


	A	B	C	D	E	F	H
1			First 5 Commission of San Diego			Item 9 - 2	
2	FY 2011-12 Operating Budget						
3	<i>Proposed - Second Review</i>						
4							
5	Description	Requested FY 2011-12 Budget	Prior-Year Encumbrances for FY 2011-12	FY 2011-12 Operating Budget (= C + E)	Budget Notes		
7	Salaries & Benefits	\$ 2,280,149		\$ 2,280,149	Staff (22.7 FTEs)		
8	HHSa Burden	342,022		\$342,022	Overhead charge (15% of labor)		
9	Total labor costs per IA	2,622,171		2,622,171			
10							
11							
12	Services & Supplies						
13	Cellular Phone Use	3,156		3,156	Cell phone service		
14	Insurance	6,948		6,948	Prop10 Insurance		
15	Memberships	46,951		46,951	State Assoc. & others		
16	Transit Saver Pass	800		800	Transportation passes		
17	Office Expense	18,000		18,000	Consumable supplies		
18	Postage	3,100		3,100	Postage / delivery services		
19	Printing	5,200		5,200	Various printing services		
20	Special Expenses	90,000		90,000	Community Education		
21	County Counsel	30,000		30,000	County Counsel		
22	Specialized Services Contracts	1,414,570	-	1,414,570	Evaluation , Specialists, Planning		
23	Copy Equipment Rental	10,412		10,412	Copy machine lease		
24	Postage Meter Rental	1,100		1,100	Postage meter rental		
25	Rents & Leases Structures	172,264		172,264	Office lease		
26	Books and Subscriptions	1,000		1,000	Resource library		
27	Minor Equipment	2,500		2,500	Office chairs, desks & other equip.		
28	Out of County Travel (Transportation/Lodging)	14,025		14,025	Staff meetings & conferences		
29	Local Community Forums & Staff Development	6,500		6,500	Local community meetings		
30	Staff Mileage	5,795		5,795	Mileage reimbursement		
31	Out of County Training/Registration	1,930		1,930	Training registration		
32	Utilities	11,794		11,794	Gas & Electricity		
33	Purchasing & Contracting	24,000		24,000	Procurement services		
34	Facilities Management (General Services)	4,772		4,772	Services for building lease		
35	Network Services (IT contract)	56,816		56,816	Phone/voice mail, network services		
36	Data Center Services (IT contract)	3,145		3,145	Email service		
37	Desktop Computing (IT contract)	38,771		38,771	PC's & printers / chargeback		
38	Catalog Items (IT contract)	2,500		2,500	IT products		
39	Total Services and Supplies	\$ 1,976,049	\$ -	\$ 1,976,049			
40							
41	Total Operating Expenses	\$ 4,598,220	\$ -	\$ 4,598,220			
42							
43	Contributions to Community Projects	\$ 38,564,250	\$ 8,884,380	\$ 47,448,630			
44							
45	TOTAL Operating Budget	\$ 43,162,470	\$ 8,884,380	\$ 52,046,850			
46							
47	Detail follows on Pages 2 – 3		<i>Note: Excludes encumbrances for future years</i>				
48							
49	Admin Rate = <u>Operating Expenses (less Evaluation)</u> = $\frac{F41: \\$4,598,220 - (H93: \\$1,043,666 + H97: \\$262,584)}{F45: \\$52,046,850}$					PROJECTED ADMIN RATE: 6.33%	
50							
51							
52	REVENUE						
53	Prop 10 - Tobacco Tax			\$ 31,182,229	Based on 10-Year Plan		
54	First 5 California - Power of Preschool			2,860,000	State match based on expenses		
55	The California Endowment - Community Water Fluoridation Grant			125,000	Fluoridation capital and O&M		
56	Transfer from Sustainability Fund			17,879,621	Transfer from Sustainability Fund		
57	TOTAL REVENUE			\$ 52,046,850			
58	The Commission's vision is that all the children ages 0 through 5 are healthy, are loved and nurtured, and enter school as active learners.						

