

**4
Action**

Contract Amendment for Evaluation Services
Supporting Document

Overview:

Harder+Company Community Research was initially selected to perform evaluation services for the Commission in July of 2003. In 2006, the Commission held a competitive procurement to award a new contract for evaluation services through FY 2010-11, and awarded the contract to Harder+Company Community Research. In January of 2009, Harder+Company assumed the duties to support the Commission's Contract Management and Evaluation Database System (CMEDS). In each of the years that Harder+Company has performed as the Commission's evaluation contractor, it has met or exceeded contract expectations. The current contract with Harder+Company is set to conclude on June 30, 2015.

At its meeting on May 9, 2011, the Commission directed staff to reduce expenditures for evaluation and public education in response to AB 99.

The proposal is to amend the contract with Harder+Company Community Research with a reduced budget and scope of work.

Staff Recommendation:

- 1) Find that the proposed contract amendment for the evaluation services contract is consistent with the Commission's Strategic Plan, furthers the support and improvement of early childhood education within the County and provides a public benefit.
- 2) Amend the contract with Harder+Company Community Research for evaluation and database management services for FY 2011-12 with three option years to adjust the budget for up to \$1,036,250 for FY 2011-12, up to \$ 905,762 for FY 2012-13, up to \$ 746,086 for FY 2013-14, and up to \$ 744,752 for FY 2014-15. Each amount will come from that year's approved budget as a project length budget.
- 3) Authorize the Executive Director or her designee to negotiate and execute a contract amendment with Harder+Company Community Research.

Fiscal Impact:

Up to \$1,036,250 for FY 2011-12, up to \$905,762 for FY 2012-13, up to \$ 746,086 for FY 2013-14, and up to \$ 744,752 for FY 2014-15 for a total of \$3,432,850 over the 4 year period for evaluation costs as scheduled in the Commission's approved 10-Year Financial Spending Plan.

**Executive
Director
Jiménez**