



First 5 Commission of San Diego

ITEM 6-1

FY 2013-14 Operating Budget

Approved April 8, 2013

- Amended-
- (1) 4/8/13 action#2 ECN approvals (no budget increase)
- (2) 6/17/13 action #8 fluoride approval
- (3) roll overs
- (4) 10/7/13 action# 3 unexpended funds

Description	Requested Budget		Budget Notes
	FY 2013-14		
Salaries & Benefits	\$2,661,233		Staff (23 FTEs)
HSA Burden	\$439,103		Overhead charge (16.5% of labor)
Total labor costs per IA	\$3,100,336		
Services & Supplies			
Temp Help	10,000		Temporary labor
Other Communications	1,980		Warm line access & web hosting
Cellular Phone Use	4,152		Cell phone service
Insurance	9,750		Prop10 Insurance
First Aid supplies	100		First Aid Kit & AED supplies
Memberships	50,000		State Association
Transit Saver Pass	1,560		Transportation passes
Office Expense	20,000		Consumable supplies
Postage	1,000		Postage / delivery services
Printing	5,400		Various printing services
Special Expenses	167,000		Relocation expenses
County Counsel	20,000		County Counsel
Evaluation Services	1,319,020		Evaluation & Data System
Specialized Services Contracts	216,950		Consultant contracts & annual audit
Copy Equipment Rental	16,237		Lease of multiple copy machines
Rents & Leases Structures	280,000		Office lease
Books and Subscriptions	1,000		Resource library
Minor Equipment	2,500		Office chairs, desks & other equip.
Out of County Travel (Transportation/Lodging)	17,008		Staff meetings & conferences
Local Community Forums & Staff Development	6,500		Local community meetings
Staff Mileage	5,900		Mileage reimbursement
Out of County Training/Registration	1,050		Training registration
Utilities	10,500		Gas & Electricity
Purchasing & Contracting	18,000		Procurement services
Facilities Management (General Services)	7,756		Services for building lease
Network Services (IT contract)	46,135		Phone/voice mail, network services
Data Center Services (IT contract)	2,955		Email service
Cross Functional Services (IT contract)	120		Domain management services
Desktop Computing (IT contract)	33,273		Computers & printers
Catalog Items (IT contract)	2,400		IT products
Total Services and Supplies	\$2,278,246		
Total Operating Expenses	\$5,378,582		
	Additional Requested Budget	Previously Approved	
3,4 Contributions to Community Projects	\$ 11,569,297	\$ 58,531,443	Total: \$70,100,740
TOTAL Operating Budget	\$ 16,947,879	\$ 58,531,443	\$75,479,322

Detail follows on Pages 2 & 3

$\text{Admin Rate} = \frac{\text{Operating Expenses (less Evaluation)}}{\text{Total Operating Budget}} = \frac{\$5,378,582 - \$1,319,020}{\$75,479,322}$
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**PROJECTED
ADMIN RATE:
5.38%**

REVENUE		
Prop 10 - Tobacco Tax	\$ 28,764,700	Based on Financial Spending Plan
First 5 California - Child Signature Program*	3,354,625	State match based on expenses
Race to the Top (Dept of Ed)**	1,105,500	State match per agreement
3,4 Transfer from Sustainability Fund	42,254,497	Transfer from Sustainability Fund
TOTAL REVENUE	\$ 75,479,322	

*Revenue projections from First 5 California
 **Revenue projections from CA Dept. of Education

A	B	C	D	E	F	G	I	
67	Budget Expense Detail by Line Item							
68							<i>Total Budget</i>	
69	52570 Interdepartmental Expense	Commission staff salaries & benefits (23 FTE's)				\$	2,661,233	
70	(Labor costs paid to County of San Diego - HHS)	Burden (16.5%)				\$	439,103	
71		Total Labor Costs				\$	3,100,336	
72								
73	52010 Temporary Help					\$	10,000	
74								
75	52066 Communications non-ISF	Warm line access & web hosting				\$	1,980	
76								
77	52068 Cellular Phone Use	Service for cell phones and broadband cards				\$	4,152	
78								
79	52132 Insurance	Crime Bond Insurance				\$	1,400	
80		Special Liability Insurance				\$	7,615	
81		Special Property Insurance				\$	735	
82		Total Insurance				\$	9,750	
83								
84	52252 Medical Supplies	First Aid & AED supplies				\$	100	
85								
86	52270 Memberships	First 5 State Association fees				\$	50,000	
87								
88	52302 Transit Saver Pass	Staff public transportation reimbursement				\$	1,560	
89								
90	52330 Office Expense	Office supplies & products				\$	20,000	
91								
92	52332 Postage	Postage and mail services				\$	1,000	
93								
94	52334 Printing	Printing services				\$	5,400	
95								
96	52370 Special Expenses	Relocation expenses				\$	167,000	
97								
98	52374 County Counsel	County Counsel services				\$	20,000	
99								
100	52396 Evaluation Services							
101	Evaluation	Evaluation Includes Contract Management and Evaluation Data System (CMEDS) Database Management.				\$	1,236,250	
102	CMEDS Database Provider					\$	282,770	
103		Total Evaluation Services				\$	1,319,020	
104								
105	52432 Specialized Services Contracts							
106	Annual Audit					\$	16,950	
107	Consultants	Professional consulting services for program development and implementation.				\$	200,000	
108		Total Specialized Services Contracts				\$	216,950	
109								
110	52504 Copy Equipment Rental	Rental services for copiers and color copy costs				\$	16,237	
111								
114	52530 Rent/ Lease Structure	Office lease				\$	280,000	
115								
116	52560 Books and Subscriptions	Professional literature for staff				\$	1,000	
117								
118	52566 Minor Equipment	Office equipment & furnishings				\$	2,500	
119								
120	52608 Out of County Travel	Required travel for First 5 programs and meetings				\$	17,008	
121								
122	52610 Local Community Forums & Staff Development	Local community outreach forums and staff development				\$	6,500	
123								
124								
125	52612 Staff Mileage	Mileage at approved IRS rate				\$	5,900	
126								
127	52622 Out of County Training & Registration	First 5 meetings and conferences				\$	1,050	
128								
129								

