

FIRST 5 COMMISSION OF SAN DIEGO
1495 Pacific Highway, Suite 201 MS A-211
San Diego, CA 92101-2417
(619) 230-6460

Members Present:

Fred Baranowski, Chair
Nedra Bickel
Rob Castetter
Brian Hagerty
Amy Thompson

Staff Present:

Kimberly Medeiros, Executive Director
Gloria Corral-Terrazas, Asst. Exec Director
Martin Cherry, Operations Manager
Victor Crandall, Fiscal Manager
Petra Montiel, Administrative Secretary
Jenny Pietila, Administrative Secretary

Members Excused:

Roger Gordon

Finance Committee Meeting Minutes
For January 14, 2014

1. Call to Order

Chairman Baranowski called the Finance Committee meeting to order at 8:57 a.m.

2. Opportunity for Public Comments

There were no public comments received.

3. Recusal Reminder

Chairman Baranowski reminded the Finance Committee Members to recuse themselves from voting on any agenda items that have a real or perceived conflict of interest. He asked the members to introduce themselves.

4. Approval of Finance Committee Meeting Minutes from September 17, 2013 and October 15, 2013.

ON MOTION OF Member Bickel, seconded by Member Hagerty, the Committee approved the minutes for the September 17, 2013 and October 15, 2013 meetings.

AYES: Baranowski, Bickel, Castetter Hagerty, Thompson
ABSENT: Gordon
ABSTAIN: None
NOES: None

5. Commission Financials - Second Quarter FY 2013-14

Staff Member Crandall reviewed and discussed the Balance Sheet and Statement of Revenues and Expenditures including the 2nd Quarter Budget Projection for the quarter ending December 31, 2013.

ON MOTION OF Member Hagerty, seconded by Member Thompson, the Committee approved the Balance Sheet and Statement of Revenues and Expenditures including the 2nd Quarter Budget Projection for the quarter ending December 31, 2013.

AYES: Baranowski, Bickel, Castetter, Hagerty, Thompson
ABSENT: Gordon
ABSTAIN: None
NOES: None

6. Finance Committee Membership

Staff Member Cherry reviewed the Commission's Finance Committee Membership Policy at the sunset review date.

ON MOTION OF Member Bickel, seconded by Member Castetter, the Committee reviewed and approved the Finance Committee Membership Policy.

AYES: Baranowski, Bickel Castetter, Hagerty, Thompson
ABSENT: Gordon
ABSTAIN: None
NOES: None

7. Executive Director Report

Executive Director Medeiros reported the following:

- The Commission will welcome Supervisor Cox as the new Commission Chair at the next scheduled Commission meeting on February 10, 2014.
- The lease for First 5 San Diego's offices expired in June 2013 and is on a month-to-month rental at the current location. First 5 San Diego may move to a new location by mid-March.
- The Annual Report presentation was given to the Board of Supervisors on December 3, 2013. First 5 San Diego has served over 60,000 children 0-5 and another 25,000 parents and caregivers in San Diego County. This year 1 out of 4 children 0 – 5 have been served by First 5 San Diego.
- Strategic planning continues and it will be presented to the Finance Committee once finalized.
- An increase in public views to First 5's website, social media resources and the Referral Line was due to favorable responses from our media campaign.
- A new campaign called "30,000 words" was launched.

8. Future Agenda Items

- FY 2014 - 15 Proposed Budget including the revised Financial Spending Plan.

9. Adjournment

Chairman Baranowski adjourned the meeting at 9:22 a.m. to reconvene on February 18, 2014.