



# First 5 Commission of San Diego

ITEM 1-2

## FY 2012-13 Operating Budget

May 7, 2012

Description		Requested Budget FY 2012-13		Budget Notes
9	Salaries & Benefits	\$2,614,201		Staff (23 FTEs)
10	HHSA Burden	\$392,130		Overhead charge (15% of labor)
11	<b>Total labor costs per IA</b>	<b>\$3,006,331</b>		
14	<b>Services &amp; Supplies</b>			
15	Cellular Phone Use	4,152		Cell phone service
16	Insurance	8,390		Prop10 Insurance
17	Memberships	47,080		State Association
18	Transit Saver Pass	800		Transportation passes
19	Office Expense	20,000		Consumable supplies
20	Postage	1,500		Postage / delivery services
21	Printing	5,200		Various printing services
22	County Counsel	30,000		County Counsel
23	Specialized Services Contracts	1,825,970		Evaluation, Data System, Audit
24	Copy Equipment Rental	10,412		Copy machine lease
25	Rents & Leases Structures	177,147		Office lease
26	Books and Subscriptions	1,000		Resource library
27	Minor Equipment	2,500		Office chairs, desks & other equip.
28	Out of County Travel (Transportation/Lodging)	20,265		Staff meetings & conferences
29	Local Community Forums & Staff Development	6,500		Local community meetings
30	Staff Mileage	5,795		Mileage reimbursement
31	Out of County Training/Registration	4,380		Training registration
32	Utilities	11,794		Gas & Electricity
33	Purchasing & Contracting	24,000		Procurement services
34	Facilities Management (General Services)	4,907		Services for building lease
35	Network Services (IT contract)	53,186		Phone/voice mail, network services
36	Data Center Services (IT contract)	2,955		Email service
37	Desktop Computing (IT contract)	39,229		PC's & printers / chargeback
38	Catalog Items (IT contract)	2,400		IT products
39	<b>Total Services and Supplies</b>	<b>\$2,309,562</b>		
41	<b>Total Operating Expenses</b>	<b>\$5,315,893</b>		
42			Previously Encumbered	
43	<b>Contributions to Community Projects</b>	<b>\$ 49,179,586</b>	<b>\$ 9,487,533</b>	<b>Total: \$58,667,119</b>
45	<b>TOTAL Operating Budget</b>	<b>\$ 54,495,479</b>	<b>\$ 9,487,533</b>	<b>\$63,983,012</b>
47	<b>Detail follows on Pages 2 &amp; 3</b>			
49	<div style="border: 1px solid black; padding: 5px;"> <p>Admin Rate = <math>\frac{\text{Operating Expenses (less Evaluation)}}{\text{Total Operating Budget}} = \frac{\\$5,315,893 - (\\$1,236,250 + \\$282,770)}{\\$63,983,012}</math></p> </div>			
49	<div style="border: 1px solid black; padding: 10px; text-align: center;"> <p><b>PROJECTED ADMIN RATE: 5.93%</b></p> </div>			
52	<b>REVENUE</b>			
53	Prop 10 - Tobacco Tax	\$ 30,107,800		Based on 10-Year Plan
54	First 5 California - Child Signature Program*	3,354,625		State match based on expenses
55	The California Endowment - Community Water Fluoridation Grant	150,400		Fluoridation capital and O&M
56	Race to the Top (Dept of Ed)**	968,700		State match per agreement
57	Transfer from Sustainability Fund	29,401,487		Transfer from Sustainability Fund
58	<b>TOTAL REVENUE</b>	<b>\$ 63,983,012</b>		
59	<p>*Revenue projections from First 5 California  **Revenue projections from CA Dept. of Education</p>			