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59	Budget Expense Detail by Line Item							
60								<i>Total Budget</i>
61	52995 Internal Agreement	Commission staff salaries & benefits (22.7 FTE's)					\$	2,280,149
62	(Labor costs paid to County of San Diego - HHS)	Burden (15%)					\$	342,022
63		Total Labor Costs					(9.3% increase)	\$ 2,622,171
64								
65	52068 Cellular Phone Use	Service for cell phones and broadband cards					(no change)	\$ 3,156
66								
67	52132 Insurance	Crime Bond Insurance					(2.5% increase for inflation)	\$ 946
68		Special Liability Insurance					(25.0% decrease)	\$ 5,154
69		Special Property Insurance					(2.5% increase for inflation)	\$ 849
70		Total Insurance:					(19.4% net decrease)	\$ 6,948
71								
72	52270 Memberships	Prop 10 State Association					(No change)	\$ 39,263
73		Grantmakers					(No change)	\$ 7,688
74		Total Memberships:					(No change)	\$ 46,951
75								
76	52302 Transit Saver Pass	Staff public transportation usage					(Increased to estimated usage)	\$ 800
77								
78	52330 Office Expense	Office supplies & products					(28.0% decrease)	\$ 18,000
79								
80	52332 Postage	Postage and courier services					(55.7% decrease)	\$ 3,100
81								
82	52334 Printing	Printing services for brochures, reports, forms					(74.0% decrease)	\$ 5,200
83								
84	52370 Special Expenses	Community Events & Sponsorships					(Increased per community need)	\$ 60,000
85		First 5 Regional Projects - So. Cal. Alliance for Learning and Results					(No change)	\$ 30,000
86		Total Special Expenses:					(28.6% net increase)	\$ 90,000
87								
88	52374 County Counsel	County Counsel services					(No change)	\$ 30,000
89								
90	52432 Specialized Services Contracts				<i>Previously Encumbered for FY 2011-12</i>	<i>Requested FY 2011-12 Budget</i>	<i>Total FY 2011-12 Budget</i>	
91								
92								
93	Evaluation	Includes CMEDS Database Management, preschool evaluation project			\$ -	\$ 1,043,666	\$ 1,043,666	
94								
95								
96								
97	Contract Management and Evaluation Data System (CMEDS) Database Provider				\$ -	\$ 262,584	\$ 262,584	
98	Annual Audit				\$ -	\$ 16,400	\$ 16,400	
99	Parent & Public Education Coordination	Professional services for implementation of targeted parent and community education campaigns that connect children to needed services and promote family practices that improve children's health and development, reducing the need for direct services. Focus of campaigns will be on 1) Oral Health; and 2) Positive Parenting.			\$ -	\$ 91,920	\$ 91,920	
100								
101								
102								
103								
104								
105								
106								
107								
108	Total Specialized Services Contracts:				(23.7% decrease)	\$ -	\$ 1,414,570	\$ 1,414,570
109								
110	52504 Copy Equipment Rental	Rental services for two copiers and cost of copies					(No change)	\$ 10,412
111								
112	52506 Postage Meter Rental	Meter rental for mailings					(24.4% increase)	\$ 1,100
113								
114	52530 Rent/ Lease Structure	Office lease per contract agreement					(9.4% decrease)	\$ 172,264
115								
116	52560 Books and Subscriptions	For staff resource center in professional literature					(No change)	\$ 1,000
117								
118	52566 Minor Equipment	Office equipment & furnishings					(16.7% decrease)	\$ 2,500
119								
120	52608 Out of County Travel	Required travel for First 5 California state-matched programs, First 5 Association, and regional meetings and conferences.					(No change)	\$ 14,025
121								
122								
123	52610 Local Community Forums & Staff Development	Local community outreach forums and staff development (meetings, trainings, and conferences)					(30.0% increase)	\$ 6,500
124								
125								
126	52612 Staff Mileage	Program and fiscal site visits (mileage at approved IRS rate)					(No change)	\$ 5,795
127								

	A	B	C	D	E	F	G	H
128								
129	52622 Out of County Training & Registration	State & regional association meetings and conferences				(75.0% decrease)	\$	1,930
130								
131								
132	52672 Utilities	Gas & electricity				(No change)	\$	11,794
133								
134	52704 Purchasing & Contracting	Anticipate services for 4 RFP's for Strategic Plan initiatives				(33.3% decrease)	\$	24,000
135								
136								
137	52710 Facilities Mgmt (Gen. Services)	Costs determined by General Services (2.77% of lease total)				(9.4% decrease)	\$	4,772
138								
139	52721 Network Services	IT contract; Phone, voicemail, data jacks & network services				(5.6% increase)	\$	56,816
140								
141								
142	52723 Data Center Services	IT contract; Email services				(No change)	\$	3,145
143								
144	52732 Desktop Services	IT contract; Rental and service of PCs, laptops, and printers				(No change)	\$	38,771
145								
146	52750 Catalog Items	IT contract; Upgrades - hardware, software and wireless networking				(No change)	\$	2,500
147								
148	53664 Contributions to Community Projects							
149								
150								
151	HEALTH	Healthy Development					\$	13,000,000
152	\$19,389,922	KidSTART					\$	1,200,000
153		Oral Health					\$	2,600,000
154		Community Water Fluoridation:						
155		-Re-budgeted from FY 10-11 : (includes funds from The California Endowment and interest earned as of 31-MAR-11)						
156		-Capital costs					\$	1,675,699
157		-Other expenses (consultants)					\$	172,723
158		Projected roll-over encumbrances	\$	741,500			\$	741,500
159								
160	LEARNING	Preschool for All					\$	12,000,000
161	\$12,529,103	Projected roll-over encumbrances	\$	529,103			\$	529,103
162								
163	COMMUNITY	Information & Referral					\$	700,000
164	\$1,125,000	Parent & Public Education	\$	-			\$	425,000
165								
166	FAMILY	Kit for New Parents					\$	500,000
167	\$2,935,283	Projected roll-over encumbrances	\$	2,435,283			\$	2,435,283
168								
169	EMERGING / CRITICAL NEEDS	Emerging / Critical Needs	\$	720,000			\$	6,290,828
170	\$7,010,828							
171								
172	CAPITAL PROJECTS	Capital Projects (all roll-over encumbrances)	\$	4,458,494			\$	4,458,494
173	\$4,458,494							
174								
175	Total:		\$	8,884,380	\$	38,564,250	\$	47,448,630