

**3
Action**

**Review and Discussion of the Technical and Professional
Advisory Committee Structure**

Supporting Document

Overview:

The California Health and Safety Code (Section 130145) states each county commission is required to have one or more advisory committees to provide technical and professional expertise. The First 5 Commission of San Diego Bylaws (Section 9, A., 1., a.) currently defines the advisory committee as the Technical and Professional Advisory Committee (TPAC) and has a standing committee structure.

During the February 9, 2015 Commission meeting, staff was directed to review the structure and future role of the TPAC.

Staff reviewed TPAC activities for 2011 through 2014 and found that out of 14 scheduled meetings, only three meetings had an action item where a recommendation was given to the Commission.

A review of other First 5 Commissions statewide found that an ad hoc committee created for a specific activity or objective for a designated period of time was beneficial in accomplishing their directed purpose.

Staff Recommendations:

- 1) Change the structure of the TPAC from a "Standing Committee" to an "Ad Hoc Committee".
- 2) Change the Commission's Bylaws to remove references to TPAC and add Ad Hoc Committee.
- 3) Revise all Commission policies to change from "TPAC" to "Ad Hoc Committee".

Fiscal Impact:

None

**Executive Director
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