	A	B	C	D	E	F	G	H	
60	<b>Budget Expense Detail by Line Item</b>								
61								<i>Total Budget</i>	
62	<b>52995 Internal Agreement</b>	Commission staff salaries & benefits (23 FTE's)					\$		2,614,201
63	<b>(Labor costs paid to County of San Diego -</b>	Burden (15%)					\$		392,130
64	<b>HHSA)</b>	Total Labor Costs					\$		<b>3,006,331</b>
65									
66	<b>52068 Cellular Phone Use</b>	Service for cell phones and broadband cards					\$		<b>4,152</b>
67									
68	<b>52132 Insurance</b>	Crime Bond Insurance					\$		1,000
69		Special Liability Insurance					\$		6,684
70		Special Property Insurance					\$		706
71		Total Insurance					\$		<b>8,390</b>
72									
73	<b>52270 Memberships</b>	First 5 State Association fees					\$		<b>47,080</b>
74									
75	<b>52302 Transit Saver Pass</b>	Staff public transportation reimbursement					\$		<b>800</b>
76									
77	<b>52330 Office Expense</b>	Office supplies & products					\$		<b>20,000</b>
78									
79	<b>52332 Postage</b>	Postage and mail services					\$		<b>1,500</b>
80									
81	<b>52334 Printing</b>	Printing services					\$		<b>5,200</b>
82									
83	<b>52374 County Counsel</b>	County Counsel services					\$		<b>30,000</b>
84									
85	<b>52432 Specialized Services Contracts</b>								
86	Evaluation	Evaluation Includes Contract Management and Evaluation Data System (CMEDS) Database Management.					\$		1,236,250
87	CMEDS Database Provider						\$		282,770
88	Annual Audit						\$		16,950
89	Parent & Public Education Coordination	Professional services for targeted parent and community education campaigns.					\$		90,000
90									
91	Consultants	Professional consulting services for program development and implementation.					\$		200,000
92		Total Specialized Services Contracts					\$		<b>1,825,970</b>
93									
94	<b>52504 Copy Equipment Rental</b>	Rental services for copiers and copies					\$		<b>10,412</b>
95									
98	<b>52530 Rent/ Lease Structure</b>	Office lease per contract agreement					\$		<b>177,147</b>
99									
100	<b>52560 Books and Subscriptions</b>	Professional literature for staff					\$		<b>1,000</b>
101									
102	<b>52566 Minor Equipment</b>	Office equipment & furnishings					\$		<b>2,500</b>
103									
104	<b>52608 Out of County Travel</b>	Required travel for First 5 programs and meetings					\$		<b>20,265</b>
105									
106	<b>52610 Local Community Forums &amp; Staff Development</b>	Local community outreach forums and staff development					\$		<b>6,500</b>
107									
108									
109	<b>52612 Staff Mileage</b>	Mileage at approved IRS rate					\$		<b>5,795</b>

	A	B	C	D	E	F	H
110							
111	<b>52622 Out of County Training &amp; Registration</b>	First 5 meetings and conferences					
112						\$	4,380
113							
114	<b>52672 Utilities</b>	Gas & electricity					
115						\$	11,794
116	<b>52704 Purchasing &amp; Contracting</b>	Anticipated RFP costs					
117						\$	24,000
118	<b>52710 Facilities Mgmt (Gen Serv)</b>	2.77% of lease total paid to General Services					
119						\$	4,907
120	<b>52721 Network Services</b>	COSD IT contract: Phone, voicemail, data jacks & network services					
121						\$	53,186
122	<b>52723 Data Center Services</b>	COSD IT contract: Email services					
123						\$	2,955
124	<b>52732 Desktop Services</b>	COSD IT contract: Rental and service of PCs, laptops, and printers					
125						\$	39,229
126	<b>52750 Catalog Items</b>	COSD IT contract: Upgrades - hardware, software and wireless networking					
127						\$	2,400
128	<b>53664 Contributions to Community Projects</b>			<i>Previously Encumbered for FY 2012-13</i>		<i>Requested Program Budget</i>	<i>Total Program Budget</i>
129							
130	<b>Health</b>						
131		Healthy Development				\$ 14,600,000	\$ 14,600,000
132		KidSTART				\$ 900,000	\$ 900,000
133		Oral Health				\$ 2,900,000	\$ 2,900,000
134		Community Water Fluoridation:					
135		-Re-budgeted from FY 11-12				\$ 2,342,124	\$ 2,342,124
136		Obesity Prevention		\$ 130,000			\$ 130,000
137		Total Health					\$ 20,872,124
138							
139	<b>Learning</b>						
140		Quality Preschool Initiative				\$ 17,000,000	\$ 17,000,000
141		Total Learning					\$ 17,000,000
142							
143	<b>Community</b>						
144		Information & Referral				\$ 600,000	\$ 600,000
145		Parent & Public Education				\$ 425,000	\$ 425,000
146		Special Projects				\$ 130,000	\$ 130,000
147		Total Community					\$ 1,155,000
148							
149	<b>Family</b>						
150		Kit for New Parents				\$ 450,000	\$ 450,000
151		Targeted Home Visits				\$ 800,000	\$ 800,000
152		Total Family					\$ 1,250,000
153							
154	<b>Emerging Critical Needs</b>						
155		Healthcare Access		\$ 3,087,538			\$ 3,087,538
156		Black Infant Health			\$ 33,880		\$ 33,880
157		Cal-SAFE			\$ 666,723		\$ 666,723
158		Unallocated			\$ 8,331,859		\$ 8,331,859
159		Total Emerging Critical Needs					\$ 12,120,000
160							
161	<b>Capital Projects</b>						
162		Capital Projects (all roll over encumbrances)		\$ 6,269,995			\$ 6,269,995
163		Total Capital Projects					\$ 6,269,995
164							
165							
166		Total Contributions to Community Projects		\$ 9,487,533		\$ 49,179,586	\$ 58,667,119