



# First 5 Commission of San Diego

ITEM 1-2

## FY 2013-14 Operating Budget

April 8, 2013

Description	Requested Budget FY 2013-14	Budget Notes
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9	<b>Salaries &amp; Benefits</b>	\$2,661,233	Staff (23 FTEs)
10	<b>HHSa Burden</b>	\$439,103	Overhead charge (16.5% of labor)
11	<b>Total labor costs per IA</b>	<b>\$3,100,336</b>	
13			
14	<b>Services &amp; Supplies</b>		
15	Temp Help	10,000	Temporary labor
16	Other Communications	1,980	Warm line access & web hosting
17	Cellular Phone Use	4,152	Cell phone service
18	Insurance	9,750	Prop10 Insurance
19	First Aid supplies	100	First Aid Kit & AED supplies
20	Memberships	50,000	State Association
21	Transit Saver Pass	1,560	Transportation passes
22	Office Expense	20,000	Consumable supplies
23	Postage	1,000	Postage / delivery services
24	Printing	5,400	Various printing services
25	Special Expenses	167,000	Relocation expenses
26	County Counsel	20,000	County Counsel
27	Evaluation Services	1,319,020	Evaluation & Data System
28	Specialized Services Contracts	216,950	Consultant contracts & annual audit
29	Copy Equipment Rental	16,237	Lease of multiple copy machines
30	Rents & Leases Structures	280,000	Office lease
31	Books and Subscriptions	1,000	Resource library
32	Minor Equipment	2,500	Office chairs, desks & other equip.
33	Out of County Travel (Transportation/Lodging)	17,008	Staff meetings & conferences
34	Local Community Forums & Staff Development	6,500	Local community meetings
35	Staff Mileage	5,900	Mileage reimbursement
36	Out of County Training/Registration	1,050	Training registration
37	Utilities	10,500	Gas & Electricity
38	Purchasing & Contracting	18,000	Procurement services
39	Facilities Management (General Services)	7,756	Services for building lease
40	Network Services (IT contract)	46,135	Phone/voice mail, network services
41	Data Center Services (IT contract)	2,955	Email service
42	Cross Functional Services (IT contract)	120	Domain management services
43	Desktop Computing (IT contract)	33,273	Computers & printers
44	Catalog Items (IT contract)	2,400	IT products
45	<b>Total Services and Supplies</b>	<b>\$2,278,246</b>	
46			
47	<b>Total Operating Expenses</b>	<b>\$5,378,582</b>	
48		Additional Requested Budget	Previously Approved
49	<b>Contributions to Community Projects</b>	<b>\$ 5,280,654</b>	<b>\$ 60,749,081</b>
50			<b>Total: \$66,029,735</b>
51	<b>TOTAL Operating Budget</b>	<b>\$ 10,659,236</b>	<b>\$ 60,749,081</b>
52			<b>\$71,408,317</b>

Detail follows on Pages 2 & 3

Admin Rate =  $\frac{\text{Operating Expenses (less Evaluation)}}{\text{Total Operating Budget}} = \frac{\$5,378,582 - \$1,319,020}{\$71,408,317}$

**PROJECTED  
ADMIN RATE:  
5.68%**

### REVENUE

59	Prop 10 - Tobacco Tax	\$ 28,764,700	Based on Financial Spending Plan
60	First 5 California - Child Signature Program*	3,354,625	State match based on expenses
61	Race to the Top (Dept of Ed)**	1,105,500	State match per agreement
62	Transfer from Sustainability Fund	38,183,492	Transfer from Sustainability Fund
63	<b>TOTAL REVENUE</b>	<b>\$ 71,408,317</b>	

\*Revenue projections from First 5 California

\*\*Revenue projections from CA Dept. of Education

	B	C	D	E	F	G	I	
65	<b>Budget Expense Detail by Line Item</b>							
66								<i>Total Budget</i>
67	<b>52995 Internal Agreement</b>	Commission staff salaries & benefits (23 FTE's)					\$	2,661,233
68	<b>(Labor costs paid to County of San Diego - HHSA)</b>	Burden (16.5%)					\$	439,103
69		Total Labor Costs					\$	3,100,336
70								
71	<b>52010 Temporary Help</b>						\$	10,000
72								
73	<b>52066 Communications non-ISF</b>	Warm line access & web hosting					\$	1,980
74								
75	<b>52068 Cellular Phone Use</b>	Service for cell phones and broadband cards					\$	4,152
76								
77	<b>52132 Insurance</b>	Crime Bond Insurance					\$	1,400
78		Special Liability Insurance					\$	7,615
79		Special Property Insurance					\$	735
80		Total Insurance					\$	9,750
81								
82	<b>52252 Medical Supplies</b>	First Aid & AED supplies					\$	100
83								
84	<b>52270 Memberships</b>	First 5 State Association fees					\$	50,000
85								
86	<b>52302 Transit Saver Pass</b>	Staff public transportation reimbursement					\$	1,560
87								
88	<b>52330 Office Expense</b>	Office supplies & products					\$	20,000
89								
90	<b>52332 Postage</b>	Postage and mail services					\$	1,000
91								
92	<b>52334 Printing</b>	Printing services					\$	5,400
93								
94	<b>52370 Special Expenses</b>	Relocation expenses					\$	167,000
95								
96	<b>52374 County Counsel</b>	County Counsel services					\$	20,000
97								
98	<b>52396 Evaluation Services</b>						<i>Previously Approved</i>	
99	Evaluation	Evaluation Includes Contract Management and Evaluation Data System (CMEDS) Database Management.					\$	1,236,250
100	CMEDS Database Provider						\$	282,770
101		Total Evaluation Services					\$	1,319,020
102								
103	<b>52432 Specialized Services Contracts</b>							
104	Annual Audit Consultants	Professional consulting services for program development and implementation.					\$	16,950
105							\$	200,000
106		Total Specialized Services Contracts					\$	216,950
107								
108	<b>52504 Copy Equipment Rental</b>	Rental services for copiers and color copy costs					\$	16,237
109								
112	<b>52530 Rent/ Lease Structure</b>	Office lease					\$	280,000
113								
114	<b>52560 Books and Subscriptions</b>	Professional literature for staff					\$	1,000
115								
116	<b>52566 Minor Equipment</b>	Office equipment & furnishings					\$	2,500
117								
118	<b>52608 Out of County Travel</b>	Required travel for First 5 programs and meetings					\$	17,008
119								
120	<b>52610 Local Community Forums &amp; Staff Development</b>	Local community outreach forums and staff development					\$	6,500
121								
122								
123	<b>52612 Staff Mileage</b>	Mileage at approved IRS rate					\$	5,900
124								
125	<b>52622 Out of County Training &amp; Registration</b>	First 5 meetings and conferences					\$	1,050
126								
127								

