

First 5 Commission of San Diego

April 4, 2016

FY 2015 – 16 Budget Adjustments

FY 2016 – 17 Operating and Sustainability Fund Budget Approval and Approval to Contract for Services

Request

The request before the Commission is to approve the Operating Budget and Sustainability Fund Budget for FY 2016–17; the Financial Spending Plan for FY 2016-17 through FY 2020-21; and authorize contracts and contract amendments included in the Operating Budget and Financial Spending Plan. These proposed budgets continue to support the safety net of services for young children and their families during times of diminishing resources.

Background

On June 2, 2014 the Commission approved the Strategic Plan 2015-2020. The new plan narrows and focuses the work of existing programs initiated in the 2010-2015 Strategic Plan given lower funding levels. In order to maintain an even level of services for the 2015-2020 years, a \$12.3 million average annual contribution is proposed. This rate maintains programs and services at the highest level possible based on the projected decline in Prop 10 revenues and results in a nearly zero balance in the Sustainability Fund at the end of the 2020-21 fiscal year.

Funding Approval for First 5 San Diego (F5SD) Services

Approval is needed for contract amendments and new contracts for services related to the Improve and Maximize Programs so All Children Thrive (IMPACT) Grant and IMPACT Technical Assistance (TA) Hub Grant.

IMPACT Grant: Requested is a FY 2015-16 budget adjustment of up to \$10,000, a new contract of up to \$21,423, and funding of services for FY 2016-17 through 2019-20 of an average of \$2,347,497 per year.

First 5 San Diego submitted an application to First 5 California for a grant called IMPACT with the anticipated funding amount of \$6.9 million over 5 years. The purpose of First 5 IMPACT is to support system improvement efforts. Grants cannot be used to fund direct services, and instead must fund networks of local quality improvement systems across the state to better coordinate, assess, and improve the quality of early learning settings. F5SD's submission was the culmination of several months of planning and meetings with community partners to develop a strong application for San Diego County that is aligned to First 5 San Diego's Strategic Plan. The application proposed to continue supporting quality preschool, expanding developmental screenings and referrals, enhancing home visiting supports, and promote breastfeeding-friendly child care.

IMPACT TA Hub: Funding for services related to this grant will be determined by the award letter.

First 5 San Diego will submit an application to First 5 California for an IMPACT Technical Assistance (TA) Hub grant with the anticipated funding amount of up to \$1.6 million over 5 years. The IMPACT TA Hub funding is intended to support coordination, project management, and systems-building activities for early learning Quality Rating and Improvement Systems. Funded IMPACT TA Hubs provide specialized support for classroom assessment, enhancement of teacher-child interactions, strengthening families, and other quality systems efforts. The application is due April 18, and the funding period begins April 1, 2016.

Approval of contracting authority is being requested in anticipated receipt of an award letter in the May to June 2016 time frame.

YMCA Childcare Resource Service (YMCA-CRS): The requested amount is up to \$170,977 per year (included in the IMPACT Grant funding above) for 5 years starting in FY 2015-16

First 5 San Diego proposes to establish a single source contract with the YMCA-CRS to implement activities funded by the IMPACT grant. These activities include assisting family childcare home providers to implement developmental screenings and referrals through clearly articulated pathways, and increasing awareness of, and connections to, quality early childhood education among home visitors and the families they serve. The YMCA-CRS possesses unique knowledge, skill, and ability to implement these activities because of their state-funded role as San Diego's sole Childcare Resource and Referral Agency. In this role, they are mandated to provide resources and training to Family Child Care Home providers across the county; they have established trusting relationships with providers that will be vital to the success of the project. In addition, their role positions them as the primary and most comprehensive resource for information regarding childcare and early childhood education in the County. This knowledge enables them to connect any family in the County to multiple resources for quality childcare in their area, and will be of crucial importance to the success of the IMPACT efforts.

Public Health Services: The requested amount is up to \$300,000 per year (included in the IMPACT Grant funding above) for 4 years starting in FY 2016-17

First 5 San Diego proposes to extend the Memorandum of Understanding (MOU) with the Health and Human Services Agency's Public Health Services department to increase the number of infant and toddler childcare facilities that implement breastfeeding-friendly policies and provide lactation accommodation. Public Health Services has implemented similar workplace lactation accommodation support since Fiscal Year 2012-13. They have developed educational materials, sample policies, and training programs for businesses, including childcare providers through a MOU with First 5 San Diego and a Community Transformation Grant. Continuing to contract with Public Health Services for this work will provide continuity of services that have been in place for three years, enhance efficiency by tapping into existing expertise, materials, and training programs rather than building them from scratch, and take advantage of the critical knowledge that Public Health Services has developed through experience and research in the area of increasing breastfeeding in workplaces and childcare facilities.

