

**FIRST 5 COMMISSION OF SAN DIEGO**  
**1495 Pacific Highway, Suite 201 MS A-211**  
**San Diego, CA 92101-2417**  
**(619) 230-6460**

**Members Present:**

Fred Baranowski  
Rob Castetter  
Robert Yarris  
Brian Hagerty  
Andrew Pease

**Also Present:**

Barbara Jiménez, Executive Director  
Martin Cherry, Operations Manager  
Naomi Chávez, Fiscal Manager  
Rosa Lemus, Board Secretary

**Excused:**

David Smith

**Minutes for April 19, 2011**

**1. Call to Order and Introductions**

Chairman Baranowski called the Finance Committee meeting to order at 9:28 am.

**2. Opportunity for Public Comments**

There were no public comments received.

**3. Recusal Reminder**

Chairman Baranowski reminded the Finance Committee Members to recuse themselves from voting on any agenda items that have a real or perceived conflict of interest.

**4. Approval of Finance Committee Meeting Minutes - March 17, 2011**

Chairman Baranowski requested an amendment to the notes for Item 5 – Commission Financials to read: “The Treasurer and Tax Collector started charging the Commission five basis points for managing the Commission’s financial investments.”

**ON MOTION OF Member Yarris, seconded by member Pease, the Committee approved the minutes for the March 17, 2011 meeting, as amended.**

**AYES: Baranowski, Castetter, Hagerty, Yarris, Pease**

**ABSENT: None**

**ABSTAIN:None**

**NOES: None**

**5. Commission Financials - 3<sup>rd</sup> Quarter FY 2010-11**

The Finance Committee reviewed and discussed the Balance Sheet dated March 31, 2011.

Staff member Cherry reported that the Child Care Stage 3 programs will be funded by the State and the providers will be reimbursing the First 5 Commission of San Diego for all monies received. The money will go back to the Emergency Critical Needs fund.

Executive Director Jiménez provided an updated on the Community Water Fluoridation project. She noted that due to the budget, fluoridation may or may not go forward.

Executive Director Jiménez reported that she has implemented a new policy to streamline the approval process for contractors to request roll-over funds under special circumstances. She also reported that some of the procurements are being delayed due to the budget cuts.

For the Statement of Revenues and Expenditures, the Committee recommended adding a column to the projections that shows the balance estimated to be encumbered per account. The Committee would like a comparison between the true expenditure savings and the revenues to show if we break even.

**ON MOTION OF Member Yarris, seconded by member Pease, the Committee approved the Commission Financials.**

**AYES: Baranowski, Castetter, Hagerty, Yarris, Pease**

**ABSENT: None**

**ABSTAIN:None**

**NOES: None**

**6. Finance Committee Membership**

Staff member Cherry reported that the Certified Public Accountant (CPA) that Chairman Baranowski identified for membership on the Committee has a conflict of interest. He noted that Member Yarris had identified another prospective member who did not have a conflict of interest and would be contacted for a meeting.

**7. Executive Director Report**

Executive Director Jiménez reported that as a result of AB 99, First 5 San Diego will be required to send \$88,374,588 to the State Treasury by June 30, 2012. First 5 San Diego will be discussing at its May meeting how to continue funding current and future programs.

First 5 Commissions in Fresno, Madera, Merced, and Orange counties have filed legal challenges to legislation signed by Governor Jerry Brown that shifts \$1 billion from early childhood development programs to state health services.

The Finance Committee discussed the payment to the State Treasury. First 5 San Diego will be asking the First 5 Association if the payment to the State Treasury has to be cash, securities, or both.

The Executive Director position remains open.

**8. Future Agenda Items**

- Review of the revised FY 2011-12 Operating Budget

**9. Adjournment**

Chairman Baranowski adjourned the meeting at 10:13 a.m. to reconvene on May 17, 2011.