First 5 Commission of San Diego First 5 ITEM 6 - 1 San Diego FY 2011-12 Operating Budget Second Draft - Finance Committee Description Requested Prior-Year Encumbrances FY 2011-12 **Budget Notes** for FY 2011-12 FY 2011-12 **Operating Budget** (=C+E)**Budget** 7 Salaries & Benefits 2,280,149 2,280,149 Staff (22.7 FTEs) 8 HHSA Burden 342,022 \$342,022 Overhead charge (15% of labor) 9 Total labor costs per IA 2,622,171 2,622,171 10 11 12 Services & Supplies 13 Cellular Phone Use 3,156 Cell phone service 14 Insurance 6,948 6,948 Prop10 Insurance 46,951 15 Memberships State Assoc. & others 16 Transit Saver Pass 800 800 Transportation passes 18,000 17 Office Expense 18.000 Consumable supplies 18 Postage 3,100 3,100 Postage / delivery services 19 Printing 5,200 5,200 Various printing services 90,000 90,000 Community Education 20 Special Expenses 21 County Counsel 30,000 30.000 County Counsel 22 Specialized Services Contracts 1.786.400 1,786,400 Evaluation , Specialists, Planning 23 Copy Equipment Rental 10,412 10,412 Copy machine lease 1,100 24 Postage Meter Rental 1,100 Postage meter rental 25 Rents & Leases Structures 172,264 172,264 Office lease 26 Books and Subscriptions 1,000 Resource library 1.000 27 Minor Equipment 2,500 Office chairs, desks & other equip. 28 Out of County Travel (Transportation/Lodging) 14,025 Staff meetings & conferences 14.025 Local Community Forums & Staff Development 6.500 Local community meetings 30 Staff Mileage 5,795 5.795 Mileage reimbursement 31 Out of County Training/Registration 1,930 1.930 Training registration 32 Utilities Gas & Electricity 11 794 11 794 33 Purchasing & Contracting 24,000 24.000 Procurement services 34 Facilities Management (General Services) 4.772 4.772 Services for building lease 35 Network Services (IT contract) 56,816 56.816 Phone/voice mail, network services 36 Data Center Services (IT contract) 3,145 3,145 **Email service** 37 Desktop Computing (IT contract) 38,771 PC's & printers / chargeback 38.771 38 Catalog Items (IT contract) 2 500 2,500 IT products 2,347,879 **Total Services and Supplies** 2,347,879 40 41 Total Operating Expenses 4,970,050 4,970,050 \$ 42 Contributions to Community **Projects** 43 54,084,398 \$ 7,336,474 61,420,872 44 59,054,448 \$ 66,390,922 **TOTAL Operating Budget** 7,336,474 45 46 Note: Excludes 47 Detail follows on Pages 2 - 3 encumbrances for 48 future years **PROJECTED** Admin Rate = Operating Expenses (less Evaluation) = F41: \$4,970,050 - (H94: \$1,215,000 + H98: \$285,000) **ADMIN RATE:** 49 **Total Operating Budget** F45: **\$66,390,922** 5.23% 50 51 52 **REVENUE** 53 Prop 10 - Tobacco Tax 31,182,229 Based on 10-Year Plan 54 First 5 California - Power of Preschool 2,860,000 State match based on expenses 55 First 5 California - CARES Plus 150,000 Based on planning expenses 56 The California Endowment - Community Water Fluoridation Grant 125,000 Fluoridation capital and O&M Transfer from Sustainability Fund 32,073,693 Transfer from Sustainability Fund TOTAL REVENUE 66,390,922 The Commission's vision is that all the children ages 0 through 5 are healthy, are loved and nurtured, and enter school as active learners. 59

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Budget Expense Detail by Line Item		A	В С	D E	F	(Н
2009 Streemal Agreement St. Industrial Commission staff salaries & benefits (227 FE(s)) \$ 220,149 \$ 342,022 \$ 360 Diego + (19%) \$ 342,022 \$ 34	60	Budget Expense D	Detail by Line Item				
Commission staff salaries & benefits (22 / FTEs) \$ 2.29,149		J	•				Total Budget
15 15 15 15 15 15 15 15		52995 Internal Agreement	Commission staff salaries & benefits (22.7 FT	E's)		\$	- C
Section Sect							- /-
Service Serv		San Diego - HHSA)	Total Labor Costs		(9.3% increase)	\$	2,622,171
