

**FIRST 5 COMMISSION OF SAN DIEGO**  
**2750 Womble Rd. Suite 201 MS A-211**  
**San Diego, CA 92106**  
**(619) 523-7700**

**Members Present:**

Fred Baranowski, Chair  
Nedra Bickel  
Rob Castetter  
Roger Gordon  
Damien Quinn  
Patti Groulx

**Staff Present:**

Kimberly Medeiros, Executive Director  
Gloria Corral, Asst. Exec. Director  
Martin Cherry, Operations Manager  
Victor Crandall, Fiscal Manager  
Petra Montiel, Administrative Secretary

**Members Excused:**

Amy Thompson, Vice Chair

**Guest:**

Michael Ash, Christy White Associates, Senior Auditor  
John Whitehouse, Christy White Associates, Managing Auditor

**Finance Committee Meeting Minutes**  
**For September 16, 2014**

**1. Call to Order**

Chairman Baranowski called the Finance Committee meeting to order at 9:00 am.

**2. Opportunity for Public Comments**

There were no public comments received.

**3. Recusal Reminder**

Chairman Baranowski reminded the Finance Committee Members to recuse themselves from voting on any agenda items that have a real or perceived conflict of interest. He asked the members to introduce themselves.

**4. Approval of Finance Committee Meeting Minutes from August 19, 2014.**

**ON MOTION OF Member Bickel, seconded by Member Gordon the Committee approved the Minutes for the August 19, 2014 meeting.**

**AYES: Baranowski, Bickel, Gordon, Quinn**

**ABSENT: Thompson, Groulx, Castetter**

**ABSTAIN: None**

**NOES: None**

*(Rob Castetter arrived at this time.)*

- 5. Comprehensive Annual Financial Report for FY 2013-14 Including the Single Audit Report**  
Michael Ash, Partner with Christy White Associates, gave an overview of the Audit Report. He reported that there are no findings on compliance or internal controls over financial reporting.

*(Patti Groulx arrived at this time.)*

The Finance Committee dismissed commission staff and met alone with the auditor. Staff was called back after a few minutes and Chairman Baranowski reported that the Senior Auditor had only positive comments concerning the audit.

**ON MOTION OF Member Gordon, seconded by Member Castetter, the Committee approved the Comprehensive Annual Financial Report and the Single Audit Report for FY 2013 – 14.**

**AYES: Baranowski, Bickel, Groulx, Quinn**  
**ABSENT: Thompson**  
**ABSTAIN: None**  
**NOES: None**

- 6. Commission Financials Approval**

The Finance Committee reviewed the Balance Sheet as of August 31, 2014.

**ON MOTION OF Member Gordon, seconded by Member Castetter, the Committee approved the Balance Sheet for the month ending August 31, 2014.**

**AYES: Baranowski, Bickel, Castetter, Gordon, Groulx**  
**ABSENT: Thompson**  
**ABSTAIN: None**  
**NOES: None**

- 7. Executive Director Report**

Executive Director Kimberly Medeiros reported the following:

- The First annual Parent Summit is scheduled for October 25, 2014.
- The First 5 Association is having a Summit that is scheduled for September 29, 2014 to October 1, 2014 in Lake Tahoe.
- The next Commission meeting is scheduled for October 6, 2014.

- 8. Future Agenda Items**

- 1<sup>st</sup> Quarter reports & budget projections FY 2014-15

- 9. Adjournment**

Chairman Baranowski adjourned the meeting at 9:30 am to reconvene on October 14, 2014.