

**FIRST 5 COMMISSION OF SAN DIEGO**  
1495 Pacific Highway, Suite 201 MS A-211  
San Diego, CA 92101-2417  
(619) 230-6460

**Commissioners Present:**

Bill Horn, Chairman  
Carol Skiljan, Vice-Chair  
Sandra McBrayer, Secretary  
Nick Macchione  
Dr. Wilma Wooten

**Staff Present:**

Kimberly Medeiros, Executive Director  
Lynn Eldred, Program & Evaluation Manager  
Grace Young, Contracting & Early Learning Programs Manager  
Martin Cherry, Operations Manager  
David Smith, Sr. Deputy County Counsel  
Candyce Yee, Policy Advisor

**Guest**

Pam Slater-Price, Former Chair

**Minutes for January 23, 2012**

**Call to Order and Introductions**

Chairman Horn called the meeting of the First 5 Commission of San Diego to order at 2:02 p.m. He introduced Kimberly Medeiros as the new Executive Director for the First 5 Commission.

Kimberly Medeiros introduced Commission staff.

**Approval of the Commission Meeting Minutes - November 7, 2011**

**ON MOTION OF Commissioner McBrayer, seconded by Commissioner Macchione, the Commission approved the minutes of November 7, 2011.**

**AYES:** Macchione, McBrayer, Wooten, Skiljan  
**ABSENT:** None  
**ABSTAIN:** Horn  
**NOES:** None

**Opportunity for Public Comments**

No public comments received.

**Commissioner Recusal Reminder**

Chairman Horn reminded the Commissioners to recuse themselves from voting on any agenda item that has a real or perceived conflict of interest.

**Consent Calendar**

**ON MOTION OF Commissioner Macchione, seconded by Commissioner Skiljan, the Commission approved formation of the consent calendar with items 1, 2, 3, and 4 approved on consent.**

**AYES:** Horn, Macchione, McBrayer, Wooten, Skiljan  
**ABSENT:** None  
**ABSTAIN:** None  
**NOES:** None

**1. Annual Appointments of Commission Officers**

**ON MOTION OF Commissioner Macchione, Seconded by Commissioner Skiljan, during the formation of the consent calendar, the Commission:**

- 1) Accepted Chairman Horn's nomination of Commissioner Carol Skiljan to serve as the Vice Chair of the Commission for the 2012 calendar year.
- 2) Accepted Chairman Horn's nomination of Commissioner Sandra McBrayer to serve as the Secretary of the Commission for the 2012 calendar year.

AYES: Horn, Macchione, McBrayer, Wooten, Skiljan  
ABSENT: None  
ABSTAIN: None  
NOES: None

**2. Technical and Professional Advisory Committee (TPAC) Membership**

ON MOTION OF Commissioner Macchione, Seconded by Commissioner Skiljan, during the formation of the consent calendar, the Commission:

- 1) Approved the following appointees to serve on the Commission's Technical Professional Advisory Committee for a two year period commencing January 2012.
  - a. Karma Bass. Appointment to end 11-16-2013 (end of eligibility for TPAC membership).
  - b. Robert Yarris. Appointment to end 9-16-2013 (end of eligibility for TPAC membership).
- 2) Appointed Commissioner Skiljan to Chair the Technical and Professional Advisory Committee for the 2012 calendar year.

AYES: Horn, Macchione, McBrayer, Wooten, Skiljan  
ABSENT: None  
ABSTAIN: None  
NOES: None

**3. Contract Extension: Regents of the UC-UCSD -Kit for New Parents**

ON MOTION OF Commissioner Macchione, Seconded by Commissioner Skiljan, during the formation of the consent calendar, the Commission:

- 1) Found that the proposed contract amendment with the Regents of the UC-UCSD contract to provide distribution and support services for the *Kit for New Parents* is consistent with the Commission's Strategic Plan, furthers the support and improvement of early childhood development within the County and provides a public benefit.
- 2) Approved a six month contract extension with the Regents of the UC-UCSD for up to \$200,000 as a project length budget from July 1, 2012 – December 31, 2012.
- 3) Authorized the Executive Director or her designee to negotiate and execute a contract amendment with the Regents of the UC-UCSD.

AYES: Horn, Macchione, Wooten, McBrayer, Skiljan  
ABSENT: None  
ABSTAIN: None  
NOES: None

**4. Sunset Review of First 5 Commission Policy**

ON MOTION OF Commissioner Macchione, Seconded by Commissioner Skiljan, during the formation of the consent calendar, the Commission:

- 1) Approved the revisions to policy F5C-006 Protest Procedures for Award of Solicitations
- 2) Set the new sunset date of January 2015.

**5. Presentation on FY 2010-11 Evaluation Findings**

Executive Director Medeiros reported that the Evaluation Report focuses on the results of the funded projects successes and includes recommended areas for continuous improvement. Jennifer James, the Vice President of Harder+Company, provided a presentation of the results of the initiatives and key

projects in each of the Commission's four strategic goal areas: Health, Learning, Family and Community. The presentation provided a snapshot of the comprehensive data collected to measure the impact of First 5 projects.

Commissioner McBrayer asked staff to look at ways to evaluate how to improve client access to our providers.

Commissioner Wooten recommended changing the performance targets for the Healthy Development Services and the Oral Health Initiatives, as they are exceeding their performance targets/objectives.

Commissioner Macchione asked staff to look at other First 5 Commissions in the state and determine which public education campaigns are more effective than others. (This information can be used for future campaigns).

## **6. Finance Committee Report**

Fred Baranowski, Finance Committee Chair, gave an update on the Commission's financial status and activities of the Finance Committee including the 2<sup>nd</sup> QTR Budget Projections and the Summary Balance Sheet as of December 31, 2011.

## **7. Executive Director Monthly Report**

Executive Director Medeiros reported the following:

### AB 99

The 60-day window for the state to file an appeal closes on March 19, 2012, not at the end of January as we originally thought. At that time Commission staff will reevaluate our funding plans for the future.

### Race to the Top Early Learning

The State of California applied for the federal *Race to the Top* early learning grant. First 5 San Diego was part of a 16 county regional consortia. The original application was for a \$100 million grant over 5 years. The funds would be divided among all 16 regional partners; however, California was awarded only \$53 million over 5 year rather than \$100 million requested. We are working with the regional consortia to see how we can best participate given the reduced funding level.

### Capital Projects

On December 8, 2011 St Vincent De Paul had their ribbon cutting ceremony for the grand opening of their 15<sup>th</sup> & Commercial development project which includes a Child Development Center for homeless children. First 5 San Diego provided \$6.6 million from its capital projects budget to fund the Child Development Center portion.

The U.S. Navy will begin the second phase of their capital project, a Child Development Center in Murphy Canyon, at a modified capacity. Staff will be updating the Commission as this project comes closer to completion.

### Dashboard

The quarterly dashboard was introduced in FY 10-11 as a high-level report to the Commission on the performance of its key projects. All of our projects met their key targets for the first quarter of FY 11-12.

## **8. Future Agenda Items**

- Status of leveraging opportunities: The Community Transformation Grant.

## **9. Adjournment**

Executive Director Medeiros adjourned the meeting at 2:45 p.m. She stated that the next Commission meeting is scheduled for March 5, 2012.

Respectfully submitted for your review and approval:

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Sandra McBrayer

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Date

Notes by: Rosa Lemus