

FIRST 5 COMMISSION OF SAN DIEGO
2750 Womble Rd. Suite 201 MS A-211
San Diego, CA 92106
(619) 523-7700

Members Present:

Amy Thompson, Vice Chair
Hyung (Hank) Kim
(Alternate for Rob Castetter)
Damien Quinn

Staff Present:

Gloria Corral-Terrazas, Asst. Exec. Director
Martin Cherry, Operations Administrator
Victor Crandall, Fiscal Manager
Petra Montiel, Administrative Secretary

Members Excused:

Fred Baranowski
Rob Castetter
Roger Gordon

Finance Committee Meeting Minutes
For September 13, 2016

1. Call to Order

Vice-Chair Thompson called the Finance Committee meeting to order at 9:00 am.

2. Opportunity for Public Comments

There were no public comments received.

3. Recusal Reminder

Vice-Chair Thompson reminded the Finance Committee Members to recuse themselves from voting on any agenda items that have a real or perceived conflict of interest.

4. Approval of Finance Committee Meeting Minutes from April 12, 2016

ON MOTION OF Member Kim, seconded by Member Quinn the Committee approved the Minutes for the April 12, 2016 meeting.

AYES: Quinn, Kim, Thompson

ABSENT: Baranowski, Castetter, Gordon

ABSTAIN: None

NOES: None

5. Comprehensive Annual Financial Report for FY 2015-16 including the Single Audit Report

Alexis McCune, Auditor (in person) and Michael Ash, Partner with Christy White Associates (via conference call), gave an overview of both Audit Reports. They reported that their independent Auditor's Report Opinion is that the audit presented fairly, in all material respects, the financial position of the First 5 Commission of San Diego on June 30, 2016; this is the best opinion possible.

The Finance Committee dismissed commission staff and met alone with the auditor and partner. Staff was called back after a few minutes and Vice-Chair Thompson reported that the Senior Auditor and Partner had only positive comments concerning the audit.

ON MOTION OF Member Kim, seconded by Member Quinn the Committee approved the Comprehensive Annual Financial Report for FY 2015-16 including the Single Audit Report.

AYES: Quinn, Kim, Thompson
ABSENT: Baranowski, Castetter, Gordon
ABSTAIN: None
NOES: None

6. Executive Director Report

Assistant Executive Director Gloria Corral-Terrazas reported the following:

- Executive Director Kimberly Gallo has been promoted to Director, Health and Human Services Agency, East & North Central Regions.

7. Future Agenda Items

- 2nd Quarter reports & budget projections for FY 16-17 (January 2017 meeting).

8. Adjournment

Vice-Chair Thompson adjourned the meeting at 9:33 am to reconvene on January 17, 2017.