	B	C	D	E	F	G	I
128	<b>52672 Utilities</b>	Gas & electricity					<b>\$ 10,500</b>
129							
130	<b>52704 Purchasing &amp; Contracting</b>	Anticipated RFP costs					<b>\$ 18,000</b>
131							
132	<b>52710 Facilities Mgmt (Gen Serv)</b>	2.77% of lease total paid to General Services					<b>\$ 7,756</b>
133							
134	<b>52721 Network Services</b>	COSD IT contract: Phone, voicemail, data jacks & network services					<b>\$ 46,135</b>
135							
136	<b>52723 Data Center Services</b>	COSD IT contract: Email services					<b>\$ 2,955</b>
137							
138	<b>52725 Cross Functional Services</b>	COSD IT contract: Domain management					<b>\$ 120</b>
139							
140	<b>52732 Desktop Services</b>	COSD IT contract: Rental and service of computers, laptops, and printers					<b>\$ 33,273</b>
141							
142	<b>52750 Catalog Items</b>	COSD IT contract: Upgrades - hardware, software and wireless networking					<b>\$ 2,400</b>
143							
144	<b>53664 Contributions to Community Projects</b>			<i>Previously Approved</i>	<i>Additional Requested</i>	<i>Total</i>	
145				<i>for FY 2013-14</i>	<i>Program Budget</i>	<i>Program Budget</i>	
146	<b>Health</b>						
147		Healthy Development Services		\$ 14,600,000	\$ 625,000	\$ 15,225,000	
148		KidSTART		\$ 700,000	\$ 1,500,000	\$ 2,200,000	
149		Oral Health Initiative		\$ 2,900,000	\$ -	\$ 2,900,000	
150		Community Water Fluoridation		\$ 449,740	\$ 400,000	\$ 849,740	
151		<b>Total Health</b>				<b>\$ 21,174,740</b>	
152							
153	<b>Learning</b>						
154		Quality Preschool Initiative		\$ 18,500,000	\$ -	\$ 18,500,000	
155		<b>Total Learning</b>				<b>\$ 18,500,000</b>	
156							
157	<b>Community</b>						
158		Information & Referral		\$ 600,000	\$ -	\$ 600,000	
159		Parent & Public Education		\$ 515,000	\$ -	\$ 515,000	
160		Special Projects			\$ 165,000	\$ 165,000	
161		Obesity Prevention		\$ 130,000		\$ 130,000	
162		<b>Total Community</b>				<b>\$ 1,410,000</b>	
163							
164	<b>Family</b>						
165		Kit for New Parents		\$ 450,000	\$ -	\$ 450,000	
166		Targeted Home Visits		\$ 5,000,000	\$ -	\$ 5,000,000	
167		Parent Education & Family Engagement			\$ 275,000	\$ 275,000	
168		<b>Total Family</b>				<b>\$ 5,725,000</b>	
169							
170	<b>Emerging Critical Needs</b>						
171		Healthcare Access		\$ -	\$ 2,315,654	\$ 2,315,654	
172		Black Infant Health		\$ 350,000	\$ -	\$ 350,000	
173		Cal-SAFE		\$ 636,723		\$ 636,723	
174		Mi Escuelita		\$ 622,090	\$ -	\$ 622,090	
175		SANDAPP		\$ 865,042	\$ -	\$ 865,042	
176		DSEP		\$ 3,400,000	\$ -	\$ 3,400,000	
177		Five & Fit		\$ 19,700	\$ -	\$ 19,700	
178		Maternity Shelter		\$ 74,914	\$ -	\$ 74,914	
179		Immunization for SD Kids		\$ 612,305	\$ -	\$ 612,305	
180		Community Transformation Grant		\$ 825,642	\$ -	\$ 825,642	
181		Kindergarten Readiness Camp		\$ 175,000	\$ -	\$ 175,000	
182		Maternal Depression Screening & Treatment		\$ 250,000	\$ -	\$ 250,000	
183		Unallocated		\$ 2,802,930	\$ -	\$ 2,802,930	
184		<b>Total Emerging Critical Needs</b>				<b>\$ 12,950,000</b>	
185							
186	<b>Capital Projects</b>						
187		Capital Projects		\$ 6,269,995		\$ 6,269,995	
188		(all roll over encumbrances)					
189		<b>Total Capital Projects</b>				<b>\$ 6,269,995</b>	
190							
191		<b>Total Contributions to Community Projects</b>		<b>\$ 60,749,081</b>	<b>\$ 5,280,654</b>	<b>\$ 66,029,735</b>	