

**FIRST 5 COMMISSION OF SAN DIEGO**  
**First 5 Commission Meeting**  
**1600 Pacific Highway, Room 302/303**  
**San Diego, CA 92101**

**Members Present:**

Ron Roberts, Chairman  
Carol Skiljan, Vice-Chair  
Sandra McBrayer, Secretary  
Dr. Wilma Wooten  
Nick Macchione

**Staff Present:**

Alethea Arguilez, Executive Director  
Gloria Corral-Terrazas, Asst. Executive Director  
Martin Cherry, Operations Administrator  
Kyle Sand, Sr. Deputy County Counsel  
Jenny Pietila, Executive Secretary

**Absent:**

Naomi Chavez, Program Administrator

**Minutes for November 13, 2017**

**Call to Order**

Chairman Roberts called the meeting of the First 5 Commission of San Diego to order at 2:03 p.m.

**Approval of the Commission Meeting Minutes from October 2, 2017.**

**ON MOTION OF Commissioner Macchione, seconded by Commissioner Skiljan, the Commission approved the Minutes of October 2, 2017.**

**AYES:** Roberts, Skiljan, McBrayer, Macchione, Wooten  
**ABSENT:** None  
**ABSTAIN:** None  
**NOES:** None

**Opportunity for Public Comments**

Sarina Lynn of Educational Enrichment Systems Inc. thanked the First 5 Commission for funding the Quality Preschool Initiative.

**Commissioner Recusal Reminder**

Chairman Roberts reminded all Commissioners to recuse themselves from voting on any agenda item that has a real or perceived conflict of interest.

**Consent Calendar**

**ON MOTION OF Commissioner McBrayer, seconded by Commissioner Skiljan, the Commission approved the formation of the consent calendar with Item 2 approved on consent.**

**AYES:** Roberts, Skiljan, McBrayer, Macchione, Wooten  
**ABSENT:** None  
**ABSTAIN:** None  
**NOES:** None

**1. *Live Well San Diego* Recognized Partner Proclamation**

A proclamation was presented on behalf of the Board of Supervisors designating Harder+Company Community Research as a *Live Well San Diego* Recognized Partner.

**2. *Sunset Review of Two Commission Policies***

**ON MOTION OF Commissioner McBrayer, seconded by Commissioner Skiljan, during the formation of the consent calendar the Commission:**

Adopted the revised Commission Policies on:

- Membership in Professional associations F5C-004

- Investment Policy F5C-011

**AYES:** Roberts, Skiljan, Macchione, McBrayer, Wooten  
**ABSENT:** None  
**ABSTAIN:** None  
**NOES:** None

**3. Presentation on the First 5 San Diego FY 2016-2017 Annual Report to the Community**

Nicole Hardy of Harder+Company Community Research gave a presentation on the First 5 San Diego FY 2016-2017 Annual Report to the Community.

**ON MOTION OF Commissioner Macchione, seconded by Commissioner McBrayer, the Commission approved the First 5 San Diego FY 2016-2017 Annual Report to the Community.**

**AYES:** Roberts, Skiljan, Macchione, McBrayer, Wooten  
**ABSENT:** None  
**ABSTAIN:** None  
**NOES:** None

**4. Executive Director Report**

Executive Director Arguilez reported the following:

Health

First 5 San Diego Healthy Development Services (HDS) was recognized as being a finalist in the Innovation Child 2.0 with the Serving Children with Mild to Moderate Development and Behavior Concerns as they were highlighted in the *Live Well San Diego* Partners report.

Learning

The Quality Preschool Initiative (QPI) launched a new website designed to help parents and providers learn about elements of high quality early learning and rated quality providers.

Community

First 5 San Diego launched a holiday food drive. First 5 has partnered, for a number of years, with the San Diego Food Bank. The Public Service Announcement that is currently airing is "It only takes \$1.00 for 5 meals".

Gina the Latina came to the Talk, Read and Sing event at the Logan Heights Library.

The Finance Committee is scheduled to meet January 16, 2018.

First 5 staff are beginning the process for the 2020 – 2025 Strategic Plan. The plan is for it to be completed by spring, 2019.

**5. Future Agenda Items**

- Appointment of Commission Officers for 2018
- Presentation on the new Propositions that impact the First 5 Commission

**6. Adjournment**

Chairman Roberts adjourned the meeting at 3:02 p.m. to reconvene January 29, 2018.

Respectfully submitted for your review and approval:

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Sandra McBrayer

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Date

Notes by: Jenny Pietila