

FIRST 5 COMMISSION OF SAN DIEGO
First 5 Commission Meeting
1600 Pacific Highway, Room 302/303
San Diego, CA 92101

Members Present:

Ron Roberts, Chairman
Carol Skiljan, Vice-Chair
Sandra McBrayer, Secretary
Dr. Wilma Wooten

Staff Present:

Kimberly Gallo, Executive Director
Gloria Corral-Terrazas, Asst. Executive Director
Naomi Chavez, Program Administrator
Martin Cherry, Operations Administrator
Kyle Sand, Sr. Deputy County Counsel
Petra Montiel, Administrative Secretary II

Absent:

Nick Macchione

Minutes for October 2, 2017

Call to Order

Chairman Roberts called the meeting of the First 5 Commission of San Diego to order at 2:03 p.m.

Approval of the Commission Meeting Minutes from April 24, 2017.

ON MOTION OF Commissioner Wooten, seconded by Commissioner Skiljan, the Commission approved the Minutes of April 24, 2017.

AYES: Roberts, Skiljan, McBrayer, Wooten
ABSENT: Macchione
ABSTAIN: None
NOES: None

Opportunity for Public Comments

No comments were received from the public.

Commissioner Recusal Reminder

Chairman Roberts reminded all Commissioners to recuse themselves from voting on any agenda item that has a real or perceived conflict of interest.

Consent Calendar

ON MOTION OF Commissioner McBrayer, seconded by Commissioner Skiljan, the Commission approved the formation of the consent calendar with Items 3 & 4 approved on consent.

AYES: Roberts, Skiljan, McBrayer, Wooten (Item 4)
ABSENT: Macchione
ABSTAIN: Wooten (Item 3)
NOES: None

Commissioner Wooten recused herself from voting on Item 3.

1. Public Hearing: Annual Report to First California for FY 2016-17

ON MOTION OF Commissioner McBrayer, seconded by Commissioner Skiljan, the Commission:

- 1) Opened the Public Hearing.
- 2) Received the presentation.

- 3) Received no public comment.
- 4) Approved the submission of the Annual Report to First 5 California for Fiscal Year 2016-17.
- 5) Authorized the Executive Director to submit public comment, if any, to the State Commission.
- 6) Closed the Public Hearing.

AYES: Roberts, Skiljan, McBrayer, Wooten
ABSENT: Macchione
ABSTAIN: None
NOES: None

2. Public Hearing: Annual Audit for FY 2016-17

The Operations Administrator for First 5 San Diego, Martin Cherry, spoke in regard to the Annual Audit. The audit was performed by the Accounting offices of Christy White Associates and no deficiencies were noted.

ON MOTION OF Commissioner McBrayer, seconded by Commissioner Skiljan, the Commission:

- 1) Opened Public Hearing.
- 2) Received a report from Martin Cherry, Operations Administrator.
- 3) Received no public comment.
- 4) Approved the First 5 Commission of San Diego Audit for FY 2016 - 17.
- 5) Authorized the Executive Director to submit the Audit to First 5 California and the California State Controller.
- 6) Closed Public Hearing.

AYES: Roberts, Skiljan, McBrayer, Wooten
ABSENT: Macchione
ABSTAIN: None
NOES: None

3. Budget Adjustment for the Memorandum of Understanding (MOU) F5CSD-00020 with the Health and Human Services Agency for the Breastfeeding Friendly Environment Initiative

ON MOTION OF Commissioner McBrayer, seconded by Commissioner Skiljan, during the formation of the consent calendar, the Commission:

- 1) Found that the proposed First 5 San Diego Funding allocation for the Breastfeeding Friendly Environment Initiative is consistent with the Commission's Strategic plan, furthers the support and improvement of early childhood development within the County, and provides a public benefit.
- 2) Approved funding for Memorandum of Understanding F5CSD-0020 with the Health and Human Services Agency (HHSA) for up to \$300,000 for FY 2017-18.
- 3) Authorize the Executive Director, or her designee, to negotiate a project length budget and execute a Memorandum of Understanding with HHSA for FY 2017-18.

AYES: Roberts, Skiljan, McBrayer
ABSENT: Macchione
ABSTAIN: Wooten
NOES: None

4. Finance Committee Member Appointment

ON MOTION OF Commissioner McBrayer, seconded by Commissioner Skiljan, during the formation of the consent calendar, the Commission:

- 1) Appointed the following members to the Finance Committee for the remainder of 2017 and all of 2018:
 - Hank Kim – Treasurer / Tax Collector, Chief Investment Officer

AYES: Roberts, Skiljan, McBrayer, Wooten
ABSENT: Macchione
ABSTAIN: None
NOES: None

5. Finance Committee Report

Martin Cherry, the Operations Administrator for First 5 San Diego, reported on the financial status of the Commission as of August 31, 2017.

