FIRST 5 COMMISSION OF SAN DIEGO
First 5 Commission Meeting
1600 Pacific Highway, Room 302/303
San Diego, CA 92101

Members Present:
Ron Roberts, Chairman
Carol Skiljan, Vice-Chair
Sandra McBrayer, Secretary
Dr. Wilma Wooten
Nick Macchione

Absent:
Naomi Chavez, Program Administrator

Staff Present:
Alethea Arguzelz, Executive Director
Gloria Corral-Terrazas, Asst. Executive Director
Martin Cherry, Operations Administrator
Kyle Sand, Sr. Deputy County Counsel
Jenny Pietila, Executive Secretary

Minutes for November 13, 2017

Call to Order
Chairman Roberts called the meeting of the First 5 Commission of San Diego to order at 2:03 p.m.

Approval of the Commission Meeting Minutes from October 2, 2017.
ON MOTION OF Commissioner Macchione, seconded by Commissioner Skiljan, the Commission approved the Minutes of October 2, 2017.

AYES: Roberts, Skiljan, McBrayer, Macchione, Wooten
ABSENT: None
ABSTAIN: None
NOES: None

Opportunity for Public Comments
Sarina Lynn of Educational Enrichment Systems Inc. thanked the First 5 Commission for funding the Quality Preschool Initiative.

Commissioner Recusal Reminder
Chairman Roberts reminded all Commissioners to recuse themselves from voting on any agenda item that has a real or perceived conflict of interest.

Consent Calendar
ON MOTION OF Commissioner McBrayer, seconded by Commissioner Skiljan, the Commission approved the formation of the consent calendar with Item 2 approved on consent.

AYES: Roberts, Skiljan, McBrayer, Macchione, Wooten
ABSENT: None
ABSTAIN: None
NOES: None

1. Live Well San Diego Recognized Partner Proclamation
   A proclamation was presented on behalf of the Board of Supervisors designating Harder+Company Community Research as a Live Well San Diego Recognized Partner.

2. Sunset Review of Two Commission Policies
   ON MOTION OF Commissioner McBrayer, seconded by Commissioner Skiljan, during the formation of the consent calendar the Commission:
   Adopted the revised Commission Policies on:
   - Membership in Professional associations F5C-004

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3. **Presentation on the First 5 San Diego FY 2016-2017 Annual Report to the Community**

Nicole Hardy of Harder+Company Community Research gave a presentation on the First 5 San Diego FY 2016-2017 Annual Report to the Community.

**ON MOTION OF** Commissioner Macchione, seconded by Commissioner McBrayer, the Commission approved the First 5 San Diego FY 2016-2017 Annual Report to the Community.

AYES: Roberts, Skiljan, Macchione, McBrayer, Wooten
ABSENT: None
ABSTAIN: None
NOES: None

4. **Executive Director Report**

Executive Director Arguilez reported the following:

**Health**
First 5 San Diego Healthy Development Services (HDS) was recognized as being a finalist in the Innovation Child 2.0 with the Serving Children with Mild to Moderate Development and Behavior Concerns as they were highlighted in the Live Well San Diego Partners report.

**Learning**
The Quality Preschool Initiative (QPI) launched a new website designed to help parents and providers learn about elements of high quality early learning and rated quality providers.

**Community**
First 5 San Diego launched a holiday food drive. First 5 has partnered, for a number of years, with the San Diego Food Bank. The Public Service Announcement that is currently airing is “It only takes $1.00 for 5 meals”.

Gina the Latina came to the Talk, Read and Sing event at the Logan Heights Library.

The Finance Committee is scheduled to meet January 16, 2018.

First 5 staff are beginning the process for the 2020 – 2025 Strategic Plan. The plan is for it to be completed by spring, 2019.

5. **Future Agenda Items**

- Appointment of Commission Officers for 2018
- Presentation on the new Propositions that impact the First 5 Commission

6. **Adjournment**

Chairman Roberts adjourned the meeting at 3:02 p.m. to reconvene January 29, 2018.

Respectfully submitted for your review and approval:

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Sandra McBrayer

Date

Notes by: Jenny Pietila