

**FIRST 5 COMMISSION OF SAN DIEGO**  
**First 5 Commission Meeting**  
**1600 Pacific Highway, Room 302/303**  
**San Diego, CA 92101**

**Members Present:**

Dianne Jacob, Chairwoman  
Carol Skiljan, Vice-Chair  
Sandra McBrayer, Secretary  
Dr. Wilma Wooten

**Staff Present:**

Kimberly Gallo, Executive Director  
Gloria Corral-Terrazas, Asst. Executive Director  
Martin Cherry, Operations Manager  
Grace Young, Contracts Manager  
Naomi Chavez, Community Engagement & Planning Manager  
Kyle Sand, Sr. Deputy County Counsel

**Members Excused:**

Nick Macchione

**Minutes for April 13, 2015**

**Call to Order**

Chairwoman Jacob called the meeting of the First 5 Commission of San Diego to order at 2:03 p.m.

**Approval of the Commission Meeting Minutes – February 9, 2015**

**ON MOTION OF Commissioner McBrayer, seconded by Commissioner Skiljan, the Commission approved the Minutes of February 9, 2015.**

**AYES: Jacob, Wooten, Skiljan, McBrayer**  
**ABSENT: Macchione**  
**ABSTAIN: None**  
**NOES: None**

**Opportunity for Public Comments**

No public comments were received.

**Commissioner Recusal Reminder**

Chairwoman Jacob reminded all Commissioners to recuse themselves from voting on any agenda item that has a real or perceived conflict of interest.

**Consent Calendar**

**ON MOTION OF Commissioner McBrayer, seconded by Commissioner Wooten, the Commission approved the formation of the consent calendar with Item 3 approved on consent.**

**AYES: Jacob, Wooten, Skiljan, McBrayer**  
**ABSENT: Macchione**  
**ABSTAIN: None**  
**NOES: None**

**1. Acceptance of the FY 2013-14 First 5 California Annual Report**

**ON MOTION OF Commissioner Wooten, seconded by Commissioner Skiljan, the Commission:**

- 1) Opened the Public Hearing.
- 2) Received no public comment.
- 3) Accepted the Annual Report of First 5 California for Fiscal Year 2013 – 14.
- 4) Closed the Public Hearing and authorized the Executive Director to submit public comment.

**AYES:** Jacob, Wooten, Skiljan, McBrayer  
**ABSENT:** Macchione  
**ABSTAIN:** None  
**NOES:** None

**2. Approval of the FY 2015-16 Operating and Sustainability Fund Budgets and Financial Spending Plan ON MOTION OF Commissioner McBrayer, seconded by Commissioner Wooten the Commission:**

- 1) Found that the proposed First 5 San Diego funding allocations are consistent with the Commission's Strategic Plan, furthers the support and improvement of early childhood development within the County and provides a public benefit.
- 2) Approved the FY 2015 – 16 Operating Budget, Sustainability Fund Budget, and Financial Spending Plan.
- 3) Approved the funding and option years for the contracts listed in item 2-1, recommendation 4.
- 4) Authorized the Executive Director, or her designee, to negotiate a project length budget and execute a contract with each contractor approved in recommendation number 3 above.

**AYES:** Jacob, Wooten, Skiljan, McBrayer  
**ABSENT:** Macchione  
**ABSTAIN:** None  
**NOES:** None

**3. Review and Discussion of the Technical and Professional Advisory Committee (TPAC) Structure ON MOTION OF Commissioner McBrayer, seconded by Commissioner Wooten during the formation of the consent calendar, the Commission:**

- 1) Approved changing the structure of the TPAC from a "Standing Committee" to an "Ad Hoc Committee".
- 2) Approved changing the Commission's Bylaws to remove references to "TPAC" and add "Ad Hoc Committee".
- 3) Approved revising all Commission policies to change from "TPAC" to "Ad Hoc Committee".

**AYES:** Jacob, Wooten, Skiljan, McBrayer  
**ABSENT:** Macchione  
**ABSTAIN:** None  
**NOES:** None

**4. Home Visitation Presentation**

Staff member Wheeler gave a presentation on the Home Visitation Program.