6. Executive Director Report

Executive Director Gallo reported the following:

- Mountain Health and Community Services opened their first dental site in City Heights in early August providing comprehensive dental treatment to their patients. Their second site in Campo is planned to open later this fiscal year.
- In May, First 5 San Diego's Offsite Oral Health Services (OOHS) received a 2017 Achievement Award from the National Association of Counties (NACo). The program provides preventative and restorative oral health services to an underserved child population, ages birth to 5, utilizing location-based portable services technology. By providing oral health services in a community setting, the program brings services to children who might not otherwise receive care. The program began on January 1, 2016 as a component of First 5 San Diego's Oral Health Initiative (OHI) and seeks to improve the health of children and their families through oral health education so they are equipped to make healthy food and beverage choices that support good health.
- The 32nd annual Zero to Three Conference will be taking place in San Diego from November 29 to December 1, 2017. The American Academy of Pediatrics – Chapter 3 (AAP-C3) submitted five presentation proposals for First 5 San Diego's HDS program. Only 72 proposals were accepted for oral presentation out of more than 750 submissions. All proposals submitted for the HDS program were accepted for presentation. HDS will have two oral presentations and three poster presentations.
- For FY 2017-18 the San Diego County Office of Education continues its outreach to new QPI providers such as Escondido Community Child Development Centers and the Mexican American Opportunity Foundation.
- One of the projects supported by the IMPACT grant is: The YMCA Childcare Resource Service (CRS) Family Connections. YMCA-CRS Family Connections has begun the first pilot training of the newly created Supporting Families Toolkit Guide for home visiting staff and parents across San Diego County. Since April, YMCA-CRS has recruited and trained over 40 family child care providers on using developmental screening tools.
- Another project supported by the IMPACT grant is promoting a breastfeeding-friendly environment in the work place. Nearly 30 new child care centers and family child care providers have been recruited to the program since April 2017.

- The IMPACT grant has also supported the San Diego’s Child Care Resource and Referral Agency. They certified six individuals in Pre-K, toddler, and infant quality assessment (CLASS). They also identified and certified a lead anchor to conduct additional assessments (ECERS, ITERS, and FCCERS) across the system.
- The American Academy of Pediatrics and regional lead staff presented on “Supporting Immigrant and Refugee Families with the Healthy Family America (HFA) Model” at the 2017 HFA State Leadership Conference in August. First 5 staff Jennifer Wheeler also presented with an HFA National and State of New York representative in a session on “Balancing the Requirements of Funders with HFA Model Requirements”.
- First 5 San Diego is proud to have sponsored or participated in the following community events:
 - USMC EGGstravaganza Family Resource Fair – April 13, 2017 (Participated)
 - March for Babies (Oceanside) – April 22, 2017 (Sponsored and Participated)
 - WOW Day Celebration for Military Families – April 28, 2017 (Participated)
 - March for Babies (Balboa Park) – April 29, 2017 (Sponsored and Participated)
 - Parenting Expo – April 29, 2017 (Participated)
 - 3rd Annual Early Education Fair – May 6, 2017 (Participated)
 - Miracle Babies 5K – May 7, 2017 (Participated)
 - Combat Logistics Battalion – Pre-deployment Brief – May 24, 2017 (Participated)
 - Childhood Obesity Conference – May 30 – June 2, 2017 – (Sponsored and Participated)
 - Philippine Independence Day Fair – June 9, 2017 (Participated)
 - Day of Play – July 15, 2017 (Sponsored and Participated)
 - LWSD 5K – July 30, 2017 (Sponsored and Participated)
 - Ombudsman Resource Fair – August 16, 2017 – (Participated)
 - Grandparents Raising Grandchildren Symposium – August 26, 2017 – (Participated)
 - Nine Months Matter – September 23, 2017 – (Participated)
- The dashboard for the fourth quarter of FY 2016-17 was included in the Executive Director’s monthly report and discussed by Assistant Executive Director Gloria Corral-Terrazas.

7. Future Agenda Items

- Annual Report to the Community for FY 2016-17
- Sunset Review of two Commission policies

Chairman Roberts adjourned the meeting at 2:45 p.m. to reconvene November 13, 2017.

Respectfully submitted for your review and approval:

Sandra McBrayer

Date

Notes by: Petra Montiel