



First 5 Commission of San Diego

Item 2-2

FY 2015-16 Operating Budget

April 13, 2015

Description	Requested Budget		Budget Notes
	FY 2015-16		
Salaries & Benefits	\$2,771,242		Staff (23 FTEs)
HHSA Burden	\$443,399		Overhead charge (16% of labor)
Total labor costs per IA	\$3,214,641		
Services & Supplies			
Temp Help	1,000		Temporary labor
Other Communications	1,320		Warm line access
Cellular Phone Use	3,875		Cell phone service
Insurance	10,121		Prop10 Insurance
First Aid supplies	150		First Aid Kit & AED supplies
Memberships	52,000		State Association, and San Diego Grant Makers
Transit Saver Pass	780		Transportation passes
Office Expense	20,000		Consumable supplies
Postage	1,000		Postage / delivery services
Printing	5,400		Various printing services
County Counsel	15,000		County Counsel
Specialized Services Contracts	25,000		Annual audit
Copy Equipment Rental	16,790		Lease of multiple copy machines
Rents & Leases Structures	347,242		Office lease
Books and Subscriptions	1,000		Resource library
Minor Equipment	2,500		Office chairs, desks & other equip.
Out of County Travel (Transportation/Lodging)	25,193		Staff meetings & conferences
Local Community Forums & Staff Development	6,500		Local community meetings & staff development
Staff Mileage	8,200		Mileage reimbursement
Out of County Training/Registration	3,650		Training registration
Purchasing & Contracting	18,000		Procurement services (Dept. of Purchasing & Contracting)
Facilities Management (General Services)	7,877		Services for building lease (Gen Services Dept.)
Network Services (IT contract)	54,000		Phone/voice mail, network services
Data Center Services (IT contract)	2,820		Email service
Cross Functional Services (IT contract)	180		Domain management services
Desktop Computing (IT contract)	37,200		Computers & printers
Catalog Items (IT contract)	2,400		IT products
Total Services and Supplies	\$669,198		
Evaluation Services	\$823,770		
Total Operating Expenses (lines 11, 43, & 45)	\$4,707,609		
	Additional Requested Budget	Previously Approved	
Contributions to Community Projects	\$ 37,065,318	\$ 3,590,661	Total: \$40,655,979
TOTAL Operating Budget (lines 47 & 49)	\$ 41,772,927	\$ 3,590,661	\$45,363,588

Detail follows on Pages 2 & 3

**PROJECTED
ADMIN RATE:
8.56%**

Admin Rate = Operating Expenses (less Evaluation) = \$4,707,609 - \$823,770
Total Operating Budget \$45,363,588

REVENUE		
Prop 10 - Tobacco Tax	\$ 29,048,200	Based on Financial Spending Plan
First 5 California - Child Signature Program*	3,354,625	State match based on expenses
Race to the Top (Dept of Ed)**	1,322,297	State match per agreement
Transfer from Sustainability Fund	11,638,466	Transfer from Sustainability Fund
TOTAL REVENUE	\$ 45,363,588	

