

FIRST 5 COMMISSION OF SAN DIEGO
First 5 Commission Meeting
1600 Pacific Highway, Room 302/303
San Diego, CA 92101

Members Present:

Ron Roberts, Chairman
Carol Skiljan, Vice-Chair
Nick Macchione
Dr. Wilma Wooten

Staff Present:

Kimberly Gallo, Executive Director
Gloria Corral-Terrazas, Asst. Executive Director
Martin Cherry, Operations Administrator
Naomi Chavez, Program Administrator
Kyle Sand, Sr. Deputy County Counsel
Jenny Pietila, Executive Secretary

Absent:

Sandra McBrayer

Minutes for April 24, 2017

Call to Order

Chairman Roberts called the meeting of the First 5 Commission of San Diego to order at 3:06 p.m.

Approval of the Commission Meeting Minutes from February 13, 2017.

ON MOTION OF Commissioner Skiljan, seconded by Commissioner Macchione, the Commission approved the Minutes of February 13, 2017.

AYES: Roberts, Skiljan, Wooten, Macchione
ABSENT: McBrayer
ABSTAIN: None
NOES: None

Opportunity for Public Comments

No comments were received from the public.

Commissioner Recusal Reminder

Chairman Roberts reminded all Commissioners to recuse themselves from voting on any agenda item that has a real or perceived conflict of interest.

Consent Calendar

ON MOTION OF Commissioner Skiljan, seconded by Commissioner Wooten, the Commission approved the formation of the consent calendar with Items 3, 4 & 6 approved on consent.

Commissioner Macchione – recused himself from Item 4.

Item 5 was pulled from the agenda to be brought back at a later date.

AYES: Roberts, Skiljan, Wooten, Macchione (items 3 and 6)
ABSENT: McBrayer
ABSTAIN: Macchione (item 4)
NOES: None

**1. Acceptance of the FY 2015-16 First 5 California Annual Report
ON MOTION OF Commissioner Macchione, seconded by Commissioner Wooten, the Commission:**

- 1) Opened the Public Hearing.
- 2) Received no public comment.
- 3) Accepted the Annual Report of First 5 California for Fiscal Year 2015-16.
- 4) Closed the Public Hearing.
- 5) Authorized the Executive Director to submit public comment, if any to the State Commission.

AYES: Roberts, Skiljan, Macchione, Wooten

ABSENT: McBrayer

ABSTAIN: None

NOES: None

**2. First 5 San Diego Strategic Plan 2015-2020 Annual Review
ON MOTION OF Commissioner Skiljan, seconded by Commissioner Macchione, the Commission:**

- 1) Opened the Public Hearing.
- 2) Received no public comment.
- 3) Reviewed and accepted the current First 5 San Diego Strategic Plan 2015-2020 with no changes.
- 4) Closed the Public Hearing.

AYES: Roberts, Skiljan, Macchione, Wooten

ABSENT: McBrayer

ABSTAIN: None

NOES: None

**3. Approval of the FY 2017-18 Operating Budget, Sustainability Fund Budget, Financial Spending Plan and Budget Amendments.
ON MOTION OF Commissioner Skiljan, seconded by Commissioner Wooten, the Commission approved the formation of the consent calendar with Item 3 approved on consent. Commissioner Roberts requested a brief staff report:**

- 1) Approved the FY 2017-18 Operating Budget, Sustainability Fund Budget, and Financial Spending Plan.
- 2) Found that the proposed First 5 San Diego Funding allocations are consistent with the Commission's Strategic plan, furthers the support and improvement of early childhood development within the County, and provides a public benefit.
- 3) Approved funding for the contracts listed in item 3-1 for up to the amounts, fiscal years, and option years shown. Option years will allow the contracts to be extended as funding is approved. Funding for each fiscal year will come from that year's budget.
- 4) Authorized the Executive Director, or her designee, to negotiate a project length budget and execute an amendment with each contractor approved in recommendation number 3 above.