Second Community Events & Special Expenses Community Events & Special Expenses Community Events & Special Expenses Community Events & Special Expenses Community Events Comm		52068 Cellular Phone Use	Service for cell phones and broadband cards		(no change)	\$	3,156
Special Librity Insurance	67		·		<u> </u>		·
Special Proporty Insurance		52132 Insurance			(2.5% increase for inflation)		
Total Insurance: (1945)					· · · · · · · · · · · · · · · · · · ·		
Prop 10 State Association					,		
Prop 10 State Association			Total Ilisurance.		(19.4% fiet decrease)	Ψ	0,340
Tatal Membraships: (Aso charge): \$ 7,588 Total Membraships: (Aso charge): \$ 40,951 Total Membraships: (Aso charge): \$ 40,951 Total Membraships: (Aso charge): \$ 40,951 Total Membraships: (Aso charge): \$ 800 Total Membraships: (Aso charge): \$ 800 Total Septiments (Aso charge): \$ 800 Total Septiments (Aso charge): \$ 800 Total Septiments (Aso charge): \$ 15,000 Total Septiments (Aso charge): \$ 15,000 Total Septiments (Aso charge): \$ 15,000 Total Septiments (Aso charge): \$ 5,200 Total Se	-	52270 Memberships	Prop 10 State Association		(No change)	\$	39.263
78 79 79 79 79 79 79 79 79 79 79 79 79 79	-						
2022 Transit Swer Pass Staff public transportation usage Received to semested usage) \$800	75		Total Memberships:			\$	46,951
78 2230 Office Expense Office supplies & products	76						
73 \$233 Office Expense		52302 Transit Saver Pass	Staff public transportation usage		(Increased to estimated usage)	\$	800
Section Postage and courier services Significant S		50000 Office Females	Office counties 0 mandosts		(22.24)	_	40.000
State		52330 Office Expense	Office supplies & products		(28.0% decrease)		18,000
Second Printing services for brochures, reports, forms		52332 Postage	Postage and courier services		(55.7% decrease)	\$	3,100
Section Sect	82	-					
Contract Management and Evaluation Data System (CMEDS) Septended Project, and longitudinal Study Septend		52334 Printing	Printing services for brochures, reports, forms		(74.0% decrease)	\$	5,200
First 5 Regional Projects - So. Cal. Alliance for Learning and Results (No. change) \$ 30,000 Total Special Expenses: 90,000 Total Special Expenses: 90,000 Septiment Includes County Counsel services (No. change) \$ 30,000 Septiment Includes County Counsel services (No. change) \$ 30,000 Septiment Includes County Counsel services (No. change) \$ 30,000 Septiment Includes County Counsel services (No. change) \$ 30,000 Septiment Includes County Counsel services (No. change) \$ 30,000 Septiment Includes County Counsel services (No. change) \$ 30,000 Septiment Includes County Counsel services (No. change) \$ 30,000 Septiment Includes County County Counted (No. change) \$ 30,000 Septiment Includes Counted (N	_	50070 O	Oit. Frants 9 O			Φ	00.000
Total Special Expenses: (28.6% net increase) \$ 90,000 8		52370 Special Expenses		r Learning and Results	· · · · · · · · · · · · · · · · · · ·		
Second County Counse County Counse services Ser				Learning and Nesults	·		
S2432 Specialized Services Contracts Previously Encumbered for FY 2011-12 Budget			Total Openial Expenses		(2010) that marados)	.	55,000
Status Previously Encumbered for FY 2011-12 Requested FY 2011-12 Budget	89	52374 County Counsel	County Counsel services		(No change)	\$	30,000