The following questions were received from Commissioners:

**Commissioner Wooten:**

*My first question correlates to the website. Is First 5 First Steps listed the same for all regions?*

**Staff Member Wheeler:**

*Yes. This is the first time we have had First 5 First Steps listed on our website for every region.*

**Commissioner McBrayer:**

*Is First 5 able to submit an application to NACo?*

**Executive Director Gallo:**

*Yes. We have submitted an application to NACo this year.*

**Commissioner Wooten:**

*In terms of this particular program, is there something for our tribal community?*

**Staff Member Wheeler:**

*Yes, Healthy Families America; they do have something, but I will need to follow up on this.*

## 5. Finance Committee Report

The Chair of the Finance Committee, Fred Baranowski, gave an update on the Commission's financial status as of February 28, 2015, including the year-to-date Balance Sheet. These documents were reviewed by the Finance Committee at the March 10, 2015 meeting.

## 6. Executive Director Report

Executive Director Gallo reported the following:

### Learning

- The First 5 San Diego Quality Preschool Initiative (QPI) program received an award in partnership with our QPI contractor the San Diego County Office of Education (SDCOE). First 5 San Diego was awarded a Quality Block Grant of \$24 million dollars by the California Department of Education (CDE). This is a very substantial investment by the CDE to improve quality in early learning and fits very nicely with our Quality Preschool Initiative.
- Presentations were given at the First 5 California Child Summit that was held in February and at the Quality Rating and Improvement System (QRIS) Summit in Fresno in March. Next week Gloria Corral-Terrazas and I are presenting at the First 5 California Policy Summit. On April 24<sup>th</sup>, here in San Diego, Gloria and I will be on the Legislative Breakfast Panel and will talk about quality in the early learning setting.

### Community Events

- First 5 San Diego just launched the Talk, Read and Sing campaign over the radio and television. This campaign encourages parents to talk, read and sing with their children.
- On February 28<sup>th</sup> the Reach Out and Read San Diego's "Read and Romp" event was held at Liberty Station. This program encourages parents to read to their children.
- On March 14<sup>th</sup> there was a Mariachi Competition and Festival. Thousands of families came through to take advantage of the resources provided, and children enjoyed activities.
- On March 21<sup>st</sup> the "It's How We Live" Community Health and Wellness Fair was held in Lakeside and provided resources to the community to help families achieve a happier and healthier lifestyle.
- On April 11<sup>th</sup> the County of San Diego Child Abuse Prevention Coordinating Council Parent Summit took place at the Jacobs Center and offered breakout sessions to help parents learn about parenting.
- On April 11<sup>th</sup> in Oceanside, the March of Dimes' March for Babies Walk was held; and on April 25<sup>th</sup> another walk will be held in Balboa Park. Several First 5 staff & I will be walking at the Balboa Park event to raise money for this great cause. First 5 San Diego is sponsoring both events.

### Dashboard

- The evaluation Dashboard for the 2<sup>nd</sup> quarter is on track. As you know, we have upped the goals so they are a little bit more challenging to reach.
- The California Denti-Cal program is being reinstated. This is great because there are a lot of people that will now have dental coverage. There is a major capacity issue in San Diego County, however, as there are not enough dentists for the age group that we serve. We are working on that through our Oral Health Initiative. There will be more to come.

### Finance Committee

- First 5 San Diego received a Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association. Fred Baranowski, the Chair of the Finance Committee, has been a huge help with First 5 finances as have First 5 staff.

**7. Future Agenda Items**

- Annual Review of the 2015-2020 Strategic Plan
- Presentation on the Healthy Developmental Services Program
- Contract approval for the KidSTART Program
- Sunset review of 9 Commission policies

**8. Adjournment**

Chairwoman Jacob adjourned the meeting at 2:53 p.m. to reconvene June 29, 2015.

Respectfully submitted for your review and approval:

\_\_\_\_\_  
Sandra McBrayer

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Date

Notes by: Jenny Pietila