AYES: Roberts, Skiljan, Macchione, Wooten

ABSENT: McBrayer

ABSTAIN: None

NOES: None

**4. Budget Adjustment for Contract #545596 with the Children's Initiative for the Childhood Injury Prevention Program.
ON MOTION OF Commissioner Skiljan, seconded by Commissioner Wooten, the Commission approved the formation of the consent calendar with Item 4 approved on consent.**

- 1) The Commission found that the proposed First 5 San Diego Funding for the Childhood Injury Prevention Program is consistent with the Commission's Strategic plan, furthers the support and improvement of early childhood development within the County, and provides a public benefit.
- 2) Approved funding for contract # 545596 with the Children's Initiative for up to \$233,529 for FY 2017-18.
- 3) Authorized the Executive Director, or her designee, to negotiate a project length budget and execute an amendment with the Children's Initiative for FY 2017-18.

AYES: Roberts, Skiljan, Wooten
ABSENT: McBrayer
ABSTAIN: Macchione
NOES: None

5. Budget Adjustment for Memorandum of Understanding (MOU) with the Health and Human Services Agency for the Breastfeeding Friendly Environment Initiative.

Item 5 was pulled from the agenda to be brought back at a later date.

6. Sunset Review of a Commission Policy
ON MOTION OF Commissioner Skiljan, seconded by Commissioner Wooten, the Commission approved the formation of the consent calendar with Item 6 approved on consent.

- 1) The Commission adopted the revised Commission Policy on:
 - Support of Community Events and Educational Symposia F5C-005

AYES: Roberts, Skiljan, Macchione, Wooten
ABSENT: McBrayer
ABSTAIN: None
NOES: None

7. Finance Committee Report

Martin Cherry, Operations Administrator, gave an overview of the Balance Sheet as of February 28, 2017.

8. Executive Director Report

Executive Director Gallo reported the following:

Oral Health Initiative

Mountain Health and Community Services will be opening a dental site in City Heights in late May or early June.

Quality Preschool Initiative

The First 5 Quality Preschool Initiative (QPI) was selected to give three presentations on QPI at the 2017 Quality Rating and Improvement Systems National meeting.

Public Service Announcements

First 5 San Diego has two new Public Service Announcements (PSAs). This current campaign of First 5 San Diego now encourages parents and caregivers to talk, read, sing and be active with their children. There is also messaging on radio, billboards, buses and transit shelters throughout the county.

Sponsored Events

- Reach Out and Read San Diego
- The 5th Annual International Mariachi Festival

- East County Grandparents Raising Grandchildren Symposium
- Head Start “Let’s Move” Olympics. This event was also recognized by Neighborhood House for being an outstanding partner to San Diego County.
- The County of San Diego’s 4th Annual Ethics Awareness Month.
- First 5 Los Angeles came to First 5 San Diego to learn about our programs.
- The Imperial Beach Library was designated as a Discovery Zone. In the new library, First 5 will have an area set aside for a Discovery Zone.
- For the third year in a row First 5 San Diego has received the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association (GFOA), for its Comprehensive Annual Financial Report (CAFR) for the Fiscal Year ending June 30, 2016.
- The KidSTART program was recently presented an award from Jackson Healthcare. KidSTART serves some of our most complex children in San Diego with developmental needs and uses a holistic approach to make kids thrive and KidSTART is the perfect example of making that happen.

Executive Director Gallo reported that last year she and Assistant Executive Director, Gloria Corral met with the Packard Foundation who came out with six of their senior staff to learn about our Healthy Development Services (HDS) Initiative. First 5 San Diego’s HDS Initiative was selected by the Packard Foundation as one of three counties in the State where they are looking to do a case study to highlight the successes and challenges of promoting HDS services throughout the state. First 5 San Diego’s system has been operating for many years to screen children and has been recognized, not only at the state level, but on a national level for doing such a great job. Other counties want to replicate what we are doing here in San Diego.

Dashboard

The First 5 Oral Health Initiative (OHI) is only at 84% of our target. We are very excited about the new dental site opening in City Heights which should raise our percentage.

One of the new Public Service Announcements (PSAs) was shown to all present.

9. Future Agenda Items

- Approval of the First 5 San Diego Annual Report for FY 2016-17
- Approval of the Annual CPA Audit for 2016-17

10. Adjournment

Chairman Roberts adjourned the meeting at 3:38 p.m. to reconvene on October 2, 2017.

Respectfully submitted for your review and approval:

Sandra McBrayer

Date

Notes taken by: Jenny Pietila