Contracts Evaluation Includes CMEDS Database Management, preschool evaluation project, and longitudinal study Contract Management and Evaluation Data System (CMEDS) Boatabase Provider Contract Management and Evaluation Data System (CMEDS) Repeated Provider Contract Management and Evaluation Data System (CMEDS) Repeated Provider Contract Management and Evaluation Data System (CMEDS) Repeated Provider Contract Management and Evaluation Data System (CMEDS) Repeated Provider Contract Management and Evaluation Data System (CMEDS) Repeated Provider Contract Management and Evaluation Data System (CMEDS) Repeated Provider Contract Management and Evaluation Data System (CMEDS) Repeated Provider Contract Management and Evaluation Data System (CMEDS) Repeated Provider Contract Management and Evaluation Data System (CMEDS) Repeated Provider Contract Management and Evaluation Data System (CMEDS) Solvent Replic Education Professional services for implementation of Largeted parent and community education of Largeted parent and commu							
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Contract Management and Evaluation Data System (CMEDS) 98 Database Provider S - \$ 285,000 \$ 285,000 99 Annual Audit		Evaluation	Includes CMEDS Database Management,	\$ -	\$ 1,215,000	\$	1,215,000
Contract Management and Evaluation Data System (CMEDS) 30 Database Provider 31 Annual Audit 42 Parent & Public Education 43 Professional services for implementation of targeted parent and community education campaigns that connect children to needed services and promote family practices that improve children's health and development, reducing the need for direct services. Focus of campaigns will be on 1) Oral Health; and 2) Positive Parenting. CARES Plus Coordination (New line item) Professional services to provide support for the full implementation of CARES Plus Program in San Diego. Services to include collaborative partner meeting coordination, facilitation and follow-up and oversight of service implementation in accordance with First 5 California guidelines. CARES Plus Coordination (New line item) Professional services to provide support for the full implementation of CARES Plus Program in San Diego. Services to include collaborative partner meeting coordination, facilitation and follow-up and oversight of service implementation in accordance with First 5 California guidelines. S - \$ 75,000 \$ 75,000 Total CARES Plus Coordination Estimate 25hrs/wk for 45 wks @ \$65/hr Professional services to provide support for the Commission's leveraging efforts. It is anticipated that the funds brought in through leveraging will be greater than this cost.			preschool evaluation project, and longitudinal				
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114 collaborative partner meeting coordination, facilitation and follow-up and oversight of service implementation in accordance with First 5 California guidelines. 118 Leveraging Coordination 119 Professional services to provide support for the Commission's leveraging efforts. It is anticipated that the funds brought in through leveraging will be greater than this cost.			•				
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121 anticipated that the funds brought in through 122 leveraging will be greater than this cost. 123							
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123	122						
124 Total Specialized Services Contracts: (3.6% decrease) \$ - \$ 1,786,400 \$ 1,786,400	123						
	124	Total Specialized Services Contract	cts: (3.6% decrease)	\$ -	\$ 1,786,400	\$	1,786,400

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125	A	В С	D E	F	4	Н
	52504 Copy Equipment Rental	Rental services for two copiers and cost of co	pies	(No change)	\$	10,412
128	52506 Postage Meter Rental	Meter rental for mailings		(24.4% increase)	\$	1,100
	52530 Rent/ Lease Structure	Office lease per contract agreement		(9.4% decrease)	\$	172,264
	52560 Books and Subscriptions	For staff resource center in professional literary	ture	(No change)	\$	1,000
-	52566 Minor Equipment	Office equipment & furnishings		(16.7% decrease)	\$	2,500