A	B	C	D	E	F	G	I
130	52672 Utilities	Gas & electricity					\$ 10,500
131							
132	52704 Purchasing & Contracting	Anticipated RFP costs					\$ 18,000
133							
134	52710 Facilities Mgmt (Gen Serv)	2.77% of lease total paid to General Services					\$ 7,756
135							
136	52721 Network Services	COSD IT contract: Phone, voicemail, data jacks & network services					\$ 46,135
137							
138	52723 Data Center Services	COSD IT contract: Email services					\$ 2,955
139							
140	52725 Cross Functional Services	COSD IT contract: Domain management					\$ 120
141							
142	52732 Desktop Services	COSD IT contract: Rental and service of computers, laptops, and printers					\$ 33,273
143							
144	52750 Catalog Items	COSD IT contract: Upgrades - hardware, software and wireless networking					\$ 2,400
145							
146	53664 Contributions to Community Projects			<i>Previously Approved for FY 2013-14</i>	<i>Additional Requested Program Budget</i>		<i>Total Program Budget</i>
147							
148	Health						
149		Healthy Development Services		\$ 14,600,000	\$ 625,000		\$ 15,225,000
150	3	KidSTART		\$ 700,000	\$ 1,675,480		\$ 2,375,480
151		Oral Health Initiative		\$ 2,900,000	\$ -		\$ 2,900,000
152	2	Community Water Fluoridation		\$ 449,740	\$ 650,000		\$ 1,099,740
153		Total Health					\$ 21,600,220
154							
155	Learning						
156	3	Quality Preschool Initiative		\$ 18,500,000	\$ 2,500,000		\$ 21,000,000
157		Total Learning					\$ 21,000,000
158							
159	Community						
160		Information & Referral		\$ 600,000	\$ -		\$ 600,000
161		Parent & Public Education		\$ 515,000	\$ -		\$ 515,000
162		Special Projects			\$ 165,000		\$ 165,000
163		Obesity Prevention		\$ 130,000			\$ 130,000
164		Total Community					\$ 1,410,000
165							
166	Family						
167		Kit for New Parents		\$ 450,000	\$ -		\$ 450,000
168	3	Targeted Home Visits		\$ 5,000,000	\$ 200,000		\$ 5,200,000
169	3	Parent Education & Family Engagement			\$ 400,000		\$ 400,000
170		Total Family					\$ 6,050,000
171							
172	Emerging Critical Needs						
173		Healthcare Access		\$ -	\$ 2,315,654		\$ 2,315,654
174		Black Infant Health		\$ 350,000	\$ -		\$ 350,000
175	1	Cal-SAFE		\$ 636,723	\$ 575,532		\$ 1,212,255
176	3	Mi Escuelita		\$ 622,090	\$ 47,330		\$ 669,420
177		SANDAPP		\$ 865,042	\$ -		\$ 865,042
178		DSEP		\$ 3,400,000	\$ -		\$ 3,400,000
179	3	Five & Fit		\$ 19,700	\$ 47,825		\$ 67,525
180	1	Maternity Shelter		\$ 74,914	\$ 299,656		\$ 374,570
181	3	Immunization for SD Kids		\$ 612,305	\$ 165,370		\$ 777,675
182		Community Transformation Grant		\$ 825,642	\$ -		\$ 825,642
183	4	KinderSTART		\$ 175,000	\$ 260,000		\$ 435,000
184		Maternal Depression Screening & Treatment		\$ 250,000	\$ -		\$ 250,000
185	1	Best Start at Sharp			\$ 689,170		\$ 689,170
186	1	Reducing Childhood Injury			\$ 653,280		\$ 653,280
187	4	Reach Out and Read			\$ 300,000		\$ 300,000
188		Unallocated		\$ 585,292	\$ -		\$ 585,292
189		Total Emerging Critical Needs					\$ 13,770,525
190							
191	Capital Projects						
192		Capital Projects (all roll over encumbrances)		\$ 6,269,995			\$ 6,269,995
193		Total Capital Projects					\$ 6,269,995
194							
195							
196		Total Contributions to Community Projects		\$ 58,531,443	\$ 11,569,297		\$ 70,100,740