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Action**

Contract Extension: Regents of UC-UCSD - Kit for New Parents

Supporting Document

Overview:

The request before the Commission is to approve a six month contract extension with the Regents of the UC-UCSD from July 1, 2012 through December 31, 2012 to continue to provide distribution and support services for the *Kit for New Parents (Kit)*.

The *Kit* (valued at \$75) is a free resource provided by First 5 California to all county commission at no cost, and the counties have the responsibility to distribute the *Kit* to parents/caregivers in their respective communities. The *Kit* is a cornerstone of parent education; since January 2002 more than 400,000 kits have been distributed countywide. The Regents of the UC-UCSD is the contracted distributor of the *Kit* in San Diego county.

The contract with the Regents of the UC-UCSD is scheduled to expire on June 30, 2012. Extending the current contract for six months will allow Commission staff time to:

- Proceed with planning and coordinating with County Purchasing and Contracting for the release of a new solicitation
- Be in compliance with County Contracting Policies and Procedures, and
- Allow current services to continue uninterrupted

Staff Recommendations:

- 1) Find that the proposed contract amendment with the Regents of the UC-UCSD contract to provide distribution and support services for the *Kit for New Parents* is consistent with the Commission's Strategic Plan, furthers the support and improvement of early childhood development within the County and provides a public benefit.
- 2) Approve a six month contract extension with the Regents of the UC-UCSD for up to \$200,000 as a project length budget from July 1, 2012 – December 31, 2012.
- 3) Authorize the Executive Director or her designee to negotiate and execute a contract amendment with the Regents of the UC-UCSD.

Fiscal Impact:

Up to \$200,000 from the *Kit for New Parents* line item in the Commission's approved 5-year Program Allocation Plan for FY 2012-13.

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Contracting and
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