

FIRST 5 COMMISSION OF SAN DIEGO
First 5 Commission Meeting
1600 Pacific Highway, Room 302/303
San Diego, CA 92101

Members Present:

Dianne Jacob, Chairwoman
Carol Skiljan, Vice-Chairwoman
Sandra McBrayer, Secretary
Dr. Wilma Wooten
Nick Macchione

Staff Present:

Alethea Arguilez, Executive Director
Gloria Corral-Terrazas, Asst. Executive Director
Martin Cherry, Operations Administrator
Naomi Chavez, Program Administrator
David Stotland, Sr. Deputy County Counsel
Jenny Pietila, Executive Secretary

Minutes for January 29, 2018

Call to Order

Chairwoman Jacob called the meeting of the First 5 Commission of San Diego to order at 2:03 p.m.

Approval of the Commission Meeting Minutes from November 13, 2017.

ON MOTION OF Commissioner Wooten, seconded by Commissioner Macchione, the Commission approved the Minutes of November 13, 2017.

AYES: Jacob, Skiljan, McBrayer, Macchione, Wooten
ABSENT: None
ABSTAIN: None
NOES: None

Opportunity for Public Comments

No comments were received by the public.

Commissioner Recusal Reminder

Chairwoman Jacob reminded all Commissioners to recuse themselves from voting on any agenda item that has a real or perceived conflict of interest.

Consent Calendar

ON MOTION OF Commissioner McBrayer, seconded by Commissioner Skiljan, the Commission approved the formation of the consent calendar with Item 1 approved on consent.

AYES: Jacob, Skiljan, McBrayer, Macchione, Wooten
ABSENT: None
ABSTAIN: None
NOES: None

1. Annual Appointments of Commission Officers

ON MOTION OF Commissioner McBrayer, seconded by Commissioner Skiljan during formation of the consent calendar the Commission:

- 1) Approved Chairwoman Jacob's nomination of Commissioner Carol Skiljan to serve as the Vice-Chairwoman of the Commission for the 2018 calendar year.
- 2) Approved Chairwoman Jacob's nomination of Commissioner Sandra McBrayer to serve as the Secretary of the Commission for the 2018 calendar year.

AYES: Jacob, Skiljan, McBrayer, Macchione, Wooten

ABSENT: None
ABSTAIN: None
NOES: None

2. First 5 San Diego Strategic Plan FY 2020-2025

The Commission was given an update on the status of the Strategic Plan for FY 2020 - 2025.

3. Finance Committee Report

Operations Administrator Cherry gave a brief update on the Balance sheet as of December 31, 2017 as well as the 2nd Quarter Budget Projection for FY 2017-2018.

4. Executive Director Report

Executive Director Arguilez reported the following:

Oral Health Initiative

First 5 continues with the Oral Health Initiative which consists of onsite dental services for preschool children. Currently there are two schools in the Cajon Valley School District that are participating: 1) Johnson and 2) Lexington.

Health, Learning, and Community Initiatives

Several proposals from First 5 San Diego were selected for presentation at the Zero to Three National Conference here in San Diego. This gave First 5 San Diego an opportunity to highlight all the great work of our contractors which includes the Quality Pre-school Initiative (QPI), Healthy Developmental Services (HDS), as well as the wonderful work that is by the American Academy of Pediatrics (AAP). First 5 San Diego highlighted the journey of the system of care in infant mental health as well as postpartum and maternal depression. Those workshops looked at best practices and having the community of providers coming together to highlight the great work.

First 5 First Steps Initiative

Our home visitation program, is currently in its third year of offering services. The program has been recognized by Healthy Families America who accredits program's and who recently revised its best practice standards to include practices that First 5 First Steps developed.

Dashboard

All the key performance measures are on or above the target.

5. Future Agenda Items

- Budget approval for FY 2018-2019
- Strategic Plan 2015-2020 Annual Review
- First 5 California Annual Report Acceptance
- Prop 64 Presentation

Commissioner Macchione would like to see Dr. Wooten, or her staff, give a presentation on expanding children's dental health as the result of a grant from the State of California on Maternal and Child Health.

6. Adjournment

Chairwoman Jacob adjourned the meeting at 2:25 p.m. to reconvene April 2, 2018.

Respectfully submitted for your review and approval:

Sandra McBrayer

Date

Notes by: Jenny Pietila