail services					\$		<b>1,000</b>
91									
92	<b>52334 Printing</b>	Printing services					\$		<b>5,400</b>
93									
96	<b>52374 County Counsel</b>	County Counsel services					\$		<b>15,000</b>
97									
98	<b>52396 Evaluation Services</b>								
99	Evaluation	Evaluation Includes Contract Management and Evaluation Data System (CMEDS) Database Management.					\$		560,000
100	CMEDS Database Provider						\$		263,770
101		<b>Total Evaluation Services</b>					\$		<b>823,770</b>
102									
103	<b>52432 Specialized Services Contracts</b>	Annual CPA Audit					\$		<b>25,000</b>
104									
105	<b>52504 Copy Equipment Rental</b>	Rental services for copiers and color copy costs					\$		<b>16,790</b>
106									
109	<b>52530 Rent/ Lease Structure</b>	Office lease					\$		<b>347,242</b>
110									
111	<b>52560 Books and Subscriptions</b>	Professional literature for staff					\$		<b>1,000</b>
112									
113	<b>52566 Minor Equipment</b>	Office equipment & furnishings					\$		<b>2,500</b>
114									
115	<b>52608 Out of County Travel</b>	Required travel for First 5 programs and meetings					\$		<b>25,193</b>
116									
117	<b>52610 Local Community Forums &amp; Staff Development</b>	Local community meetings and staff development					\$		<b>6,500</b>
118									
119									
120	<b>52612 Staff Mileage</b>	Mileage at approved IRS rate					\$		<b>8,200</b>
121									
122	<b>52622 Out of County Training &amp; Registration</b>	First 5 meetings and conferences					\$		<b>3,650</b>
123									
124									
125	<b>52704 Purchasing &amp; Contracting</b>	Anticipated RFP costs for services from Dept. of Purchasing & Contracting					\$		<b>18,000</b>
126									
127	<b>52710 Facilities Mgmt (Gen Serv)</b>	2.29% of lease total paid to General Services					\$		<b>7,877</b>

	A	B	C	D	E	F	G	H	I	
128										
129		<b>52721 Network Services</b>	COSD IT contract: Phone, voicemail, data jacks & network services							<b>\$ 54,000</b>
130										
131		<b>52723 Data Center Services</b>	COSD IT contract: Email services							<b>\$ 2,820</b>
132										
133		<b>52725 Cross Functional Services</b>	COSD IT contract: Domain management							<b>\$ 180</b>
134										
135		<b>52732 Desktop Services</b>	COSD IT contract: Rental and service of computers, laptops, and printers							<b>\$ 37,200</b>
136										
137		<b>52750 Catalog Items</b>	COSD IT contract: Upgrades - hardware, software and wireless networking							<b>\$ 2,400</b>
138										
139		<b>53664 Contributions to Community Projects</b>			<i>Previously Approved for FY 2015-16</i>		<i>Additional Requested Program Budget</i>		<i>Total Program Budget</i>	
140										
141		<b>Health</b>								
142			Healthy Development Services		\$ -		\$ 13,000,000		\$ 13,000,000	
143			KidSTART		\$ -		\$ 1,100,000		\$ 1,100,000	
144			Five & Fit		\$ -		\$ 39,175		\$ 39,175	
145			Immunization for SD Kids		\$ 135,111		\$ -		\$ 135,111	
146			Reducing Childhood Injury		\$ 233,259		\$ -		\$ 233,259	
147			Oral Health Initiative		\$ -		\$ 1,800,000		\$ 1,800,000	
148			<b>Total Health</b>						<b>\$ 16,307,545</b>	
149										
150		<b>Learning</b>								
151			Quality Preschool Initiative		\$ -		\$ 14,000,000		\$ 14,000,000	
152			KinderSTART		\$ 102,138		\$ -		\$ 102,138	
153			Mi Escuelita		\$ -		\$ 653,160		\$ 653,160	
154			<b>Total Learning</b>						<b>\$ 14,755,298</b>	
155										
156		<b>Family</b>								
157			Targeted Home Visits		\$ -		\$ 5,000,000		\$ 5,000,000	
158			Maternity Shelter		\$ 74,914		\$ 50,086		\$ 125,000	
159			Reach Out and Read		\$ 77,051		\$ -		\$ 77,051	
160			Parent Education & Family Engagement		\$ -		\$ 275,000		\$ 275,000	
161			<b>Total Family</b>						<b>\$ 5,477,051</b>	
162										
163		<b>Community</b>								
164			Information & Referral		\$ -		\$ 300,000		\$ 300,000	
165			Parent & Public Education		\$ -		\$ 515,000		\$ 515,000	
166			Community Projects		\$ -		\$ 165,000		\$ 165,000	
167			Obesity Prevention		\$ -		\$ 130,000		\$ 130,000	
168			Community Transformation Grant		\$ 244,688		\$ -		\$ 244,688	
169			Community Water Fluoridation		\$ 1,423,500		\$ 37,897		\$ 1,461,397	
170			<b>Total Community</b>						<b>\$ 2,816,085</b>	
171										
172		<b>Capital Project</b>								
173			Capital Project (roll over encumbrance)		\$ 1,300,000		\$ -		\$ 1,300,000	
174			<b>Total Capital Project</b>						<b>\$ 1,300,000</b>	
175										
176										
177			<b>Total Contributions to Community Projects</b>		<b>\$ 3,590,661</b>		<b>\$ 37,065,318</b>		<b>\$ 40,655,979</b>	