	52608 Out of County Travel	Required travel for First 5 California state-mat		(No change)	\$	14,025
137 138	E2C40 Lacal Community Forum	Association, and regional meetings and confe		(00.00(;	.	C 500
140	& Staff Development	Local community outreach forums and staff de trainings, and conferences)	evelopment (meetings,	(30.0% increase)	\$	6,500
	52612 Staff Mileage	Program and fiscal site visits (mileage at appr	roved IRS rate)	(No change)	\$	5,795
143	FOCOS Out of County Training	Olate 0 mailed a least into an estimate and ex-			•	4.000
146	52622 Out of County Training & Registration	State & regional association meetings and con	nterences	(75.0% decrease)	\$	1,930
	52672 Utilities	Gas & electricity		(No change)	\$	11,794
	52704 Purchasing & Contracting	Anticipate services for 4 RFP's for Strategic P	lan initiatives	(33.3% decrease)	\$	24,000
151 152						1
154	52710 Facilities Mgmt (Gen. Services)	Costs determined by General Services (2.77%	·	(9.4% decrease)	\$	4,772
156	52721 Network Services	IT contract; Phone, voicemail, data jacks & ne	etwork services	(5.6% increase)	\$	56,816
	52723 Data Center Services	IT contract; Email services		(No change)	\$	3,145
150						
	52732 Desktop Services	IT contract; Rental and service of PCs, laptop	s, and printers	(No change)	\$	38,771
160 161 162	52732 Desktop Services 52750 Catalog Items	IT contract; Rental and service of PCs, laptop		(No change)	\$	38,771 2,500
160 161 162 163 164	52750 Catalog Items 53664 Contributions to		nd wireless networking Previously Encumbered	(No change) Requested		2,500 Total
160 161 162 163 164 165 166	52750 Catalog Items 53664 Contributions to Community Projects	IT contract; Upgrades - hardware, software an	nd wireless networking	(No change) Requested FY 2011-12 Budget	\$	2,500 Total FY 2011-12 Budget
160 161 162 163 164 165 166 167	52750 Catalog Items 53664 Contributions to	IT contract; Upgrades - hardware, software and Healthy Development KidSTART	nd wireless networking Previously Encumbered	(No change) Requested FY 2011-12 Budget \$ 13,000,000 \$ 1,200,000	\$	Total FY 2011-12 Budget 13,000,000 1,200,000
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160 161 162 163 164 165 166 167 168 169 170 171 174 175 176 177 178 180 181 182 183 184 185	52750 Catalog Items 53664 Contributions to Community Projects HEALTH \$19,525,898 LEARNING \$17,629,103	Healthy Development KidSTART Oral Health Smoking Cessation Community Water Fluoridation: -Re-budgeted from FY 09-10: -Capital costs -Other expenses (consultants) Projected roll-over encumbrances Preschool for All CARES Plus Projected roll-over encumbrances Information & Referral Parent & Public Education Targeted Home Visiting Kit for New Parents	Previously Encumbered for FY 2011-12 \$ 441,500 \$ 529,103	Requested FY 2011-12 Budget \$ 13,000,000 \$ 1,200,000 \$ 2,600,000 \$ 400,000 \$ 1,711,675 \$ 172,723 \$ 14,700,000 \$ 2,400,000 \$ 2,400,000	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	2,500 Total FY 2011-12 Budget 13,000,000 1,200,000 2,600,000 400,000 1,711,675 172,723 441,500 14,700,000 2,400,000 529,103 700,000 500,000 6,200,000 500,000
160 161 162 163 164 165 166 167 168 169 170 171 172 173 174 175 176 180 181 182 183 184 185 186 187	52750 Catalog Items 53664 Contributions to Community Projects HEALTH \$19,525,898 LEARNING \$17,629,103 COMMUNITY \$1,200,000 FAMILY \$9,135,283	Healthy Development KidSTART Oral Health Smoking Cessation Community Water Fluoridation: -Re-budgeted from FY 09-10: -Capital costs -Other expenses (consultants) Projected roll-over encumbrances Preschool for All CARES Plus Projected roll-over encumbrances Information & Referral Parent & Public Education Targeted Home Visiting Kit for New Parents Projected roll-over encumbrances	Previously Encumbered for FY 2011-12 \$ 441,500	Requested FY 2011-12 Budget \$ 13,000,000 \$ 1,200,000 \$ 2,600,000 \$ 400,000 \$ 1,711,675 \$ 172,723 \$ 14,700,000 \$ 2,400,000 \$ 500,000 \$ 500,000	\$ \$\$\$\$\$ \$\$\$\$ \$\$\$\$	2,500 Total FY 2011-12 Budget 13,000,000 1,200,000 2,600,000 400,000 1,711,675 172,723 441,500 14,700,000 2,400,000 529,103 700,000 500,000 6,200,000 500,000 2,435,283