Link to the Strategic Plan

The FY 2016-17 Operating Budget and Sustainability Fund Budget, in addition to the Financial Spending Plan and requested contracts supports the Strategic Plan 2015 – 2020 and will allow programs that will further the support and improvement of early childhood development within the County and provide a public benefit.

Link to Live Well San Diego

The Operating and Sustainability Fund Budgets for FY 2016 – 17, and the Financial Spending Plan and requested contracts supports *Live Well San Diego* by providing a variety of opportunities to promote healthy behaviors for children and families in First 5 San Diego funded programs and by providing early identification of health related issues. Additionally, funded programs support efforts to promote healthy nutrition, physical exercise and safe environments for preschool children and their families.

Staff Recommendations

- 1) Approve the FY 2016 – 17 Operating Budget, Sustainability Fund Budget, and Financial Spending Plan.
- 2) Find that the proposed First 5 San Diego funding allocations are consistent with the Commission's Strategic Plan, furthers the support and improvement of early childhood development within the County, and provides a public benefit.
- 3) Approve funding for the following contracts for up to the amounts, fiscal years, and option years shown. Option years will allow the contracts to be extended as funding is approved. Funding for each fiscal year will come from that year's budget.

Contract #	Contractor	Initiative	Fiscal Year 2016-17	Fiscal Year 2017-18	Fiscal Year 2018-19	Fiscal Year 2019-20	Option years to be added
545596	The Children's Initiative	Childhood Injury Prevention Pgm	\$234,000	\$234,000	\$234,000	\$0	3
534750	American Academy of Pediatrics Chptr 3	Healthy Development Services	\$655,000	\$655,000	\$655,000	\$655,000	0
F5CSD-00020 (MOU)	HSA Public Health Services	Breastfeeding Friendly Environment	\$300,000	\$300,000	\$300,000	\$300,000	4
551749	Harder+Company Community Research	Evaluation Services	\$615,000	\$615,000	\$615,000	\$615,000	0
Total			\$1,804,000	\$1,804,000	\$1,804,000	\$1,570,000	

- 4) Authorize the Executive Director or her designee to negotiate a project length budget and execute a contract or amendment with each contractor approved in recommendation number 3 above.
- 5) Authorize the Executive Director to do a budget adjustment to the FY 2015-16 Operating Budget and to increase contract #551749 with Harder+Co by \$10,000 for additional evaluation services required in accordance with the IMPACT Grant.
- 6) Authorize the Executive Director to do a budget adjustment to the FY 2015-16 Operating Budget and to increase contract #528231 with Mi Escuelita by \$155,000 to allow for additional services for children 0 – 5.
- 7) Authorize the Executive Director to extend contract #549546 with the Jacobs & Cushman San Diego Food Bank for the Good Start for Women + Children Program for one year and add up to \$34,892 for FY 2016-17.
- 8) Authorize the Executive Director to contract in accordance with County of San Diego contracting policies, and increase the FY 2016-17 budget, for up to the IMPACT Grant award amount of \$6.9 million to support systems improvement efforts to better coordinate, assess, and improve the quality of early learning settings in San Diego County.
- 9) Authorize the Executive Director to contract in accordance with County of San Diego contracting policies, and increase the FY 2016-17 budget, for up to the award amount as detailed in the IMPACT TA Hub award letter (not yet received) to support coordination, project management, and systems-building activities for early learning Quality Rating Improvement Systems over the 4 fiscal years of 2016-17 through 2019-20.
- 10) Authorize the Executive Director to contract with the YMCA Childcare Resource Service (CRS) as a Single Source contract for referral services funded by the IMPACT Grant. The YMCA-CRS is the only source of these services as the sole state-funded San Diego Childcare Resource and Referral Agency. Contracting authority is requested to establish a contract with the YMCA-CRS as follows:
 - a. Authorize a contract for up to \$21,423 for FY 2015-16 with 4 one-year option periods.
 - b. Authorize contract funding for FY 2016-17, 2017-18, 2018-19, and 2019-20 in the amount of up to \$170,977 per year. Funding for each fiscal year will come from that year's budget.

Fiscal Impact

- 1) For FY 2015-16 there will be no change in the total budget, the increase in contract funding will come from savings in other areas.
- 2) Up to \$43,924,677 will be approved for operations and programs for the 2016-17 fiscal year in addition to approval of the Financial Spending Plan for funding through FY 2020-21.
- 3) An increase in the FY 2016-17 budget will be authorized for the total amount of the contracts awarded for services to support the IMPACT Grant with the total not to exceed the IMPACT Grant award amount of \$6.9 million.

- 4) An increase in the FY 2016-17 budget will be authorized for the total amount of the contracts awarded for services to support the IMPACT TA Hub Grant with the total not to exceed the amount in the IMPACT TA Hub award letter.
- 5) For items 3 and 4 above, the amount of the budget increase for FY 2016-17 will include revenue from the two grants to match the increase in expenditures.