*Revenue projections from First 5 California

**Revenue projections from CA Dept. of Education

	A	B	C	D	E	F	G	I	
65		Budget Expense Detail by Line Item							
66								<i>Total Budget</i>	
67		52570 Interdepartmental Expense	Commission staff salaries & benefits (23 FTE's)					\$ 2,771,242	
68		(Labor costs paid to County of San Diego - HHSA)	Burden (16%)					\$ 443,399	
69			Total Labor Costs					\$ 3,214,641	
70									
71		52010 Temporary Help						\$ 1,000	
72									
73		52066 Communications non-ISF	Warm line access					\$ 1,320	
74									
75		52068 Cellular Phone Use	Service for cell phones and broadband cards					\$ 3,875	
76									
77		52132 Insurance	Crime Bond Insurance					\$ 1,600	
78			Special Liability Insurance					\$ 7,865	
79			Special Property Insurance					\$ 656	
80			Total Insurance					\$ 10,121	
81									
82		52252 Medical Supplies	First Aid & AED supplies					\$ 150	
83									
84		52270 Memberships	First 5 State Association fees, and San Diego Grant Makers					\$ 52,000	
85									
86		52302 Transit Saver Pass	Staff public transportation reimbursement					\$ 780	
87									
88		52330 Office Expense	Office supplies & products					\$ 20,000	
89									
90		52332 Postage	Postage and mail services					\$ 1,000	
91									
92		52334 Printing	Printing services					\$ 5,400	
93									
96		52374 County Counsel	County Counsel services					\$ 15,000	
97									
98		52396 Evaluation Services							
99		Evaluation	Evaluation Includes Contract Management and Evaluation Data System (CMEDS) Database Management.					\$ 560,000	
100		CMEDS Database Provider						\$ 263,770	
101			Total Evaluation Services					\$ 823,770	
102									
103		52432 Specialized Services Contracts	Annual CPA Audit					\$ 25,000	
104									
105		52504 Copy Equipment Rental	Rental services for copiers and color copy costs					\$ 16,790	
106									
109		52530 Rent/ Lease Structure	Office lease					\$ 347,242	
110									
111		52560 Books and Subscriptions	Professional literature for staff					\$ 1,000	
112									
113		52566 Minor Equipment	Office equipment & furnishings					\$ 2,500	
114									
115		52608 Out of County Travel	Required travel for First 5 programs and meetings					\$ 25,193	
116									
117		52610 Local Community Forums & Staff Development	Local community meetings and staff development					\$ 6,500	
118									
119									
120		52612 Staff Mileage	Mileage at approved IRS rate					\$ 8,200	
121									
122		52622 Out of County Training & Registration	First 5 meetings and conferences					\$ 3,650	
123									
124									
125		52704 Purchasing & Contracting	Anticipated RFP costs for services from Dept. of Purchasing & Contracting					\$ 18,000	
126									
127		52710 Facilities Mgmt (Gen Serv)	2.29% of lease total paid to General Services					\$ 7,877	

	A	B	C	D	E	F	G	I
128								
129		52721 Network Services		COSD IT contract: Phone, voicemail, data jacks & network services				\$ 54,000
130								
131		52723 Data Center Services		COSD IT contract: Email services				\$ 2,820
132								
133		52725 Cross Functional Services		COSD IT contract: Domain management				\$ 180
134								
135		52732 Desktop Services		COSD IT contract: Rental and service of computers, laptops, and printers				\$ 37,200
136								
137		52750 Catalog Items		COSD IT contract: Upgrades - hardware, software and wireless networking				\$ 2,400
138								
139		53664 Contributions to Community Projects			<i>Previously Approved</i>	<i>Additional Requested</i>		<i>Total</i>
140					<i>for FY 2015-16</i>	<i>Program Budget</i>		<i>Program Budget</i>
141		Health						
142			Healthy Development Services		\$ -	\$ 13,000,000		\$ 13,000,000
143			KidSTART		\$ -	\$ 1,100,000		\$ 1,100,000
144			Five & Fit		\$ -	\$ 39,175		\$ 39,175
145			Immunization for SD Kids		\$ 135,111	\$ -		\$ 135,111
146			Reducing Childhood Injury		\$ 233,259	\$ -		\$ 233,259
147			Oral Health Initiative		\$ -	\$ 1,800,000		\$ 1,800,000
148			Total Health					\$ 16,307,545
149								
150		Learning						
151			Quality Preschool Initiative		\$ -	\$ 14,000,000		\$ 14,000,000
152			KinderSTART		\$ 102,138	\$ -		\$ 102,138
153			Mi Escuelita		\$ -	\$ 653,160		\$ 653,160
154			Total Learning					\$ 14,755,298
155								
156		Family						
157			Targeted Home Visits		\$ -	\$ 5,000,000		\$ 5,000,000
158			Maternity Shelter		\$ 74,914	\$ 50,086		\$ 125,000
159			Reach Out and Read		\$ 77,051	\$ -		\$ 77,051
160			Parent Education & Family Engagement		\$ -	\$ 275,000		\$ 275,000
161			Total Family					\$ 5,477,051
162								
163		Community						
164			Information & Referral		\$ -	\$ 300,000		\$ 300,000
165			Parent & Public Education		\$ -	\$ 515,000		\$ 515,000
166			Community Projects		\$ -	\$ 165,000		\$ 165,000
167			Obesity Prevention		\$ -	\$ 130,000		\$ 130,000
168			Community Transformation Grant		\$ 244,688	\$ -		\$ 244,688
169			Community Water Fluoridation		\$ 1,423,500	\$ 37,897		\$ 1,461,397
170			Total Community					\$ 2,816,085
171								
172		Capital Project						
173			Capital Project		\$ 1,300,000	\$ -		\$ 1,300,000
174			(roll over encumbrance)					
175			Total Capital Project					\$ 1,300,000
176								
177			Total Contributions to Community Projects		\$ 3,590,661	\$ 37,065,318		\$ 40,655,979