160 161 162 163 164 165 166 167 168 170 171 172 173 174 175 176 180 181 182 183 184 185 186 187 188 188	52750 Catalog Items 53664 Contributions to Community Projects HEALTH \$19,525,898 LEARNING \$17,629,103 COMMUNITY \$1,200,000 FAMILY	Healthy Development KidSTART Oral Health Smoking Cessation Community Water Fluoridation: -Re-budgeted from FY 09-10: -Capital costs -Other expenses (consultants) Projected roll-over encumbrances Preschool for All CARES Plus Projected roll-over encumbrances Information & Referral Parent & Public Education Targeted Home Visiting Kit for New Parents	Previously Encumbered for FY 2011-12 \$ 441,500 \$ 529,103	Requested FY 2011-12 Budget \$ 13,000,000 \$ 1,200,000 \$ 2,600,000 \$ 400,000 \$ 1,711,675 \$ 172,723 \$ 14,700,000 \$ 2,400,000 \$ 500,000 \$ 6,200,000	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	2,500 Total FY 2011-12 Budget 13,000,000 1,200,000 2,600,000 400,000 1,711,675 172,723 441,500 14,700,000 2,400,000 529,103 700,000 500,000 6,200,000 500,000
160 161 162 163 164 165 166 167 168 169 170 171 172 173 174 175 176 180 181 182 183 184 185 186 187	52750 Catalog Items 53664 Contributions to Community Projects HEALTH \$19,525,898 LEARNING \$17,629,103 COMMUNITY \$1,200,000 FAMILY \$9,135,283 EMERGING / CRITICAL NEEDS	Healthy Development KidSTART Oral Health Smoking Cessation Community Water Fluoridation: -Re-budgeted from FY 09-10: -Capital costs -Other expenses (consultants) Projected roll-over encumbrances Preschool for All CARES Plus Projected roll-over encumbrances Information & Referral Parent & Public Education Targeted Home Visiting Kit for New Parents Projected roll-over encumbrances	Previously Encumbered for FY 2011-12 \$ 441,500 \$ 529,103	Requested FY 2011-12 Budget \$ 13,000,000 \$ 1,200,000 \$ 2,600,000 \$ 400,000 \$ 1,711,675 \$ 172,723 \$ 14,700,000 \$ 2,400,000 \$ 500,000 \$ 500,000	\$ \$\$\$\$\$ \$\$\$\$ \$\$\$\$	2,500 Total FY 2011-12 Budget 13,000,000 1,200,000 2,600,000 400,000 1,711,675 172,723 441,500 14,700,000 2,400,000 529,103 700,000 500,000 6,200,000 500,000 2,435,283
160 161 162 163 164 165 166 167 171 172 173 174 175 176 177 178 180 181 182 183 184 185 186 187 188 189 190 191 192 193	52750 Catalog Items 53664 Contributions to Community Projects HEALTH \$19,525,898 LEARNING \$17,629,103 COMMUNITY \$1,200,000 FAMILY \$9,135,283 EMERGING / CRITICAL NEEDS \$10,000,000 CAPITAL PROJECTS	Healthy Development KidSTART Oral Health Smoking Cessation Community Water Fluoridation: -Re-budgeted from FY 09-10: -Capital costs -Other expenses (consultants) Projected roll-over encumbrances Preschool for All CARES Plus Projected roll-over encumbrances Information & Referral Parent & Public Education Targeted Home Visiting Kit for New Parents Projected roll-over encumbrances Emerging / Critical Needs	Previously Encumbered for FY 2011-12 \$ 441,500 \$ 529,103 \$ - \$ 2,435,283	Requested FY 2011-12 Budget \$ 13,000,000 \$ 1,200,000 \$ 2,600,000 \$ 400,000 \$ 1,711,675 \$ 172,723 \$ 14,700,000 \$ 2,400,000 \$ 500,000 \$ 500,000	\$ \$\$\$\$ \$\$\$\$ \$\$\$\$ \$\$\$\$	2,500 Total FY 2011-12 Budget 13,000,000 1,200,000 2,600,000 400,000 1,711,675 172,723 441,500 14,700,000 2,400,000 529,103 700,000 500,000 6,200,000 500,000 2,435,283 10,000,000

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